



Zilla Swasthya Samiti , Angul
Recruitment

No 1813

Date 23/07/2021

Sl. No	Position	Vacancy	Monthly Consolidated Remuneration in Rs/-	Date of Walk-in-Interview
1	Paediatrician, DEIC	01	66,150/-	03.08.2021
2	MO MBBS, DEIC	01	52,920/-	
				Last date of receipt of application
3	DPC – District Programme Coordinator (NTEP)	01	25,931/-	05.08.2021
4	Psychiatric Social Worker	01	25,931/-	
5	Block Data Manager	01	13,892/-	

IN-HOUSE POSTING/REPOSITIONING

Sl. No	Name of the Post as Per NHM PIP	Vacancy	Monthly Consolidated Remuneration in Rs/-	Last Date of Receipt of Application
1	MO AYUSH Main Stream	05 (Ayurvedic -01 & Homeopathy- 04)	21,924/-	05.08.2021
2	Psychiatric Nurse	01	15,976/-	
3	Case Registry Assistant	01	9,261/-	

Eligible & aspirant candidates are hereby informed to visit/log on to the District website i.e. www.angul.nic.in to download the application form, eligible criteria and other details. Candidates for walk-in- interview to register their names on exact date of interview between 9.00 A.M. to 10.30 A.M. in District Training Unit, DHH Angul if any candidate fails to register his/her name within the prescribed time then further he/she shall not be entertained/considered.

The candidates have to submit their applications within the last date of application to Chief District Medical & Public Health Officer- Cum District Mission Director, DHH, Angul, PIN- 759122, Odisha through Register/ Speed post only. The applications received after due date shall not be considered and the candidates are to mention on the top left hand corner of the envelope for the post they are applying for.

The candidates are informed to visit the District website in a periodical manner to know the up to date information of the selection process. No fresh documents during the objection invitation period shall be entertained. The exact vacancies are subject to change and the undersigned is not responsible for any postal delay or transport delay. The typographical error (if any) may be exempted and no personal communication regarding the above recruitment shall be entertained.

Interested in-house candidates are to apply in the prescribed application form with NOC & Certificate of last uninterrupted service for the same post under the society from their concerned appointing authority.

The undersigned reserves all rights to reject any or all cancel the entire selection process without assigning any reason thereof. As per the NHM guideline ORV act / rules is not applicable for a single vacant post.

Pradip
23/7/21
CDM & PHO cum District Mission Director , Angul



APPLICATION FORM FOR THE POST OF

UNDER NHM , ANGUL

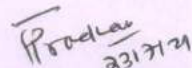
Adv. No.		Post Applying		Affix your recent attested colour passport size photograph here.			
1. Name of the Candidate (IN CAPITAL LETTERS)							
2. Father's / Husband's Name (IN CAPITAL LETTERS)							
3. Date of Birth (DD/MM/YYYY)		4. Age as on Dtd. 01/07/2021					
5. Residence		6. Gender (Male/Female)					
7. Nationality		8. Marital Status					
9. PRESENT CONTACT ADDRESS WITH PIN CODE				10. PERMANENT CONTACT ADDRESS WITH PIN CODE			
11. Permanent Contact No. with STD Code (Land Line)				12. Mobile Number			
13. Personal E-Mail Address			14. Mother Tongue				
15. Mention Languages Read , Write , Speak(Maximum upto 03 Languages , put tick mark against each)	Languages	Read	Write	Speak	16. Type of Identity Proof Submitted		
	Oriya				17. Employment Exchange Registration Number		
	English				18. Computer Literacy (DCA/PGDCA/BCA/MCA) , Equivalent		
	Hindi				19. Duration of Computer Course .		
20. EDUCATIONAL QUALIFICATION							
Srl. No.	Exam Passed	Board / University	Year of Passing	MARKS			Type of Course (Full/Part time), Distance Learning
				Total Marks	Mark Secured	%age of Marks	
1.	10 th Std./ Matriculation						
2.	10+2 / Equivalent						
3.							
4.							

P. S. Das
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NHM, Angul

Full Signature of the Candidate.



