



UTKAL BALASHRAM, ANGUL



Advertisement No. 01 /UB/ANG

Date:20.03.2023

ADVERTISEMENT

Applications are invited from the interested eligible candidates for filling up of the vacant posts in the Child Care Institution named "Utkal Balashram, Angul".

Sl. No	Name of the Post	Qualification Required	Age Limit	Remuneration on per month	No. of Post
1	Superintendent	Post Graduate degree in Social Work/ Sociology/Child Development/ Human Rights Public Administration/ Psychology/Psychiatry/Law/ Public Health/Community Resource Management from a recognized University. At least 3 years of experience of working with the Govt. Non-Government Organization in Documentation, Training & Capacity Building, Project formulation/ Implementation, monitoring and supervision preferably in the field of Women & Child Development/Social Welfare. Proficiency in Computers.	Age limit is 21 to 45 years of age as on the date of advertisement	Rs.33,100.00	01
2	Counsellor	Graduate in Social Work/ Sociology/Psychology/Public Health/ Counselling from a recognized university. OR PG Diploma in Counselling and Communication. At least 1 Years of working experience with the Govt/NGO preferable in the field of Women & Child Development. Proficiency in Computers.		Rs.23,170.00	01
3	Case Worker	Graduate preferable in B.A in Social Work/Sociology/ Social Science or LLB from a recognized university. Experience of at least 2 years of working with Govt./NGO/ Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child right & protection issues. Weightage for work experience candidate, Proficiency in Computers.		Rs.23,170.00	01


4	House Father/ Mother (One must be Female)	Graduate in any discipline. Preference will be given for Science/ Home Science/Psychology/Sociology Graduates.	Age limit is 21 to 45 years of age as on the date of advertisem ent	Rs.14,564.00	02
5	Paramedical Staff	Compounder/ Pharmacist/ having Diploma inAyurvedic / Homeopathic/Unani from the institution recognized by Govt. of India.		Rs.11,916.00	01
6	Store Keeper cum Accountant	Post Graduate preferable in Commerce/MBA (Finance)		Rs.18,536.00	01
7	Cook (One must be Female)	Under Metric (8th to 10th)		Rs.9,930.00	02
8	Helper cum Night Watchman (One must be Female)	Under Metric (8th- 10th)		Rs.7, 944.00	02
9	House Keeper	Under Metric (8th- 10th)		Rs.7,944.00	01

Mode of Selection:-

The posts are purely temporary and contractual in nature and salary will be paid as the norms of Mission Vatsalya. The selection will be made after short-listing by the Selection Committee on the basis of academic career and experience of the candidate. Applications in prescribed format duly filled in with self attested certificates, mark sheets & other required documents should be submitted to the Secretary, Utkal Balashram, Angul through email id: utkalbalashramangul@gmail.com and hard copy of the same should also be submitted by Registered/Speed post address to **The Secretary, Utkal Balashram, Angul, O/o District Child Protection Officer, Sub Collectorate Building, Angul, Pin-759122.** The application along with all required documents must be attached in the office of District Child Protection Officer, Angul on before 03.04.2023 by 5.00 P.M. The undersigned will not be responsible for any delay in receipt of application forms of Candidates. The authority reserves the right to reject any or all the applications without assigning reason thereof.

AS
20.03.2023
Secretary,
Utkal Balashram, Angul
Secretary
Utkal Balashram
Angul

APPLICATION FORM

	PERSONAL DETAILS				Affix Photographs		
Application for the Post of (Separate application for Specific Post)							
Applicant's Name (In Block Letter)							
Address for Correspondence				Permanent Address			
Phone/Mobile Number				E-Mail ID			
Date of Birth (DD-MM-YY)				Sex (Tick)	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status (Please tick)	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married
Mother's Name				Father's Name			
Educational Details-Attach Photocopies of Certificate & Mark Sheets							
Qualification	Name of Qualification Awarded	Duration		School/Collage / University	Subjects/ Specialisation	% / Grade / Division	Full time/Part Time/Distant Learning
		From	To				
Secondary/ Matriculation							
Higher Secondary (10+2)							
Graduation							
Post Graduation							
Other							
Employment Details(Previous)-Attach Self-Attested Photocopies of Experience Certificates							

Name of Organization	Designation	Key Responsibilities Handled	Period	
			From	To

Current Employment-Attach Proof of Current Employment

Name of Organization	Designation	Responsibilities Handled	Working From	Monthly Remuneration

Computer Literacy

Package/Application	Details of Exposure/Proficiency

Language Proficiency

Language	Ability to Converse	Ability to Read	Ability to Write
English			
Hindi			
Odia			
Other (Specify)			

Referees: Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee 1	Referee 2
Name		
Address		
Organization		
Designation		
Phone/Mobile		

E-mail ID		
Your Professional Relationship with the Referee		

Declaration:

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place:

Date:

Signature of the Applicant