

OFFICE OF THE DISTRICT ELECTION OFFICER: ANGUL

Tender Call Notice No. 71 /Elec. Dated: 11.01.24

In pursuance of Letter No.12749/Elec. Dated 21.12.2023 of Joint CEO-cum-Joint Secretary to Government & EVM Nodal Officer, Home (Elections) Department, Odisha, Bhubaneswar, sealed tender in plain paper are invited from the local bonafide Agency/Firms/Proprietor for procurement of stationary items, LED lamps along with the transparent plastic boxes (as per sample supplied by CEO Office) for use in the ensuing Simultaneous General Elections to Lok Sabha and OLA, 2024. The details scope of the work and technical specification is available in the district website i.e. angul.nic.in. The sealed tender paper should be dropped into the Tender box meant for the purpose kept in the office chamber of the District Election Officer, Angul by 9:00 A.M. of Dt.30.01.2024 during the office hours which will be opened on the same day i.e. on 30.01.2024 at 11:00 A.M. in the office chamber of the Collector and District Magistrate, Angul in presence of the members of Purchase Committee and the tenderers or their authorized representatives. Tenders received after the stipulated time shall not be accepted.

1. Each tenderer is required to deposit earnest money of Rs 10,000/- (Rupees Ten Thousand) only in shape of demand draft payable to District Election Officer, Angul at the Main Branch of State Bank of India, Angul. Tenders without earnest money deposit will be summarily rejected. The earnest money of the unsuccessful bidders will be refunded on the day of finalization of the tender. Up to date GST / Income Tax clearance should be furnished along with tender papers without which the tender will not be taken into consideration.
2. The tender should be accompanied by samples of the articles to be supplied which should be furnished in separate packets super scribed "Sample of the article and name of the party and to be produced before the purchase committee on 30.01.2024 at 11:00 AM.
3. The intending tenderer may ascertain the specification of the articles from Election Section, Collectorate, Angul.
4. The earnest money will be released only after satisfactory performance of supply.
5. In case of failure to provide the article of required quantity in full with specification within the stipulated period the security deposit of the tenders will be forfeited.

6. The price quoted in the tender will include all tax, transportation charges. The delivery of articles of all the materials in good condition will be made in the District Election Office, Angul.
7. The Collector & District Election Officer, Angul reserves the right to reject any/all tenders without giving any reason thereof. The decision of the collector & District Election Officer, Angul will be final.
8. The Firms/Persons whose tender will be accepted shall have to execute an agreement with the District Election Officer, Angul in Non-Judicial stamp paper worth of Rs 10/- only in the prescribed terms and conditions within two days from the date of acceptance of the tender and the order will be issued only after the said agreement is executed.
9. The material is to be placed in big plastic box as per booth wise requirement and to be delivered at Sub-Collector's Office, Angul/Talcher/Pallahara/Athmallik.
10. Payment will be made within 15 days after receipt of invoice/ bills.

sl.

District Election Officer &
Collector, Angul.

District Election Officer
Angul.

Memo No. 72 /Dt. 11.01.24

Copy to Notice Board of Collectorate, Angul/ Sub-Collector Office, Angul/ Talcher/ Pallahara/ Athmallik for its wide publication.

sl.

District Election Officer &
Collector, Angul.

District Election Officer
Angul.

Memo No. 73 /Dt. 11.01.24

Copy to DIO, NIC, Angul with a request to upload the Notice in the Official Website for general information of the public.

sl.

District Election Officer &
Collector, Angul.

District Election Officer
Angul.

Memo No. 74 /Dt. 11.01.24

Copy to D.I.P.R.O., Angul for information and necessary action.

sl.

District Election Officer &
Collector, Angul.

District Election Officer
Angul.

LIST OF STATIONARY ITEMS FOR A POLLING FOR SIMULTANEOUS GENERAL ELECTION-2024

Sl. No.	Items	Quantity	Nos. of Polling Station	Requirement	+10%	Total Requirement
1	Stamp pad (purple)	1	1162	1162	116	1,278
2	Match box	1	1162	1162	116	1,278
3	Sign Boards		1162	1162	116	1,278
	(i) Presiding Officer	1	1162	1162	116	1,278
	(ii) Polling officer-1	1	1162	1162	116	1,278
	(iii) Polling Officer-2	1	1162	1162	116	1,278
	(iv) Polling Officer-2	1	1162	1162	116	1,278
	(v) Entry	1	1162	1162	116	1,278
	(vi) Exit	1	1162	1162	116	1,278
	(vii) Male	1	1162	1162	116	1,278
	(viii) Female	1	1162	1162	116	1,278
	(ix) Polling Agent	1	1162	1162	116	1,278
	(x) You are under WEB CASTING/ CCTV surveillance	4	1162	4648	465	5,113
	(xi) Miscellaneous Notice specifying area, etc as required by under Rule 31(1) (a) of The Conduct of Elections Rules 1961	1	1162	1162	116	1,278
4	Ordinary pencil	1	1162	1162	116	1,278
5	Ball pen (three blue, one red and one silver white)	5	1162	5810	581	6,391
6	Blank paper	8	1162	9296	930	10,226
7	Pins	25	1162	29050	2,905	31,955
8	Sealing wax	6	1162	6972	697	7,669
9	Gum paste	1	1162	1162	116	1,278
10	Blade	1	1162	1162	116	1,278
11	Candle sticks	4	1162	4648	465	5,113
12	Thin twine thread	20	1162	23240	2,324	25,564
13	Metal rule	1	1162	1162	116	1,278
14	Carbon paper	3	1162	3486	349	3,835
15	Cloth or rag for removing oil etc.	1	1162	1162	116	1,278
16	Packing paper sheets	3	1162	3486	349	3,835
17	Cup/empty tin/plastic box for holding indelible ink bottle	1	1162	1162	116	1,278

18	Drawing pins	24	1162	27888	2,789	30,677
19	Rubber bands	20	1162	23240	2,324	25,564
20	Transparent Adhesive tape	1	1162	1162	116	1,278
21	Transparent Box (Big size) with level on the	1	1162	1162	116	1,278
22	Transparent Box (Big size) with level on the	1	1162	1162	116	1,278
23	LED Lamps	2	1162	2324	232	2556

51

District Election Officer &
Collector, Angul.

Collector

District Election Officer

Angul.