



**DISTRICT MINERAL FOUNDATION TRUST,
ANGUL**

District: Angul, Odisha, Pin: 759122
E-mail:dmfangul@gmail.com Office Ph. No.: 06764-230745



Development and Welfare of Mining Affected Areas & People

Notice No. 22 /

DMF File No. - XV-80 /

Dt. 09/01/2024 /

QUOTATION CALL NOTICE

**HIRING OF COMMERCIAL PASSENGER VEHICLES TO BE USED AT DISTRICT
MINERAL FOUNDATION TRUST (DMFT), ANGUL**

Sealed quotations in plain paper are invited from travel agencies/ vehicle owners with certain terms & conditions for engagement of 01 (One) number of commercial passenger vehicle under District Mineral Foundation Trust (DMFT), Angul on monthly rental basis. The last date for receipt of quotation is on 18.01.2024 (5.00 P.M.) through Registered/ Speed Posts / Courier only to the DMF Cell. Other mode of submission will not be accepted. The bid documents will be opened on 19.01.2024 at 11.00 A.M in the presence of the committee members and bidders / their authorized representatives.

VEHICLE DETAILS

Model & Make of Vehicle	Year of Registration	No of vehicles to be hired	EMD to be Submitted (refundable)	Bid Cost (Non – Refundable)	Office Where the Vehicle to be engaged
TUV 300/ Mahindra Bolero	2023 Onwards	01	Rs. 5,000/-	Rs.1,000/-	DMFT, Angul

TERMS & CONDITIONS

- The vehicle must be in a good in condition and diesel / petrol run only. The vehicle should not be older than 2023 as per registration certificate.
- The vehicle must have a valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution under Control Certificate, Proof of up to date Tax Payment, etc. The vehicle must be commercially registered.
- The successful bidder has to execute an agreement initially for 24 months, subject to extension upon satisfactory performance, fitness of vehicle and requirement of DMF Cell.
- The Driver of the vehicle must have a valid Driving License for driving Light passenger motor vehicle and with sufficient driving experience.
- The Driver should be well behaved, gentle & obedient in nature.

- EMD (Refundable) for a sum of **Rs.5,000/-** (Rupees Five Thousand) only is required to be submitted along with the bid documents. Besides, additional amount of **Rs.1,000/-** only is required to be submitted towards bid cost (Non – refundable). The amount are required to be submitted in shape of DemandDraft made in to favour of “ **The Collector & Chairperson – cum – Managing Trustee, DMF, Angul**” payable at Angul from any scheduled bank.
- As per the **Finance Department OM No: 22924 dated 14.08.2023**, Maximum hire charges of **Rs.31,000/-** (Rupees Thirty One Thousand) only per month and a minimum mileage of **10 KMPL** has been fixed by Government for the above category of the vehicles. Hence, the bidders quoting above this limit are liable for rejection.
- The details of the vehicle including model & make are required to be furnished in details asper the Format-1 enclosed.
- All bid documents should be submitted through Registered/ Speed Posts / Courier only to the:
O/o – The CDO, ZP – cum – Chief Executive, DMFT,
DMF Cell, At – Redcross Bhawan,
Angul, Odisha, PIN-759122.
Tel. No. – 06764 - 230745
E-mail Id – dmfangul@gmail.com
No other mode of submission of the bid documents are allowed.
- The Quotation call notice and detailed terms & condition of the notice can be viewed and downloaded from the District website i.e. www.angul.nic.in from **08.01.2024 to 18.01.2024 (5.00 P.M.)**.
- The authority reserves the right to accept/reject any or all the bids without assigning any reason thereof.


CDO, ZP – cum – Chief Executive,
DMFT, Angul 09/01/2024

Memo No. - 23 Dated 09/01/2024

Copy forwarded to the **Additional District Magistrate, Angul** for information. He is requested to display the quotation call notice in the notice board of the district office for wide publication.


CDO, ZP – cum – Chief Executive,
DMFT, Angul 09/01/2024

Memo No 24 dated 09/01/2024

Copy to **All BDOs/All Tahasildars / All Executive Officers, Municipalities & NACs** of Angul District for information, They are requested to display the notice in their respective notice board of for wide publication.


