



**Zilla Swasthya Samiti , Angul**  
**Corrigendum**



No 2888

Date 20/11/2020

With reference to the advertisement No: 2838/Dtd.16.11.2020 published in the daily odiya news papers i.e. in "The Samaj" & in "The Dharitri" on Dtd. 17.11.2020 . The Revised selection process, terms & condition for all categories of posts to be filled up through advertisement has been published in the District website for the information of candidates.

**CDM&PHO-Cum-District Mission Director,**  
**Angul**

**General Information and Instruction.**

1. The applications received after last date shall not be accepted and the candidates have to submit their applications through **Regd/Speed** post only to the office of the undersigned. (O/o the CDM & PHO-Cum DMD, Angul. PIN-759122)
  2. Candidates for walk-in- interview to register their names on exact date of interview between 9.30 A.M. to 11.00 A.M. in District Training Unit, DHH Angul failing which their candidature shall not be considered as well as candidates of walk in interview are not required to submit the application form and copies of certificates as mentioned in the advertisement through postal, whereas they have to appear on exact date of walk in interview with completely filled up application form and original as well as photocopies of certificates as per requisite documents and others as mentioned in the District website.
  3. The monthly consolidated remuneration and Performance incentive (P.I.) is subject to vary as per the NHM Annual Budget and provision.
  4. The above posts are purely contractual and co-terminus in nature with the project period.
  5. The candidates are informed to visit the District website in a periodical manner to get up to date information of the selection process and no fresh documents during the objection invitation period shall be entertained.
  6. The exact vacancies are subject to change and the undersigned is not responsible for any postal delay or transport delay.
  7. The typographical error (if any) may be exempted and no personal communication regarding the above recruitment shall be entertained.
  8. The place of posting shall be issued strictly on merit basis, experience basis and in case of any tie then in the basis of age criteria.
  9. Interested in-house candidates are to apply in the prescribed application form with NOC & Certificate for last uninterrupted service in the same post under the society from their concerned appointing authority/employees with other relevant documents as mentioned in the District Website.
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**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**



### APPLICATION FORM UNDER NHM , ANGUL

Adv. No.		Post Applying		Affix your recent attested colour passport size photograph here.
1. Name of the Candidate (IN CAPITAL LETTERS)				
2. Father's / Husband's Name (IN CAPITAL LETTERS)				
3. Date of Birth (DD/MM/YYYY)		4. Age as on Dtd. 01/11/2020		
5. Residence		6. Gender (Male/Female)		
7. Nationality		8. Marital Status		
9. Category ( SC/ST/UR/SEBC)				

10. PRESENT CONTACT ADDRESS WITH PIN CODE				11. PERMANENT CONTACT ADDRESS WITH PIN CODE			

12. Permanent Contact No. with STD Code (Land Line)				13. Mobile Number			
14. Personal E-Mail Address				15. Mother Tongue			
16. Mention Languages Read , Write , Speak(Maximum up to 03 Languages , put tick mark against each)	Languages	Read	Write	Speak	17. Type of Identity Proof Submitted With No		
	Oriya						
	English						
	Hindi						
					18. Computer Literacy (DCA/PGDCA/BCA/MCA) , Equivalent		
					19. Duration of Computer Course .		

20. EDUCATIONAL QUALIFICATION							
Srl. No.	Exam Passed 10 <sup>th</sup> & 10 <sup>th</sup> onwards	Board / University	Year of Passing	MARKS			Type of Course (Full/Part time), Distance Learning
				Total Marks	Mark Secured	%age of Marks	
1.							
2.							
3.							
4.							

• Use additional sheet as per your requirement.

*Handwritten signature and date: 20/11/20*

\_\_\_\_\_  
Signature of the Candidate.



