

**ADVERTISEMENT**  
**OFFICE OF THE DISTRICT & SESSIONS JUDGE: ANGUL.**  
**RECRUITMENT YEAR 2021-22**  
**Advertisement No.-01, Dtd-03.03.2021**

- i. Applications in prescribed format are invited from eligible candidates for appointment of Ministerial staff one post for each category i.e. Bench Clerk Grade-I-, Stenographer Grade-I, Senior Clerk, Senior Typist, Orderly Peon and Jr.Clerk (Computer knowing)-02 posts on ad hoc and purely temporary (contractual) basis exclusively under "The Odisha Fast Track Special Courts (Method of Recruitment and Conditions of services of retired Judicial Officers of the Cadre of District Judges and Staff including in-service Judicial Officers in the regular cadre of District Judge, Ministerial staff and Group-D Employees) Scheme-2020".
- ii. **The Last Date & Time for receipt of Application: 10.03.2021 at 5.00 P.M.**
- iii. **Terms and Conditions of Appointment:-**
  - a) The appointment of retired Ministerial staff and Group-'D' employees shall be on ad hoc and purely temporary (contractual) basis exclusively and shall be made initially for a period of one year which may further be extended from time to time till the concerned retired staff attains the age of 70 years or till continuance of the Scheme (FTSCs) whichever is earlier and he/she shall be liable to be terminated at any time without notice.
  - b) The appointee retired staff during the tenure of their appointment shall be under the administrative and disciplinary control of the District Judge, Angul.
- iv. **Eligibility:-**
  - a) The Ministerial Staff and Peons who have retired from service against respective cadre on attaining the age of superannuation or on voluntary retirement from this Department having a clean service record shall only be eligible to be considered for such appointment subject to fitness and suitability.
  - b) The retired Ministerial Staff and Group-D employees must not be above the age of 70 years as on the date of Advertisement.
  - c) The retired Ministerial Staff and Group-D employees, who have been dismissed,, removed, compulsorily retired from service or had sought voluntary retirement after initiation or Departmental Enquiry against them shall not be eligible to be considered for such ad hoc appointment.
- v. **Pay and other allowances:-**

A retired ministerial staff against their respective cadre or Group-D employee on appointment under the scheme on Ad-hoc basis shall be entitled to receive pay and allowances at the rate he/she was drawing at the time of retirement minus total amount of pension being received by him/her after commutation under the Pension Rules applicable to him/her. He/She shall also be entitled to all other regular allowances admissible to in-service staff of the respective cadres.

- vi. **No. of vacancies:-**
- |                                |         |
|--------------------------------|---------|
| (a) Bench Clerk Grade-I        | -1(one) |
| (b) Stenographer Grade-I       | -1(one) |
| (c) Senior Clerk               | -1(one) |
| (d) Senior Typist              | -1(one) |
| (e) Jr.Clerk(Computer knowing) | -2(two) |
| (f) Peon/Orderly               | -1(one) |

vii. **Date, Time and place of Interview:-**

The date, time and place of interview will be notified and intimated after scrutiny of the applications.

viii. **General:-**

- (1) Applications, complete in all respects, must reach in the Office of the Registrar, Civil Courts, Angul by 5.00 P.M of 10.03.2021 during the office hours on all working days either in person or by post.
- (2) Incomplete and/or defective applications and applications received after due date and time shall be summarily rejected. No correspondence in this regard shall be entertained.
- (3) Envelope containing application must be inscribed "Application for the post of \_\_\_\_\_" (against respective cadre).
- (4) The candidates must be physically fit and shall be required to produce fitness certificate from a registered medical practitioner along with the application.
- (5) Canvassing in any form will entail in disqualification of the candidature.

ix. **The applicant shall annex the following documents along with the application:-**

- a. Self-attested certificate in support of date of birth;
- b. Self-attested document (PPO) in support of superannuation/voluntary retirement;
- c. Medical fitness certificate from a registered Medical Practitioner;
- d. To submit an undertaking to the effect that he/she has not been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Department Enquiry against him/her.

Date:- 03.03.2021  
Place:-Angul

Sd/-  
District Judge-cum-Chairman  
District Recruitment Committee  
Angul.

Affix recent  
passport size  
photograph

**FORMAT**

Application for the post of \_\_\_\_\_

Advertisement No. \_\_\_\_\_/.Date \_\_\_\_\_

1. Name of the Applicant (In block letters)
2. Father's/Husband's Name
3. Address for communication with Mobile No, Whatsapp No  
& E-mail ID, if any.
4. Date of Birth (Certificate in support of date of birth be enclosed)
5. Age as on Dtd. 03.03.2021                      Years \_\_\_\_\_, Months \_\_\_\_\_, Days \_\_\_\_\_
6. Date of Superannuation/Voluntary  
Retirement (Enclose the copy of PPO)
7. List of documents attached  
1)  
2)  
3)  
4)

**DECLARATION**

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

**Place:**

**Date:**

**FULL SIGNATURE OF THE APPLICANT**