

# OFFICE OF THE CALA-CUM TAHASILDAR TALCHER

In front of Federal Bank, Bypass Road Talcher

## Quotation / Tender Call Notice

Letter No - 221 Date 07/12/2023

Sealed quotations / tenders are invited from interested reputed Travel Agencies/ Tour operators or private individuals for providing 01 (one) no. of vehicle petrol/ Diesel like Bolero/Bolero Neo N10/Ertiga which shall confirm to the terms and conditions (Annexure-II) for official use in NH Cell, Talcher under the control of CALA- cum Tahasildar Talcher on monthly rental basis.

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, disciplined and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by intending bidders in shape of Account Payee Bank Draft drawn in favour of CALA-Cum Tahasildar, Talcher payable at SBI, Talcher and submitted along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge (not to be exceed Rs.30,000/-) be quoted separately in the general bid information (including fuel, lubricants and salary of the driver)
6. The vehicle must achieve a fuel efficiency of atleast 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, Registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. & period of Validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-III).
8. The quotation completed in all respect should reach the undersigned on or before 27.12.2023.....by 2.00PM and shall be opened on the same day at 4.00 PM in presence of the bidders or their authorised representatives.
9. The application form of quotation/tender containing General Bid Information & terms and conditions for hiring of vehicles etc. will be available with Clerk-cum Accountant of CALA Office, Talcher on payment of Rs.100/- from 20.12.2023 to 26.12.2023 (from 10.30 AM to 3.00PM) on all working days & can also be downloaded from website- [www.angul.nic.in](http://www.angul.nic.in) from 20.12.2023 till 12.00 noon. In case the application form is downloaded from the above website the applicant shall furnish a demand draft for an amount Rs.100/- (Rupees one Hundred) only towards the cost of application along with the application.

# OFFICE OF THE CALA-CUM TAHASILDAR TALCHER

In front of Federal Bank, Bypass Road Talcher

Memo No 222 /NHAI, Date 07/12/2023

Copy submitted to superintendent of Police, Angul /PD,DRDA Angul all district level officer of Angul District/ all Sub Collectors/ all Tahasildars/ all BDOs / all CDPOs/ Executive Officers of municipality & NACs / all Line Department Officers for information & necessary action. They are requested to publish it in their office Notice Board for wide publicity & information of general public.

*Doc. In 07/12/2023*  
CALA-Cum- Tahasildar, Talcher

Memo no - 223 / Date - 07/12/2023

Copy submitted to the Collector & District Magistrate, Angul for favour of kind information.

*Doc. In 07/12/2023*  
CALA-Cum Tahasildar, Talcher

Memo no - 224 / Date - 07/12/23

Copy submitted to the Regional Transport Officer, Angul/Talcher for information & necessary action.

*Doc. In 07/12/2023*  
CALA-Cum Tahasildar, Talcher

Memo no - 225 / Date - 07/12/2023

Copy to DIO NIC Angul for favour of information & necessary action. He is requested to display the tender call notice in District website for wide publication

*Doc. In 07/12/2023*  
CALA-Cum Tahasildar, Talcher



## Annexure-II

### TERMS & CONDITIONS FOR HIRE OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration certificate, insurance certificate, Fitness certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and DL of the driver all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis maximum to Rs.30,000/- (Rupees thirty thousand) only per month is final which include cost of petrol and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box and differential coolant, tyres & tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver & the salary of the driver shall be borne by the owner.
4. In case of break down for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement & may engage vehicle from other source.
6. The vehicles shall remain under the custody of the CALA Cum Tahasildar and report for duty for minimum of 25 days in a month.
7. In case emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges & reimbursements towards cost of petrol (as per actual) & lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of bills by the service provider & no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration & in good running condition during the period of contract.
10. If the services are found to be unsatisfactory the client shall give one month notice & terminate the agreement.
11. In case the service provider, if intends to withdraw the services of his vehicle & terminate the agreement, it shall be mandatory upon him to grant two month notice before such withdrawal of service in termination of agreement.
12. If the bidder violates any of the terms of contracts, Govt. shall be pleased to forfeit the entire amount of security deposit.

  
Seal & Signature of

## GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Types of vehicle (AC/Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address  
of the owner of vehicle :
7. Fitness certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name/Address of the driver :
11. DL No. and validity of the  
DL of the driver :
12. Proposed hire charges of the  
vehicle per month including  
fuel cost :
13. Rate of fuel consumption/mileage  
per litter :
14. Contact Number of the service  
provider (Tenderer/Quotationer) :

“Certified that the information submitted above is true to the best of my Knowledge & belief.”

**Seal & Signature of the  
Quotationer / Tenderer**