**APPLICATION FORM UNDER NHM , ANGUL**

Page 2 of 2

<b>21. EMPLOYMENT RECORD</b>				
21A. Total Years of Post Qualification Experience				
21B. Total Years of Experience in Development Sector / NGO				
21C. Total Years of Experience in Government Sector				
<b>Starting from your present Employment , list in reverse order all the employments you have had</b>				
22A. Current Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
<b>From Month / Year</b>	<b>To Month / Year</b>	<b>Total Years of Experience in Current Employment</b>	<b>Designation</b>	<b>Monthly Gross Remuneration</b>
Description of your major duties				
Reason for Leaving the Organisation				
22B. Previous Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
<b>From Month / Year</b>	<b>To Month / Year</b>	<b>Total Years of Experience in Employment</b>	<b>Designation</b>	<b>Monthly Gross Remuneration</b>
Description of your major duties				
Reason for Leaving the Organization				
<b>N.B : Attach Extra Sheet for mentioning additional post qualification Experiences. The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.</b>				
<b>DECLARATION BY THE CANDIDATE</b>				
I, do hereby declare that the information furnished above are true to the best of my knowledge and belief and if at any stage it is found that any of the above material information is false / incorrect or is suppressed by me then my candidature / appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service / job previously on administrative ground such as poor performance , misconduct , disobedience , criminal offence etc. and further I shall produce all original documents and certificates in support of the above information prior to my appointment.				
Date :	<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>			
Place :	<b>Full Signature of the Candidate</b>			

*Handwritten signature and date: 20/11/20*



**District Mission Directorate**  
OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
Department of Health & Family Welfare , Govt. of Odisha  
**Angul**

**SELECTION CRITERIA, TERMS & OTHER CONDITIONS**

**01 .FOR THE POST MO AYUSH (RBSK) AYURVEDIC/HOMEOPATHIC ( MALE/FEMALE)**

**Eligibility Criteria:-**

- The candidate must have a Bachelor degree in Ayurvedic Medicine & Surgery (B.A.M.S)/ Bachelor in Homeopathic Medicine & Surgery (B.H.M.S) as the case may be from a recognized University. S/he must have completed the Internship Training if any.
- S/he must have passed Odia up to M.E. Standard.
- Must have registered in the Odisha State Council of Ayurvedic /Homeopathic Medicine at the time of application. No provisional registration certificate is acceptable.

**Age:- 21 years to 37 Years as on 01.11.2020**

**SELECTION PROCESS**

**Step:-1**

After receipt of application by the stipulated date, the scrutiny database shall be prepared and hoisted in the District website ([www.angul.nic.in](http://www.angul.nic.in)) for information of the candidates after due scrutiny. No documents shall however, be entertained after the last date of receipt of applications.

**Step-2:**

Selection shall be made strictly on the basis of merit to be assessed in the following manner. Weightage shall be calculated on the basis of Marks of BAMS/ BHMS Exams and career weightage taken together in the following manner.

**Total 100 marks to be allotted for:**

Sl No	Course	Weightage
1	PG in BAMS/ BHMS	Full 10 Marks
2	BAMS/ BHMS	50
3	+2	20
4	Matriculation	20

**Total marks will be calculated on the basis of actual percentage of marks except extra optional secured.**

**Step-3. Posting of shortlisted candidates**

Consideration of weightage marks secured (if two candidates secure equal marks, then the selection shall be made on the basis of their date of birth).

The place of posting in the district is to be finalized through merit-cum-option of the candidate at the time of certificate verification, after taking approval of the Collector.

*[Handwritten Signature]*  
20/11/20

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**



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**TERM OF REFERENCE OF MO AYUSH ( Ayurvedic/ Homeopathic)**

- a. The AYUSH doctor will be attached to a dedicated Mobile Medical Team (MMT) of RBSK head quartered at Block CHC and she will be accountable to the MO I/C of the concerned CHC.
- b. The normal duty period will be 06 days in a week, Sunday will be off day.
- c. The service will be mobile in nature. He/she will visit to AWCs, Schools & +2 junior Colleges five days in a week as per micro plan. However, the team has to stay 01 day (on referral day) in their respective Block Head Quarter for follow up of referral services for the referred children as well as report returns.
- d. Her primary duty will be to prepare micro plan of visit, screen the children enrolled under AWCs, Schools & +2 junior Colleges of the assigned area. Each AYUSH doctor of the team will have to screen at least 45 children from AWC or 75 children from Schools/Colleges per day along with other team mates.
- e. Children having common ailments will be treated on the spot in coordination with other team mates (Pharmacist & ANM) with the available medicines after registration with Odisha Medical Council.
- f. Provide first aid to children in normal as well as emergency cases.
- g. He/She will refer the sick children having major problem detected during screening to the appropriate health facilities.
- h. Ensure proper maintenance of records & register etc. of medicines, instruments, books, stationeries etc of MMT.
- i. Monitor record maintenance at Schools/AWCs and guide pharmacist of concerned team in generating and compiling the reports.
- j. Ensure timely submission of reports and returns to CDM & PHO/ District Authorities through concerned Block MO (I/C) in the prescribed format.
- k. He/She will monitor other/programme/activities i.e initiatives, NPCB, NVBDCP, immunization, health Promotional activities etc, at visited institution.
- l. Coordinate with the higher quarter for complying implementation issues on RBSK along with other convergent programme.
- m. He/She will perform all duty as per RBSK mandate in addition, should do any other duty assigned by the authority and when required.

