

**OFFICE OF THE SPECIAL LAND ACQUISITION OFFICER
TALCHER –BIMALAGARH NEW B.G RAIL LINK PROJECT, TALCHER**

QUOTATION FOR HIRING OF VEHICLE

No 536 /Dt. 12/05/2023

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing of 1(one) BS-VI of Diesel vehicle (Mahindra Bolero) driven vehicle, which shall conform to the Terms and conditions at **Annexure-I** for official use of Special Land Acquisition Officer, Talcher–Bimalagarh New B.G Rail Link Project, Talcher on monthly rent basis.

- 1- The vehicle must be in road worthy conditions & shall not be more than three years old from the date of initial registration having valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Under Control Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2- The monthly rate of hiring charges be quoted in the prescribed format at **Annexure-II** excluding Fuel.
- 3- A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee bank Draft drawn in favour of the **Special Land Acquisition Officer, Talcher–Bimalagarh New B.G Rail Link Project, Talcher** and submitted along with tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders and the amount will be converted into EMD in case of successful bidder.
- 4- The quotation completed in all respect should reach the undersigned on or before **26.05.2023** (10 A.M) and shall be opened on the same day on **dt.26.05.2023 at 1.00 PM** in presence of the bidders or their authorized representatives.



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- 5- The application of quotation/ tender containing General Bid information & Terms and condition for hiring of vehicles etc. will be available in the District Web Portal www.angul.nic.in from 12.05.2023 to 26.05.2023 upto 10.00 AM. The Demand Draft from any Scheduled Commercial Bank pledged to Special Land Acquisition Office Talcher –Bimalagarh New B.G Rail Link Project, Talcher for an amount Rs 100/- (Rupees one hundred) only toward the cost of application, with proper documentation shall reach the undersigned only through speed post/ Registered post. No other mode of communication is acceptable.
- 6- After selection of the bidder, he has to execute an agreement with the Special Land Acquisition Officer, Talcher- Bimalagarh New B.G. Rail Link Project within a period of seven days from the date of receipt of order..
- 7- The undersigned shall not be responsible for any postal delay and reserves the right to cancel the above quotation partially or fully.


12/5/23
Special Land Acquisition Officer
Talcher- Bimalagarh New B.G Rail Link
Talcher
Rail Link Project, Talcher

Memo No 537⁽²⁾ / Dt. 12/05/2023

Copy submitted to the Addl. District Magistrate, Angul / All Sub- Collector of the District for favour of kind information and necessary action with a request to display the quotation in office notice board. .


12/5/23
Special Land Acquisition Officer
Talcher- Bimalagarh New B.G Rail Link
Talcher
Rail Link Project, Talcher

Memo No 538 / Dt. 12/05/2023

Copy submitted to the Under Secretary to Govt. Commerce & Transport (Transport) Department, Odisha Bhubaneswar for favour of kind information and necessary action with a request to display the quotation in office notice board.


12/5/2023
Special Land Acquisition Officer
Talcher- Bimalagarh New B.G. Rail Link
Rail Link Project, Talcher


Memo No 539 / Dt. 12/05/2023

Copy forwarded to the D.I.O, National Informatics Centre , Angul for information with the request to hoist this notice in District web portal from 12.05.2023 to 26.05.2023 upto 10.00 AM.


12/5/2023
Special Land Acquisition Officer
Talcher- Bimalagarh New B.G. Rail Link
Rail Link Project, Talcher

Memo No 540 / Dt. 12/05/2023

Copy to Notice Board for wide publication.


12/5/2023
Special Land Acquisition Officer
Talcher- Bimalagarh New B.G. Rail Link
Rail Link Project, Talcher

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1). The hired vehicles during the period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Under Control Certificate , Valid Contract Carriage Permit ,Proof of up to date tax payment etc. and D.L of the Driver should be available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The bidders shall be responsible for all such litigation.

2). The hire charges to be paid to the bidder on monthly basis. The fuel will be provided by the office basing on actual consumption of the vehicle & as per existing Government norms. The minimum average mileage in KMs per liter Diesel will be 12Kms for A/C vehicles. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of the Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. including repairing of the vehicle will be borne by the bidder.