21. EMPLOYMENT RECORD				
21A. Total Years of Post Qualification Experience				
21B. Total Years of Experience in Development Sector / NGO				
21C. Total Years of Experience in Government Sector				
Starting from your present Employment , list in reverse order all the employments you have had				
22A. Current Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Current Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organisation				
22B. Previous Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organisation				
N.B : Attach Extra Sheet for mentioning additional post qualification Experiences.				
DECLARATION BY THE CANDIDATE				
I , do hereby declare that the information furnished above are true to the best of knowledge and belief and if at any stage it is found that any of the above material information is false / incorrect or is suppressed by me then my candidature / appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service / job previously on administrative ground such as poor performance , misconduct , disobedience , criminal offence etc. and further I shall produce all original documents and certificates in support of the above information prior to my appointment.				
Date :		<i>Full Signature of the Candidate</i>		
Place :				


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CDM & PHO -cum- Dist. Mission Director
NHM, Angul



District Mission Directorate
OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER
DISTRICT PROGRAM MANAGEMENT UNIT
Department of Health & Family Welfare , Govt. of Odisha
Angul

TERMS & OTHER CONDITIONS WITH SELECTION CRITERIA,

FOR THE POSTS OF DEIC, DMHP, NTEP UNDER NHM

SL No	Name of the Post	Age as on 01.07.2021	Eligibility Criteria
1	Paediatrician, DEIC	Up to 70 years	MBBS with MD in Pediatrics from institution recognized by Medical Council of India.
2	MO MBBS, DEIC	Up to 70 years	MBBS or equivalent degree from institutions recognized by Medical Council of India. Must have completed compulsory internship.
3	District Programme Coordinator (NTEP)	The candidate must not be below the age of 21 years or above 32 years	MBA/PG Diploma in Management/ health administration from a recognized institute/university At least 1 year of work experience in Health Sector. Preference will be given to those who have worked in the field of Development/ Health at District/ State level. Basic knowledge of computers is required.
5	Psychiatric social worker(DMHP)	Up to 45 years	Candidates must have Post Graduate Degree In Social work along with Master of Philosophy In Psychiatric Social Work obtained after completion of a full time course of two years which includes supervised clinical training from any University recognized by the University Grants Commission. Candidates must have passed Odia up to M.E Standard.
6	Block Data Manager	Age limit is from 21-35 years	The candidate should be any Graduate with minimum 50% marks in aggregate and have passed PGDCA /DCA/ Odisha State Certificate in information Technology (OS-CIT) Course of Odisha Knowledge Corporation Limited (OKCL) etc. of one year duration from recognized / registered institute.

For the post of Pediatric DEIC, MO MBBS DEIC, selection should be made through Career weight age and Viva – Voice.

GENERAL INFORMATION AND INSTRUCTIONS:-

- i. Candidates are required to submit the duly filled in application in prescribed format at the time of Walk-in-interview, application format available in the district website: www.angulnic.in and enclosed photocopies of all certificates/testimonials with self attested in support of age, qualification and experience. Candidates are also required to send two recent passport size colour photograph and self ID proof (Voter ID Card/PAN Card/Driving License/ Adhar Card/ Passport). Incomplete application in any form will be rejected. Canvassing in any form will render the candidate disqualified for the position.
- ii. The above positions are purely temporary in nature and co-terminus with the scheme & terminable at any point of time.

National Health Mission, Angul , Odisha , Pin –759122
Phone – 06764 – 231150 / Fax - 06764 – 233754, Email – dpmuang@ymail.com

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23/7/21
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NHM, Angul



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DISTRICT PROGRAM MANAGEMENT UNIT
Department of Health & Family Welfare , Govt. of Odisha
Angul

- iii. Candidates, who are already working in Health department either on regular or on contractual basis, have to enclose **No Objection Certificate** from their concerned employer, without which their applications shall not be considered.
- iv. If any candidate found to have Suppressing any material information or furnished false information/ documents, then his/her candidature shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents ,his/her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from OSH &FW society on administrative ground are not eligible.
- v. The panel for above positions shall also remain valid for similar post / in other programmers under NHM ambit with same educational qualification and same remuneration, as will be prescribed by the society.
- vi. Number of vacancies /remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- vii. The undersigned reserves the right to cancel any or all the applications/ position at any stage of recruitment process without assigning any reason thereof.
- viii. Under/ Over age and under qualification candidates as mentioned in the advertisement are subject to rejection.
- ix. Successful candidates will be intimated through registered letter/Speed post.