*[Handwritten Signature]*  
20/11/20

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**02. FOR THE POSTS UNDER DEIC.**

SL No	Name of the Post	Age as on 01.11.2020	Eligibility Criteria
1	Paediatrician, DEIC	Up to 70 years	MBBS with MD in Pediatrics from institution recognized by Medical Council of India.
2	MO MBBS, DEIC	Up to 70 years	MBBS or equivalent degree from institutions recognized by Medical Council of India. Must have completed compulsory internship.
3	Optometrist, DEIC	Up to 35 Years	The candidate must be Diploma in Optometry from a recognized institution or trained as Ophthalmic Assistant from a recognized Govt. Hospital/ Institution However candidates having Masters /Bachelor degree in Optometry shall be given preference.
4	Dental Technician, DEIC	Up to 40 years	Diploma in Dental Technology from a recognized institution. Preference will be given to candidates having at least 2 years post qualification experience in related field.
5	Social Worker, DEIC/ NTCP	Up to 35 years	Bachelor degree in Sociology or Social work with minimum 50% marks from a recognized University/institution. <b>Or</b> Master degree in Sociology or Social Work with minimum 50% marks from a recognized University/ Institution..

For the post of Paediatrician DEIC, MO MBBS DEIC, Optometrist DEIC & Dental Technician DEIC selection should be made through Career weight age and Viva- Voice .

**Selection Procedure for the Post of Social worker (DEIC/NTCP)**

1. Consideration of weight age of secured equal marks by the candidates:

If two or more candidates secure equal marks, then the merit list shall be made on the basis of their date of birth as per 10<sup>th</sup> certificate i.e. elder candidate shall be given first preference.

2. The total marks shall be up to 03 (three) digits format, for example -45.567%
3. The panel merit list shall be valid for one year from the date of its approval, to fill up future vacancies if any.

**GENERAL INFORMATION AND INSTRUCTIONS:-**

- i. If any candidate is found to have suppressed any material information of furnished false information/ documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents ,his/her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from OSH &FW society on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc are not eligible.
- ii. The panel for above positions shall also remain valid for similar post / in other programmers under NHM ambit with same educational qualification and same remuneration, as will be decided by the society.

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**NHM, Angul**



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- iii. Number of vacancies /remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- iv. The undersigned reserves the right to cancel any or all the applications/ position at any stage of recruitment process without assigning any reason thereof..
- v. The merit list will be published in the District website: [www.angul.nic.in](http://www.angul.nic.in). and shall remain valid for 12 months from the date of approval of the selection for future reference.

*Dr. A. S. Mishra*  
20/1/22  
**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**





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TOR OF DEIC / NTEP STAFF

PEDIATRICIAN, DEIC

JOB RESPONSIBILITIES:

- a. He/ She will work closely with DEIC team members & Nodal Officer, RBSK.
- b. His/ her primary responsibility will be to screen on '4D' approach (i.e Defects at birth, deficiencies, Childhood Disease & developmental delay with Disabilities), provide necessary referral services to the referred children, in coordination with respective Paediatrician of the system & other DEIC team members.
- c. He/ she will access the growth & development, nutritional aspects, Neurological problems, developmental assessment of the children. Also conduct detail neurological examination and investigations in case of children with special needs to focus on the causative and prognostic factors prior to undertaking individualized intervention programmes.
- d. He/ She will plan to provide Composite health care services i.e. nutritional care, ensure child development through early intervention services, treatment of medical illnesses and associated abnormalities, Genetic counseling, Anticipatory guidance, Follow up and progress evaluation services etc.
- e. He/ She will support the Paed. Spl of DHH in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
- f. Ensure that every pre-term/ sick born child with Low Birth weight, children with birth defects, referral with developmental delay & disabilities are followed up.
- g. Facilitate referral of identified cases to tertiary care institution following the due process.
- h. Periodic follow up of referral cases and post test examinations/ confirmatory test.
- i. If required, he/ she will have to visit camps organized under RBSK at other Blocks in the District.
- j. All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- k. Provide technical guidance to RBSK Manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
- l. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