3). It shall be the responsibility of the bidder to provide a good Driver and the salary of the Driver shall be borne by the bidder.

4). The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle & should have sufficient experience in driving transport passenger vehicles. The Driver should be well behaved, gentle & obedient in nature.

5). The vehicle and the driver shall be at the disposal of the Authority during the period of engagement. The vehicle will be utilised on holidays for official work if required & no extra payment will be made to the bidder. **The hire vehicles cannot be used for any private/commercial purpose beyond office hour or during holidays.**

The bidder shall ensure that the vehicle should be parked at the place as advised by the authority and should be available, when not in duty. If the vehicle needs to be away for some reasons like refueling, petty repairing etc., it should be with the knowledge of the authority. Moving away without the knowledge of the authority will be considered as non-available and will be liable for penalty.

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- 6). The driver of the vehicle deployed for user department duties maintain polite & courteous behavior towards department users as well as to other department staff. Following may be construed as "Misbehavior" and shall attract penalties as per provision of the contract. Repeated instances may result in termination of service.
- i). Denial of duty during contract period or during hours as noticed by user department;
 - ii). Use of abusive language.
- 7). The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such an events user department shall have full right to terminate the contract with immediate effect..
- 8). The driver must be provided a working mobile phone and contact number be provided to user department.
- 9). In an event that for any reasons the driver changes his contact number during the tenure of the contract then the bidder will immediately notify to the user department of the above change.
- 10). In the case of contracted vehicles, same car and driver should be sent daily. Any change in vehicle or drivers will be allowed only in exceptional circumstances and that too with the prior information/approval of the Authority.
- 11). The drivers of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time. Drivers should be familiar with all important places of the Angul district and outstations.
- 12). This Authority will not be responsible for any Challan, loss, damage or accident to the vehicle or to driver.
- 13). The daily record indicating time and mileage for each vehicle shall be maintained. Mobile phone facility (24x 7 hours) must be available with the bidder and driver.
- 14). Monthly hire charges do not include fuel cost (Petrol/diesel) which is to be pade separately basing on actual consumption and lubricants as per existing Government norm. The bill will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the bidder and no advance payment will be made.
- 15). The payment will be made on monthly basis on submission of pre- receipted bill(s) duly supported by duty slip(s)/log sheet(s) duly signed by the concerned Officers.
- 16). The vehicle shall not be more than 3 years from the initial registration and also in good running condition during the period of contract.
- 17). The engagement and employment of drivers and payment of wages to them as per existing provisions of various labour laws and regulation is the sole responsibility of the



Bidder and any breach of such laws or regulations shall be deemed to be breach of this contract.

18). In case of non-availability of vehicles, penalty as decided by authority shall be imposed in addition to deduction at pro-rata basis for absence from duty.

19). After selection of the bidder, he has to execute an agreement with the Special LAO within the period of seven days from the date of receipt of order.

20). In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

21). If the services are found to be unsatisfactory, the Authority reserves the right to terminate the agreement with prior intimation to the bidder.

22). The vehicle will be utilized on official tour outside Angul district if required & no extra hiring charges will be paid for said tour.

23). The successful bidder is required to deposit EMD as Rs.5000/- (Rupees five thousands) only as Security which will be returned after completion period of agreement. If the service of bidder is not up to satisfactory, the Security amount will be forfeited.


12/15/2023
Special Land Acquisition Officer
Talcher- Bimalagam New R.G Rail Link
Talcher- Bimalagam New R.G
Rail Link Project, Talcher

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (A.C/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration :-
- 6) Name & complete address
of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Valid contract carriage permit:-
- 10) Proof of up-to-date tax payment :-
- 11) Insurance validity :-
- 12) Pollution under control Certificate :-
- 13) Name / Address of the Driver :-
- 14) D.L. No. & Validity of the D.L of the Driver :-
- 15) Proposed hire Charge of the vehicle
per month excluding fuel cost :-
- 16) Rate of fuel consumption / Mileage per litre :-
- 17) Contact Number of the Bidder :-

Mobile..... Telephone.....

"Certified that the information Submitted above is true to the best of my
knowledge and belief.

**Seal & Signature of the
Quotationer**