TOR OF DEIC, DMHP & NTEP STAFF

PEDIATRICIAN, DEIC

JOB RESPONSIBILITIES:

- a. He/ She will work closely with DEIC team members & Nodal Officer, RBSK.
- b. His/ her primary responsibility will be to screen on '4D' approach (i.e Defects at birth, deficiencies, Childhood Disease & developmental delay with Disabilities), provide necessary referral services to the referred children, in coordination with respective Paediatrician of the system & other DEIC team members.
- c. He/ she will access the growth & development, nutritional aspects, Neurological problems, developmental assessment of the children. Also conduct detail neurological examination and investigations in case of children with special needs to focus on the causative and prognostic factors prior to undertaking individualized intervention programmes.
- d. He/ She will plan to provide Composite health care services i.e. nutritional care, ensure child development through early intervention services, treatment of medical illnesses and associated abnormalities, Genetic counseling, Anticipatory guidance, Follow up and progress evaluation services etc.
- e. He/ She will support the Paed. Spl of DHH in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
- f. Ensure that every pre-term/ sick born child with Low Birth weight, children with birth defects, referral with developmental delay & disabilities are followed up.
- g. Facilitate referral of identified cases to tertiary care institution following the due process.
- h. Periodic follow up of referral cases and post test examinations/ confirmatory test.
- i. If required, he/ she will have to visit camps organized under RBSK at other Blocks in the District.

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23/11/21
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- j. All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- k. Provide technical guidance to RBSK Manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
- l. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

M.O., MBBS, DEIC

JOB RESPONSIBILITIES:

- a) He/ She will work closely with DEIC team members & Nodal Officer, RBSK.
- b) He/ She will do firsthand screening on '4D' approach and coordinate with DEIC team members, paediatrician & Nodal Officer, RBSK for providing referral services.
- c) Support the Paed. Spl. Of DHH & DEIC in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
- d) Ensure that every pre-term/ sick born child with Low Birth weight, children with birth defects, referral with developmental delay & disabilities are followed up.
- e) Access case history including developmental history, nutritional status, growth & development, treatment of general ailments such as cough and cold, diarrhea etc.
- f) Periodic follow up of referral cases and post test examinations/ confirmatory test.
- g) If required, he/ she will have to visit camps organized under RBSK at other Blocks in the District.
- h) All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- i) Provide technical guidance to RBSK Manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
- j) Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

Psychiatric Social Worker DMHP

JOB RESPONSIBILITIES:

1. PSW of the DMHP team Co-ordinate of Awareness activities of DMHP including screening camp.
2. Co-ordination with other departments like social welfare, employment, labour, police, administration, banking for organizing services, help and support for persons with mental illness.
3. Co-ordinator of Community based rehabilitation.
4. Provide PSW services to the DMHP team.
5. Participation in general health camps.
6. Training of Health workers, community leaders of the district.



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7. Organize welfare services for severely ill persons.
8. Organize microfinance for recovered mentally ill cases.
9. Set up self help groups for patients.
10. Organize day care for psychiatric patients.
11. Promote advocacy for mental health.
12. Maintain register of severely mentally ill persons.
13. Any other responsibility as and when assigned by the programme.

District Programme Coordinator (NTEP)

JOB RESPONSIBILITIES

1. To work in close coordination with DTO in Programme management activities including planning, budgeting, procurement, logistics management maintenance services and preparation of reports.
2. To coordinate with the District Programme Manager of the NHM through regular monthly meetings to share information on the performance of sub district facilities on key parameters of the TB programme.
3. To coordinate with the stakeholders of the programme like Medical Colleges, NGOs , Private Practitioners, Professionals organizations, LSGs and TB and TB related co-morbidity care providers.
4. To assist District TB Officers in establishing inter-sectoral and inter-departmental coordination for TB control and prevention.
5. Assist DTO in implementation of TB- comorbidites and Health Wellness center (HWC) collaborative activities in the district.
6. Establish linkage with all relevant health programme.
7. Assist and coordinate with all relevant stakeholders to ensure regular conduct of District TB-comorbidity coordination committee.
8. Monitor IEC activities related to coordination with NCD, NTCP, MCH, ICDS, Maternal Health and HIV programmes in the state.
9. To assist the DTO in organizing/ facilitating trainings, meetings, monitoring and evaluation, reviews and sensitization workshops at the district , sub-district and upto the peripheral level.
10. To assist the DTO in organizing the TB forum meeting under Chairpersonship of the administrator of his/her representative.
11. To facilitate timely submission of the Periodic reports to the state by collating the reports received at the district level.
12. To assist DTO in reviewing the NTEP services and activities at HWC level.
13. To assist the DTO in organizing ACSM activities and community engagement at the district level, to prepare quarterly IEC reports and procurement reports.
14. To assist the DTO in identifying NGOs and PPs for partnership through various schemes and enter into MoU.