M.O. MBBS, DEIC

JOB RESPONSIBILITIES:

- a) He/ She will work closely with DEIC team members & Nodal Officer, RBSK.
- b) He/ She will do firsthand screening on '4D' approach and coordinate with DEIC team members, paediatrician & Nodal Officer, RBSK for providing referral services.
- c) Support the Paed. Spl. Of DHH & DEIC in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
- d) Ensure that every pre-term/ sick born child with Low Birth weight, children with birth defects, referral with developmental delay & disabilities are followed up.

National Health Mission, Angul , Odisha , Pin -759122  
Phone - 06764 - 231150 / Fax - 06764 - 233754, Email - dpmuang@gmail.com

  
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- e) Access case history including developmental history, nutritional status, growth & development, treatment of general ailments such as cough and cold, diarrhea etc.
- f) Periodic follow up of referral cases and post test examinations/ confirmatory test.
- g) If required, he/ she will have to visit camps organized under RBSK at other Blocks in the District.
- h) All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- i) Provide technical guidance to RBSK Manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
- j) Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

**OPTOMETRIST, DEIC**

**JOB RESPONSIBILITIES:**

- a. Work with other DEIC Staff to formulate an inclusive programme especially for the children with visual problem as a part of multiple disability.
- b. Assessment: Routine vision check up/Glaucoma screening of referred children.
- c. Will detect or diagnose ocular conditions associated systemic health condition and referred them to appropriate health care professionals.
- d. **Health Care:** Prescribe the spectacle lenses including progressive, aspheric and safety/protective spectacles based on the visual needs of the children.
- e. Provide therapy & rehabilitation for the people with poor vision/blind.
- f. Prescribe vision therapy, vision training or orthoptic treatment for children with learning problem or common binocular vision disorders, including strabismus and amblyopia.
- g. Referral: Referral to further genetic, neurological and endocrinal evaluation.
- h. Counseling: Counsel Patients on managing vision problem. Counsel the parent/guardian on preventive vision care.
- i. If required, he/she will have to visit camps organized under RBSK at other Blocks in the District.
- j. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- k. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

**SOCIAL WORKER DEIC/ NTCP**

**JOB RESPONSIBILITIES:**

- a. He/ She will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Provide initial guidance to the referred cases by taking pre-testing history.
- c. Counsel the stake holder regarding health issues on '4D'.

  
**CDM & PHO -cum- Dist. Mission Director**  
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- d. Facilitate the referred children for accessing the referral services.
- e. Visit schools and AWC to counsel the non attending identified cases, their parents/ guardian for treatment at DEIC in case of non-turned up over a period of one month.
- f. Assist RBSK manager in generating report conducting capacity building events and IEC/BCC activities.
- g. If required he/she will have to visit camps organized under RBSK at other Blocks in the District.
- h. All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- i. Intimate RBSK manager and Nodal Officer on the child wise treatment plan, child wise progress made and further follow up action required on fourth nightly basis.
- j. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