CDO, ZP – cum – Chief Executive,
DMFT, Angul 09/01/2024

Memo No. 25 dated 09/01/24

Copy to **the DIO, NIC, Angul** for information & necessary action. He is requested to web hoist the Quotation Call Notice in www.angul.nic.in from 08.01.2024 to 18.01.2024 (5.00 P.M.).


CDO, ZP – cum – Chief Executive
DMFT, Angul 09/01/2024

Additional Terms & Conditions for Engagement of Vehicle under DMFT, Angul

The following terms & conditions are required to be fulfilled by the successful bidders for supply of the vehicles to be engaged on monthly lease basis.

1. The vehicle shall have all necessary valid Motor Vehicle documents such as: - **Valid Registration Certificate, Valid Insurance Certificate, Valid Fitness Certificate, Valid Pollution under Control Certificate, Valid Contract Passenger Carriage Permit, Proof of up to date Tax Payment, etc. and Valid Driving License** of the driver should be available at all the time.
2. The office shall not be responsible for any damage/ loss caused to the hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner or whatsoever. The hirer will not be responsible for any such litigation.
3. The hire charges (leased rent) to be paid on monthly basis, but does not include the cost of the POL which has to be paid separately based on the actual KM running during the month.
4. All expenses related to minor/major repairs, replacement of spares, lubricating oil, engine oil, gear box, differential coolant, tyres & tubes, batteries are to be borne by the bidder/ owner of the vehicle only. The hirer will only pay the hire charges and the cost of POL (Nolubricants to be paid separately) as per the Government norms.
5. It is the responsibility of the bidder to provide a good and obedient driver. The salary and any other claim of the Driver have to be borne by the bidder only.
6. In case of breakdown of the vehicle, the reason for the same has to be intimated to the hirer and replacement with the same model or higher model should be arranged by the bidder for use during the breakdown period.
7. In case the vehicle does not report the office regularly, the hirer has the liberty to cancel the agreement and go for hiring from other source.
8. The vehicle has to report on duty every working day as per the office schedule. Further in case of the requirement, the vehicle can be used on holidays and at any time to meet the official requirement. There will not be any standard timing of engagement as the vehicle can be used on emergency or beyond office hour. Hence the bidder should be ready with the vehicle 24X7. The minimum working / vehicle movement day will be 25 days in a month. No extra payment will be made towards hire charges for these extra duties.
9. The vehicle once engaged in the Government Office cannot be used for other public carriage by the owner during the agreement period.
10. Monthly hire charges & POL expenses as per approved norms will be paid to the supplier / owner of the vehicle in each succeeding month on submission of bills. No advance payment will be made.
11. The vehicle must be registered after 01/01/2023 and must be in good running condition during the period of the agreement.



12. If services are required to be withdrawn from the owner side, then 01 (one) month advance notice has to be given to the hirer, but the same is not applicable for the hirer and if the services are found to be unsatisfactory, then the agreement can be terminated at any point of time without notice to the vehicle owner.
13. The authority reserves the right to forfeit the EMD on violation of any of the above Conditions without assigning any reason thereof.



Engagement of Commercial Passenger Vehicle to be used by DMFT, Angul

1) Name & Address of the Owner:

2) Contact No of the Owner:

3) GST Regd. Certificate, If applicable:

4) PAN of Owner:

5) Model & Make of the Vehicle:

6) Registration No of the Vehicle:

- i. Engine No.
- ii. Chesses No.

7) Year of Registration:

8) Rate for Monthly Hiring Charges

Rs.

9) POL

Declaration

This is to declare that the above information is true to the best of my knowledge & belief.

Date:

Place:

Signature of the Bidder
With address

Documents to be attached with the Bid Documents (Photo Copy):

- 1) PAN / AADHAR of Owner.
- 2) GST Regd. Certificate, if applicable.
- 3) Registration Certificate of Vehicle
- 4) Tax Deposit Details
- 5) Valid Insurance Certificate of Vehicle
- 6) Valid Contract Passenger Carriage Permit
- 7) Valid Fitness Certificate of Vehicle
- 8) Valid PUC Certificate of Vehicle.
- 9) Valid Driving License of the Driver