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(P. S. Reddy)
23/7/21
**CDM & PHO -cum- Dist. Mission Director
NHM, Angul**



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15. To assist the DTO is collecting and compiling necessary documents for disbursement of Grant in Aid to the NGOs and PPs.
16. To assist the District TB Officer in establishing systems for TB Surveillance (Through NIKSAY and other MIS)
17. To assist District TB Officer in district level procurements and supply chain management through NIKSHAY Aushadhi including physical stock verification.
18. To assist District TB officer in district level human resources management.
19. To assist DTO in coordinating with the Drug Controllers for obtaining reports on Drug sales in the district.
20. To monitor the BBT Schemes under NTEP in the district and provide regular feedback to the DTO , MO-TC, STS and other staff for prompt action.
21. To assist the DTO in smooth conduct of National or State specific Surveys and Sub National TB free certification by liaising with the necessary personnel at all levels .
22. To manage the public grievance redressal mechanism and replies to requests under right to information in the District TB Office.
23. To manage the public relations in the District TB Office and assist District TB officer in complying information required for reports to State and district administration.
24. Facilitate preparation of performance review metrics including TB score as per current NTEP guidelines.
25. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action.
26. Any other job assigned by the reporting officer.

SELECTION PROCEDURE FOR RECRUITMENT OF PSYCHIATRIC SOCIAL WORKER UNDER DMHP

The selection process would consist of the following stages.

Viva- voice test:-	50 Marks
Mark Assessment:- To be made on the marks of Master of Philosophy in Psychiatric Social Work.	50 Marks
Total	100 Marks

For computation of score of candidates out of 50 earmarked for mark assessment in M. Phil. Examination, the following procedure to be followed –

Mark secured in M.Phil Examination X 50
Total Marks

However, the final merit list shall be prepared of the shortlisted candidates who short appear in the viva-voice test by adding the marks secured in mark assessment and Viva-voice test.

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NHM, Angul



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SELECTION PROCEDURE FOR CONTRACTUAL ENGAGEMENT OF STAFF UNDER DPC NTEP

General Condition:-

1. The Chief District Medical & Public Health Officer – Cum- District Mission Director, NHM will conduct the contractual recruitment as per prevailing National Health Mission, Odisha guideline regarding recruitment after due approval of ZSS of respective district.
2. Age limit as per Govt. of Odisha norm/ guideline including applicable for retired employee of Govt. of Odisha/ Govt. of India.
3. Selection of candidate will be made on the basis of merit (based on carrier marking) and interview. Out of total 100 marks for each candidate 2 marks will be allocated for interview, 70 marks will be given for career marking as per ToR of RNTCP and 10 marks for experience in RNTCP work.
4. Appointment will be made purely on contractual basis for a period of 11 months or till the end of the programme period whichever is earlier.
5. Contractual appointment will be done with due approval by respective ZSS as per prevailing NHM, Odisha norm/ guideline. Renewal subject to satisfactory performance with approval of renewal committee.

SELECTION PROCEDURE FOR CONTRACTUAL ENGAGEMENT OF BLOCK DATA MANAGER

Eligibility: - The candidate should be any Graduate with minimum 50% marks in aggregate and have passed PGDCA /DCA/ Odisha State Certificate in information Technology (OS-CIT) Course of Odisha Knowledge Corporation Limited (OKCL) etc. of one year duration from recognized / registered institute.

Age: - Age limit is from 21-35 years as on the first date of the advertisement month.