**DENTAL TECHNICIAN, DEIC**

**JOB RESPONSIBILITIES:**

- a. He will work closely with DEIC team members particularly with Dental surgeon of DEIC.
- b. Work with dentist to create tooth restorations and orthodontic devices for pediatric patients.
- c. Fill prescription for pediatric patients; make custom bridges, crowns, dentures and orthodontic appliances based on tooth molds and impressions that improve patient's appearance, speech and chewing ability.
  - i. Design, fabricate or repair dental devices including full or partial dentures, orthodontic appliances, crowns, bridges, inlays, onlays, clasps and bands, implants etc.
  - ii. Prepare plaster models and moulds from dental impressions.
  - iii. Prepare wax bite-blocks and impression trays.
  - iv. Cast gold or metal alloys for bridges and denture bases.
  - v. Pack plastic material in moulds to form full or partial dentures.
  - vi. Mould wax over denture set-up to form full contours of artificial gums.
  - vii. Make orthodontic bands from gold, silver, stainless steel or other metals.
  - viii. Finish metal frame work of dentures and polish and buff dentures to obtain natural finish.
  - ix. Consult with dentist or other specialists on problematic dental cases.
  - x. Replace missing facial and body tissue due to developmental abnormality by fabricating maxilla-facial prostheses.
- d. Maintaining patients, dental records and stocks of equipment.
- e. If required, he/she will have to visit camps organized under RBSK at other blocks in the district.
- f. All Files related to RBSK activities to be moved through RBSK Manager and Nodal Officer, DEIC/ RBSK.
- g. Intimate RBSK manager and Nodal Officer on the child wise treatment plan, child wise progress made and further follow up action required on fourth nightly basis.
- h. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

National Health Mission, Angul , Odisha , Pin -759122  
Phone - 06764 - 231150 / Fax - 06764 - 233754, Email - dpmuang@ymail.com

*[Handwritten Signature]*  
25/11/20

**CDM & PHO -cum- Dist. Mission Director  
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**Senior Tuberculosis laboratory supervisor (STLS)**

**Qualification**

1. Graduate
2. Diploma in Medical Laboratory technology or equivalent from a govt recognized institution.
3. Permanent two wheeler driving license & should be able to drive two wheeler.
4. Certificate course in computer operations ( minimum two months)

**Selection Procedure**

Selection of the candidate will be made on the basis of merit (based on career marking) and interview. Out of total 100 marks for each candidate 20 marks will be allocated for interview.70 marks will be given for career marking as per ToR of RNTCP and 10 marks for experience in RNTCP work.

**Job Responsibilities**

- a. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services.
- b. Organize smear examination at the designated microscopy centres of the sub-district.
- c. Organize regular training and continuing education of the laboratory technicians.
- d. Supervise all designated microscopy centres at least once a month.
- e. Promote AFB microscopy as primary tool for diagnosis of TB.
- f. Check the record-keeping pertaining to sputum microscopy services.
- g. Ensure Proper disposal of contaminated lab material in designated microscopy centres.
- h. Implementation of all components of RNTCP lab Quality Assurance.
- i. Co-ordinate with STS to ensure that all TB patients diagnosed are initiated on treatment.
- j. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records . line-list of DR-TB Suspects and preparation of Quarterly Reports.
- k. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines.
- l. TO facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action.
- m. Any other job assigned as per program need.

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20/11/20

**CDM & PHO -cum- Dist. Mission Director  
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**WALK IN INTERVIEW (GENERAL INFORMATION)**

- i. Interested candidates having the requisite qualification and experience may appear for registration on date mentioned against each post. Registration is from 9.30 A.M. to 11.00 A.M at District Training Unit, DHH Angul. No application will be received after the scheduled timing of registration. After registration candidates will be shortlisted on the on the basis of required eligibility criteria and shortlisted candidates will be asked to stay back for interview. Candidates not fulfilling the eligibility criteria in this advertisement need not come for the interview. Candidates not fulfilling the requirement will not be interviewed.
- ii. Candidates are required to come for interview with duly filled in application in prescribed format, available in the district website: [www.angulnic.in](http://www.angulnic.in) and bring all certificates /testimonials, in original and a set of self attested photocopies of the same, in support of age, qualification and experience for verification. Candidates are also required to bring two recent passport size colour photograph and self ID proof ( Voter ID Card/PAN Card/Driving License/ Adhar Card/ Passport). Incomplete application in any form will be rejected.
- iii. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- iv. Detail vacancy, eligibility, ToR , age , application form etc can be downloaded from the official website ([www.angul.nic.in](http://www.angul.nic.in)).
- v. Candidates, who are already working in Health department either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer at the time of interview , without which they will not be eligible for the interview.
- vi. If any candidate is found to have suppressed any material information of furnished false information/ documents, his her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents ,his/her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from OSH & FW society on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc are not eligible.
- vii. No personal correspondence /queries will be entertained. All communication will be made through e-mail/ District Website/ Notice board.
- viii. The panel for above positions shall also remain valid for similar post / in other programmers under NHM ambit with same educational qualification and same remuneration, as will be decided by the society.
- ix. Number of vacancies /remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- x. The undersigned reserves the right to cancel any or all the applications/ position at any stage of recruitment process without assigning any reason thereof.
- xi. Merit list of the posts will be prepared as per the selection criteria and guideline for each post.
- xii. The result of walk in interview will be published in the District website: [www.angul.nic.in](http://www.angul.nic.in).

