

No. 3004 Dt. 16-12-2023

ADVERTISEMENT

Fresh applications are invited in prescribed format from the interested eligible **Female** candidates for engagement of Lady Matron / Junior Matron on contractual basis initially for a period of one year in Girls' Hostels of Angul district managed by ST & SC Development Department, Govt. of Odisha.

A candidate must have graduation degree from a recognized university for the post of Lady Matron and in case of Junior Matron, she must have passed +2 Examination. Candidates having experience in Hostel Management / Working Knowledge of Computer / Certificate in Nutrition / Music / Arts / Co-curricular activities shall be given preferences.

The candidates should have completed 35 years of age as on 01.01.2023. Preference shall be given to Widows, Divorcee and Single Women (from a single member family) at the time of selection.

The candidates should belong to ST, SC or SEBC category. 1st preference will be given to the ST candidate, 2nd preference to the SC candidates and 3rd preference will be given to the SEBC candidates.

The Lady Matron will be paid remuneration of Rs.10000/- (Rupees Ten thousand) only per month. In case of non-availability of graduate candidates passed +2 Examination will be selected as junior Matron. The Junior Matrons will be paid monthly remuneration of Rs.10000/- (Rupees Ten thousand) only.

Selection will be done on the basis of mark secured in graduation (for the post of Lady Matron) and +2 Examination (for the post of Junior Matron) taking into consideration the relevant past experience and desirable qualifications.

During selection 1st preference will be given to candidates belonging to same village in which the Hostel is located, 2nd preference will be given to the candidates of same Gram Panchayat, 3rd preference will be given to candidates of same Block and 4th preference will be given to the candidates of the District in which the Hostel is located.

The Matrons so engaged will not be eligible for any scheme of regularization of service. Free boarding and lodging facilities as applicable to boarders may be availed by her.

The last date for receipt of applications in the office of the District Welfare Officer, Angul is 01.01.2024 by Regd. Post / Speed Post only. The envelope containing the application & other documents must be super scribed "**Application for the Post of Lady Matron / Junior Matron**". In no case, the application form will be received in the office of DWO, Angul by hand.

-Contd.....2/-

Self attested copy of following documents must be enclosed to the application.

1. HSC Certificate
2. +2 Certificate along with Mark sheet
3. Graduation Certificate with Mark sheet
4. Desirable qualification certificate if any
5. Residential Certificate
6. Caste Certificate
7. Proof of marital status (In case of Widows & Divorcees – the certificate from competent authority & for Single Women- self declaration certificate should be attached)

Incomplete applications and late receipt of applications due to postal delay will not be taken into consideration & liable to be rejected. The undersigned reserves the right for cancellation / modification of this advertisement and increase of posts without assigning any reason thereof.

Copy of the application form along with Hostel School wise vacancy position of Lady Matron may be obtained from the district website www.angul.nic.in and from the Notice board of DWO, Angul and all Block Office of Angul district.

Collector, Angul

Memo No 3005 / Date 16.12.2023

Copy to The Advertisement Manager, "The Sambad", Angul / "The Dhiritri" Industrial Estate, Rasulgarh, Bhubaneswar for publication of advertisement in the Odia Daily News Paper for one day as per approve rate of I & PR Department.

Collector, Angul

Memo No 3006 / Date 16.12.2023

Copy along with copy of advertisement forwarded to the Addl. District Magistrate, Angul / Project Director, DRDA, Angul / all Sub-Collectors, / All Block Development Officers of Angul District / DEO, Angul & DPC, SSA, Angul for information and necessary action They are requested to display the advertisement in their Office Notice Board for wide publicity.

Collector, Angul

Memo No 3007 / Date 16.12.2023

Copy along with copy of advertisement, application form & list of Girls' Hostels managed by the ST & SC Dev. Deptt. are forwarded to the DIO, NIC, Angul to upload in Dist. Website for wide publicity.

Collector, Angul

**LIST OF LADY MATRON / JUNIOR MATRON TO BE ENGAGED IN THE GIRLS' HOSTELS
MANAGED BY THE ST & SC DEVELOPMENT DEPARTMENT IN ANGUL DISTRICT**

Sl. No.	Name of the Block	Name of the Hostel School	No. of Lady Matron to be engaged
1.	Kishorenagar	Badibahal Sevashram	1
	Total		01



Collector, Angul

APPLICATION FORMAT

(For the Post of Lady Matron in the Girls Hostel function under ST & SC Development Deptt.
Schools, School & Mass Education Deptt. Schools & Educational Complex of Angul District)
[To be filled up in Block Letters]

Space for photo
graph with the
signature of the
candidate on
front side

Name of the School for which applied. _____
(Candidate are required to apply for one school only from the list)

1. Name of the Applicant (in full) :- _____
2. Name of the Father/ Husband :- _____
3. Permanent Address
 At- _____ Po- _____
 GP - _____
 Block - _____ District - _____
 Pin _____ Mob No- _____
4. Present Address
 At- _____ Po- _____
 GP- _____
 Block - _____ District - _____
 Pin _____ Mob No- _____
5. Nationality :- _____
6. Religion :- _____
7. Date of Birth :- Day _____ Month _____ Year _____
8. Age as on 01.01.2023 :- Year _____ Moth _____ Day _____
9. Category (SC/ST/SEBC) :- _____ / Sub-Caste _____
10. Marital Status (Married /Single/Widow/Divorcees) :- _____
11. Essential Educational Qualification :- Graduate / HSE Passed

SL No.	Name of the Exam. Passed	Name of the College/University	Year of Passing	Marked secured (with %)
1				
2				
3				

12. Desirable Qualification

- | | | | | | |
|--|----|-----|--------------------------|----|--------------------------|
| 1. Hostel Management | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2. Working knowledge of Computer | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3. Certificate in Nutrition | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4. Certificate in Music | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 5. Certificate in Arts | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 6. Certificate in Co-curricular Activities | :- | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

N.B. Self Attested certificate to be submitted along with application for both essential & desirable qualification

DECLARATION: -

I _____ do hereby declare that all the information furnished above true, complete and correct to the best of my knowledge and belief. In the event of day of the aforesaid information being found false or incorrect at any stage hereafter, any candidature/ section/appointment is liable to be cancelled without any notice to me.

Place
Date

Full Signature of the Applicant