

TENDER CALL NOTICE

[PRINTING OF HOLISTIC PROGRESS CARD FOR STUDENTS OF CLASS I TO VIII]

OFFICE OF THE DEOC-CUM-DPC, SAMAGRA SHIKSHA, ANGUL

**DISTRICT PROJECT OFFICE
SARVA SIKSHYA ,ANGUL**

Printing and Supply of Holistic Progress Card

Tender Notice no. 170/Ped/2024/25.01.2024

- (a) Period for issue of Tender Document : 27/01/2024 to 08/02/2024_
- (b) Date and time for submission of Tender
Document: By _08.02.2024_ up to 2 P.M.
- (c) Date and time and venue for opening of
Venue: On _09.02.2024___ at 3 P.M
In Office Chamber of DEO-cum-DPC, SS, Angul
- (d) Likely date for Supply of the materials : Within 15 days of issue of the
order

OFFICE OF THE DEO-CUM-DPC, ANGUL, ODISHA
Pin-759122, Email id: dpcangulssa.osepa@nic.in

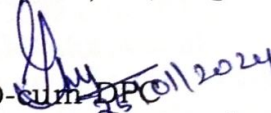
TENDER CALL NOTICE FOR PRINTING & SUPPLY OF HOLISTIC PROGRESS CARD

No. 170 / PED/2024/Date. 25.01.2024

Sealed Tenders are invited in prescribed format from the registered DIC/NSIC/MSME Printers having Production Certificate with Four-colour Machine having sheet fed, valid PAN, GST clearance certificate for **Printing and Supply of Holistic Progress Card** for class-I to VIII students for the Financial Year 2023-24 for Angul district as approximately 120,000 No's Holistic Progress Cards.

Tender application form along with terms & conditions can be obtained from OSEPA web site www.osepa.odisha.gov.in & www.angul.nic.in The last date & time for submission of sealed tender is dated **08/02/2024 up to 2 p.m.** The authority reserves the right to cancel all or any /part of the tender without assigning any reason thereof.

By Order of Collector-cum-Chairman, SS, Angul


DEO-cum-DPC
Samagra Shiksha, Angul

IMPORTANT INFORMATION TO THE BIDDER.

S. No.	Particular	Details
1.	Tender Inviting Authority (TIA)	O/o the DEO-cum-DPC Samagra Shiksha, Angul.
2.	Availability of the Bid document	www.angul.nic.in www.osepa.odisha.gov.in
3.	Date of Issue of the Bid	27/02/2024
4.	Last date and time of receipt of the Bid only through speed post / registered post / courier.	08/02/2024 by 2.00 PM
5.	Date & time for opening of Technical BID.	09/02/2024 at 03.00 AM
6.	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7.	Bid Processing Fee (Non-Refundable)	Rs.2000/- (Rupees Two Thousand Only) in shape of DD/Banker's Cheque drawn in any nationalized/scheduled bank favoring " DPC,RTE-SSA Angul Tribal (General) payable at Angul which will be annexed with the Technical Bid.
8.	Earnest Money Deposit (EMD) *(Refundable without interest)	Rs.30,000.00 in shape of Banker Cheque / Demand Draft only
9.	Address & mode of submission of proposal	Office of the DEO-cum-DPC, Samagra Shiksha,Angul At - Amlapada , 6th Lane , Angul, PIN-759122 Mode of Submission: Speed Post / Registered only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10.	Place of Opening of Proposal:	O/o the DEO cum DPC, Amlapada, Angul
11.	Point of Delivery & Completion of supply	At the block point within 15 days from the date of issue of work order
12.	Submission of Performance security & Signing of agreement.	within 03 days of issue of work order

TERMS AND CONDITIONS OF THE TENDER

01. Specification : -

- a. Size – A4 (Center Stitching)
- b. Paper – 170 GSM Glossy Art paper
- c. Printing - Four -Colour
- d. Script – Odia
- e. No of Pages - 08 Pages per card (both side printing)

02. Quantity: Approximately 01,20,000.00 Cards (08 pages par card having both side printing)

03. **Place, Date and Time of receiving the tender:**-Tender shall be received at DEO-cum-DPC, SS, Angul through Speed Post/Registered Post only on or before Dt **08/02/2024 by 2 PM.**

04. The cost of Tender document is **Rs.2000.00** [Two thousand] non-refundable. No relaxation to any one for cost of tender paper.

05. The interested Printers are advised to submit sealed envelope super scripting "Tender for Printing & Supply of Holistic Progress Card" to DEO-cum-DPC, SS, Angul".