*12/01/2017*  
**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**



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**03. SELECTION PROCEDURE FOR RECRUITMENT OF DIFFERENT POST UNDER DISTRICT MENTAL HEALTH PROGRAMME.**

**1. Psychiatric Nurse**

**Qualification :-** (i) The candidate must have passed in General Nursing & Midwifery / B.Sc. Nursing from any 3 Govt. Nursing School of 3 Medical colleges/ School of nursing MCL, Talcher /IGH, Rourkela or other recognized private institutions duly approved by INC and must have registered in the Odisha Nurses & Midwives Council.

(ii) S/he must have Diploma in Psychiatric Nursing.

(iii) In absence of Diploma in Psychiatric Nursing candidate having basic qualification as mentioned at (i) above with 1 month training in Psychiatric Nursing in NIMHANS, CIP, LGBRIMH-Tezpur or other identified institutions; as per list attached may be considered.

**Age limit-** up to 65 years as on first day of the advertisement month.

**Selection Procedure:-** The selection procedure for Staff Nurse as communicated vide this office letter no.9150 dt.29.07.2015 and subsequent letter no. 10468 dt.26.08.2015 may be followed in the selection of Psychiatric Nurse under District Mental Health Programme, excepting the age limit. Age limit for the above post may be taken as above.

**TOR**

**Role-**

- Community mental health nurse of the DMHP team.
- Co-ordination of district level training of DMHP.
- Development of local level IEC materials.
- Co-ordination of clinical services at the district hospital level.

**Responsibility-**

- Provide community mental services to the DMHP team.
- Participation in general health camps.
- Training of Health workers, community leaders of the district.
- Organize various group programmes like Yoga group, advocacy group etc.
- Maintaining record of patients and keeping an inventory of drugs in the programme.
- Any other responsibility as and when assigned by the programme.

  
20/11/20  
**CDM & PHO -cum- Dist. Mission Director  
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OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
Department of Health & Family Welfare , Govt. of Odisha  
**Angul**

2. **Psychiatric Social Worker**

**Qualification**

- Candidates must have Post Graduate Degree in Social Work Along with Master of Philosophy in Psychiatric Social Work obtained after completion of a full time course of two years which includes supervised clinical training from any University recognised by the University Grants Commission. Candidates must have passed up to Odia upto M.E. Standard.

**Age Limit:- Upto 45 years as on 01.11.2020**

**Selection Procedure**

The selection process would consist of the following stages.

Viva- Voice test:-	50 Marks
Mark Assessment:- To be made on the marks of Master of Philosophy in Psychiatric Work.	50 Marks
<b>Total</b>	<b>100 Marks</b>

For computation of score of a candidate out of 50 earmarked for mark assessment in M. Phil. Examination, the following procedure to be followed-

Marks Secured in M.Phil. Examination X 50

Total Marks

However, the final merit list shall be prepared of the shortlisted candidates who shall appear in the viva-voice test by adding the marks secured in mark assessment and viva voice test.

**TOR**

- PSW of the DMHP team Co-ordinate of Awareness activities of DMHP including screening camp
- Co-ordination with other departments like social welfare, employment, labour, police, administration, banking for organizing services, help and support for persons with mental illness.
- Co-ordinator of Community based rehabilitation
- Provide PSW services to the DMHP team
- Participation in general health camps
- Training of Health workers, community leaders of the district
- Organize welfare services for severely ill persons
- Organize microfinance for recovered mentally ill cases
- Set up self help groups for patients
- Organize day care for psychiatric patients
- Promote advocacy for mental health
- Maintain register of severely mentally ill persons
- Any other responsibility as and when assigned by the programme.

