



## OFFICE OF TAHASILDAR, ANGUL

Email id: tah.angu-od@nic.in

No: 4321 Date: 16-08-2023

### QUOTATION CALL NOTICE

Sealed Quotations are invited from interested reputed Suppliers/Dealer for providing following items as per the specification given below for official use in the Office of the Tahasildar, Angul. The evaluation forms & format of quotation completed in all respect will be received from 16.08.2023 to 24.08.2023 during office hour in Office of the Tahasildar, Angul through "Quotation Box-1" only and will be opened on 25.08.2023 at 12.30 PM in presence of the committee members and bidders or their authorized representatives in the office chamber of the Tahasildar, Angul.

The undersigned reserves the right to accept or reject any or all partially or in full the bids without assigning any reason thereof. Further the authority reserves the right to modify the conditions as per the suggestion of the committee members based on the bid status during opening of the bids.

The details of the Tender call notice along with terms & condition and the evaluation form can be viewed at the district website i.e. [www.angul.nic.in](http://www.angul.nic.in).

#### Terms & Conditions

- The bidders must be an authorized dealer/distributor of the items willing to supply. The certificate of authorization should be enclosed.
- The bidder can apply for any one or multiple items in a single bid.
- The Bidder must have registered under GST and must have a valid GSTIN number.
- All bids will be received through Quotation Box placed at Office of the Tahasildar, Angul in between 16.08.2023 to 24.08.2023 during office hours in all working days.
- The bidders selected have to supply the items within 05 days from the date of issuance of work order.
- Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.
- The Purchaser will evaluate and compare the quotations determined to be substantially responsive The Quotations would be evaluated individually as per individual item.
- Bidder quoting lowest price for one item will be awarded with supply order for the same only.
- The envelope containing the bid should be super scribed with items names for which the bid has been submitted.

Received  
19-08-23

- The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- The successful bidder has to produce sample in catalogue of each items before the authority for technical examination before delivery.
- Payment shall be made after delivery of the goods through Cheque/E-Transfer to the bidder account after submission of the bills and vouchers and successful installation at office of the Tahasildar, Angul.
- Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
- Any legal dispute arising out of this is subject to Angul jurisdiction only.
- Notwithstanding the above, the undersigned reserves the right to accept or reject any or all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time fixed by the undersigned.
- A sum of Rs. 10,000/- (Rupees Ten Thousand) shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of "Tahasildar, Angul payable at Angul and submitted along with the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
- The 1<sup>st</sup> Lowest Bidder cannot be claiming to supply the articles, as the articles will be purchased as per the specification & quality.
- The purchaser has the right to issue purchase order in favour of a supplier for even one item irrespective of its price.
- The bidder can't put condition to purchase multiple items for supply.
- The bidders have to supply the items as per the price quoted without any condition, else the bid will be rejected and the EMD will be forfeited.

Sl. No	Name of the Item	Quantity	Specifications	Place of Delivery	Installation Requirement if any	Rates in Rs. to be quoted per unit of item
01	Almirah	12			Yes	
02	Xerox Machine	02			Yes	
03	Xerox-cum-	01			Yes	



	machine				
04	VIP Chair	04			Yes
05	Chair	30			Yes
06	Table	04			Yes
07	Rack	14			Yes
08	Computer & its accessories	06			Yes
09	Printer	06			Yes
10	UPS	04			Yes

  
16/08/2023  
Tahasildar, Angul

Memo No: 4322 Date: 16-08-2023

Copy forwarded to All Tahasildars/All BDOs/All Executive Officers, ULBs of Angul District for information. They are requested to display the Quotation call notice on the notice board of their office for wide publication.

  
16/08/2023  
Tahasildar, Angul

Memo No: 4323 Date: 16-08-2023

Copy to, DIO, NIC Angul for information. He is requested to web hoist the same on the district website for wide publication.

  
16/08/2023  
Tahasildar, Angul

Memo No: 4324 Date: 16-08-2023

Copy forwarded to DIPRO, Angul for information. He is requested display the Quotation call notice on his notice board for wide publication of the Quotation call notice

  
16/08/2023  
Tahasildar, Angul