Selection Procedure:-

- | | |
|---------------------------------|----------|
| a. Mark Assessment (Graduation) | 40 marks |
| b. Computer Test (Practical) | 40 marks |
| c. Viva-Voice | 20 marks |

For computation of score of a candidate out of 40 earmarked for mark assessment, the following procedure to be followed.

Marks secured
Total Marks X40

Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on mark Assessment shall be called for computer test. Candidates securing 50% and above marks in the Computer Test shall be called for Viva-voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.

Note:-

- If two candidate's secure equal marks, then the merit list shall be so prepared that, candidate higher in age shall be placed higher in the merit from amongst those candidates only.
- Calculation of marks in case of Graduation will be made on the basis of marks secured by the candidates in aggregate.
- The assessment of career marks shall be up to 3 (three) digits, for example-45.567%
- The block to be allotted to different to different selected candidates is to be based on the merit list & preference are to be taken from the candidates on the date of viva-voice.
- Waiting list to be maintained and should be valid for 1 (one) year from the date of approval of the panel of selected candidates.

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Department of Health & Family Welfare , Govt. of Odisha
Angul

GENERAL INSTRUCTION FOR THE INHOUSE POSTING

- All positions are contractual in nature and the further continuance of job is subject to individual performance appraisal and as per the Health & Family Welfare ,Odisha , Society norm.
- The application should reach the undersigned on or before Dtd.05/08/2021 by through Regd. Post & Speed post only. **The application must be superscripted with the name of the post applied for....., otherwise the application will be rejected.** This office will not be held responsible for any postal delay. Incomplete application in any form will be rejected.
- Candidates have to submit **No Objection Certificate cum Continuation certificate** for last uninterrupted service in the same post under the society issued by competent authority with the application form, without which they will not be eligible.
- The application form need to be downloaded at www.angul.nic.in and filled in application form along with the color passport size photograph, self-attested photocopies of all relevant certificate and mark-sheets shall be submitted by the applicant.
- No personal query will be entertained.
- Selection will be done as per the guideline stipulated by Mission Directorate, NHM, Odisha.
- Selection and absorption of candidate may be done as per ORV Norm where ever required.

DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FOR CONCERN POST

1. Completely filled up application form as available in the District website i.e www.angul.nic.in.
2. The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.
3. Two recent self attested passport size color photographs and 01 to be affixed on the application form at the desired space earmarked in the application form.
4. Self attested copies of mark sheet and passed certificate from Matriculation onwards as per the requirement of the post.
5. Self attested copy of valid residence certificate (The residence certificate should not be older than 06 months from the date of advertisement.)
6. Self attested copies of self identity proof documents like Voter ID Card, ADHAR Card, PAN Card, Driving License or Passport otherwise the application will be rejected
7. No objection from the concerned employer / appointing authority those who are working in the Health Department either regular or contractual.
8. NOC must be specific for the post S/He applying and must be issued subsequent to the issue of advertisement.
9. Self attested copy of valid Caste Certificate as well as Person with Disability (PWD) certificate required for PWD candidates to avail the benefit as per the Govt. rule.
10. Self attested copy of valid registration Certificate from the competent authority as per the requirement of the post.
11. One self addressed envelope (size 24" x 10") with postage stamp of Rs 25/- must be affixed on the self addressed envelope.

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GENERAL INSTRUCTION

1. Undertaking or affidavit for non submission of any of the requisite documents as mentioned above and the prescribed application form as available in the District website i.e www.angul.nic.in is subject to rejection of the candidature of the candidate.
 2. Incomplete application form / canvassing in the application form is subject to rejection of the candidature for the said post.
 3. Candidates who are disengaged earlier from the Odisha State Health & Family welfare Society, NHM Office, ZSS under administrative ground such as disobedience / poor performance / misconduct or misbehavior or any criminal activity etc. are not eligible to apply for the said post.
 4. If any important documents, information of any candidate found to be suppressed or forged during the selection process or in future then the candidature of the said candidate shall be automatically rejected.
 5. No personal communication shall be entertained regarding this selection till the completion of the entire recruitment process and no further fresh documents shall be entertained once after submission of the application or during objection invitation period.
 6. The shortlisted candidate may be asked to produce his/her original/Office copy documents pertaining to his/her previous appointments prior to the engagement.
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P. K. Balla
23/12/21
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NHM, Angul