06. The Earnest Money Deposit (EMD) of **Rs.30,000/-** (Rupees Thirty thousand) only, refundable (without interest), should be necessarily accompanied with the Tender Paper in the form of Demand Draft in favour of " DPC, RTE-SSA Angul Tribal (General)" payable at Angul.

07. The successful bidder will have to deposit a performance security deposit of @ 5% of the Total Tender Value of the Contract.

08. **Opening of Tender:** - The Tender shall be opened at Office of the DEO-cum-DPC, SS, Angul on 09/02/2024 **at 3 PM** in presence of bidder or their authorized representative and the District Procurement Committee. In case of any unavoidable circumstances if the tender could not be opened on the schedule date, and then a date will be fixed as per decision of the authority.

09. **Eligibility** : Bidder/Firms must be registered at DIC/NSIC/MSME having Production Certificate with Four-colour Machine having sheet fed, valid PAN, GST clearance certificate

10. **Date and Place of delivery:** - Delivery of Holistic Progress Card Report card shall be made at 08 no's Block Point of Angul District within 15 days from the

date of issue of work order and obtained the dated signature in token of receipts, failing which the security amount mentioned in the work order will be forfeited and action as deemed proper will be taken.

11. **Pocketing and supply:** - Rate of printing should include stitching folding and packeting. Holistic Progress card must be packed school-wise and block-wise for delivery at 08 Block point. No Transportation Charges will be allowed separately.

12. **Single Contract:** -The Intending firm should have three years experience for Printing & Supply of Printing works, worth of Rs.20.00 lakhs or above to any District of Odisha

13 **Paper sample:** - The sample paper duly signed and stamped should be attached with the tender application form.

14. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Tender Paper. In case of any deficiency, the tender shall be summarily rejected and conditional bid documents will not accepted.

15.The authority reserves the right to cancel all or any part of tender or withdraw or relax any of the terms and conditions mentioned above without assigning any reason thereof.


16.The successful bidder will have to enter into an agreement with DEO-cum-DPC, SS, Angul for Printing & supply of Holistic Progress Card at District Point on the above terms and condition.

17. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.

18. TDS will be deducted as per Govt. norm.

19. The intending firm/suppliers should submit a undertaking in his own letter pad that his **firm has not black listed** by any Govt. organization

20.The Payment shall be made on the basis of testing of quality of the paper as decided by the "Director, Text Book Production and Marketing, Bhubaneswar".


DEO cum-DPC
25/01/2024
Samagra Shiksha, Angul

APPLICATION FORM

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF HOLISTIC PROGRESS CARD

1. Name of Firm/Offset Printer:-
2. Name of M/S:-
3. Address:-
4. Contact No:-
5. PAN No :-
6. GSTIN Registration :-
7. DIC/NSIC/MSME Registration No. :-
8. DIC production Certificate :-
9. Having Four-colour Sheet-fed Machine with Bill copy :-
10. Paper Quality with brand/company name:-
11. Cost of Tender paper in details:-
DD.No_____/Bank_____/amount_Rs_2000.00_/date_____
12. EMD amount in details:-DD.No_____/Bank_____/amount_Rs.30000.00_/date_____
13. Financial Turnover of the bidder for the last two Financial Years as per audited Profit & Loss Account:

Financial Year	Turnover (in lakhs)	Turnover for similar works (in lakhs)
2021-22		
2022-23		

SPECIFICATION OF THE PRINTING ITEMS

Sl.No	Printing Items	Paper quality	No of Holistic Progress Card (Approx.)	Paper Size	Cost of Printing per Card including all (in Rs.)	Total Cost (in Rs.)
1	2	3	4	5	6	7= 4 x 6
01	Holistic Progress Card	170 GSM Glossy Art Paper	26105	A4		
02			45359			
03			48808			
GRAND TOTAL						

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Seal & Signature of the bidder
Date

DOCUMENTS TO BE PROVIDED WITH THE TENDER PAPER

1. Self signed with dated Application Form
2. Self attested paper sample with brand/company name
3. Self attested copy of registration of DIC/NSIC/MSME Registration with Production Certificate
4. Self attested copy of registration of Bi-colour Machine having sheet fed
5. Self attested copy of PAN Card & copy of the 02 Years IT Return along with audited Profit & Loss Account
6. Self attested copy of GSTIN Certificate
7. Self attested Four-colour Sheet-fed Machine with Bill copy
8. Certified document in support of the Financial turnover of the firm for two years towards Printing works;
9. EMD of Rs.30,000/- in shape of DD.
10. Cost of tender paper of Rs.2000/- in shape of DD
11. Self undertaking in his own letter pad that his firm has not black listed by any Govt. organization