*Handwritten signature and date: 20/11/20*

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**



**District Mission Directorate**  
OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
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**Angul**

3. **Case Registry Assistant**

**Qualification**

- Graduate having minimum 50% marks in aggregate from a recognized University / Institution with Diploma in Computer Application. (1 year duration)

**Selection Procedure**

The selection process would consist of the following stages.

1. Career Assessment	50 marks
2. Viva-voice test	50 marks
<b>Total</b>	<b>100 marks</b>

Career Assessment (mark basis)	Weight age in marks
+3/ Graduation	50 marks
Viva-voice test	50 marks

For computation of score of a candidate out of 50 earmarked for career assessment, the following procedure to be followed-

Marks Secured X 50  
Total Marks

**TOR**

Will provide office assistance to the DMHP team and function as data entry operator.

- Will report to the programme manager & help in administrative support to the team.
- Will input all the data in soft form for uploading & dissemination.
- Prepare office communication.
- Any other responsibility as assigned by the programme.

*Handwritten signature and date*

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**





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**04. INHOUSE POSTING (GENERAL INSTRUCTION)**

- All positions are contractual in nature and the further continuance of job is subject to individual performance appraisal and as per the Health & Family Welfare, Odisha, Society norm.
- The application should reach the undersigned on or before **Dtd. 03.12.2020** by through Regd. Post & Speed post only. **The application must be superscripted with the name of the post applied for....., otherwise the application will be rejected.** This office will not be held responsible for any postal delay. Incomplete application in any form will be rejected.
- Candidates have to submit **No Objection Certificate cum Continuation certificate** for last uninterrupted service in the same post under the society issued by competent authority with the application form, without which they will not be eligible.
- The application form need to be downloaded at **www.angul.nic.in** and filled in application form along with the color passport size photograph, self-attested photocopies of all relevant certificate and mark-sheets shall be submitted by the applicant.
- No personal query will be entertained.
- Selection will be done as per the guideline stipulated by Mission Directorate, NHM, Odisha.
- Selection and absorption of candidate may be done as per ORV Norm where ever required.

**DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FOR CONCERN POST**


1. Completely filled up application form as available in the District website i.e **www.angul.nic.in**.
2. The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.
3. Two recent self attested passport size color photographs and 01 to be affixed on the application form at the desired space earmarked in the application form.
4. Self attested copies of mark sheet and passed certificate from Matriculation onwards as per the requirement of the post.
5. Self attested copy of Odisha Council of Medical Registration Certificate.
6. Self attested copy of valid residence certificate (The residence certificate should not be older than 06 months from the date of advertisement.)
7. Self attested copies of self identity proof documents like Voter ID Card, ADHAR Card, PAN Card, Driving License or Passport.
8. No objection from the concerned employer / appointing authority those who are working in the Health Department either regular or contractual.
9. NOC must be specific for the post S/He applying and must be issued subsequent to the issue of advertisement.
10. Self attested copy of valid Caste Certificate as well as Person with Disability (PWD) certificate required for PWD candidates to avail the benefit as per the Govt. rule.
11. Self attested copy of valid registration Certificate from the competent authority as per the requirement of the post.
12. One self addressed envelope (size 24" x 10") with postage stamp of Rs 25/- must be affixed on the self addressed envelope.



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**GENERAL INSTRUCTION**

1. Undertaking or affidavit for non submission of any of the requisite documents as mentioned above and the prescribed application form as available in the District website i.e [www.angul.nic.in](http://www.angul.nic.in) is subject to rejection of the candidature of the candidate.
  2. Incomplete application form / canvassing in the application form is subject to rejection of the candidature for the said post.
  3. Under/Over age and under qualification candidates as mentioned in the advertisement are subject to rejection.
  4. If any important documents, information of any candidate found to be suppressed or forged during the selection process or in future then the candidature of the said candidate shall be automatically rejected.
  5. No personal communication shall be entertained regarding this selection till the completion of the entire recruitment process and no further fresh documents shall be entertained once after submission of the application or during objection invitation period.
  6. The shortlisted candidate may be asked to produce his/her original/Office copy documents pertaining to his/her previous appointments prior to the engagement.
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**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**