

## OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, ANGUL

(ST & SC Development Section, Ph. No. 06764-231173, e-mail: [angdwo@gmail.com](mailto:angdwo@gmail.com))

No. 2138 Dt. 25.10.2018

### ADVERTISEMENT

Fresh applications are invited in prescribed format from the interested eligible female candidates belonging to Angul District for engagement of one Lady Matron / Junior Matron on contractual basis initially for a period of one year in **Debahali Sevashram Girls' Hostel under Pallahara Block** of Angul district managed by ST & SC Development Department, Govt. of Odisha.

A candidate must have graduation degree from a recognized university for the post of Lady Matron and in case of Junior Matron, she must have passed +2 Examination. Candidates having experience in Hostel Management / Working Knowledge of Computer / Certificate in Nutrition / Music / Arts / Co-curricular activities shall be given preferences.

The candidates should have completed 35 years of age as on 01.01.2018.

Preference shall be given to Widows, Divorcee or Single Women at the time of selection.

The candidates should belong to ST, SC or SEBC category. 1<sup>st</sup> preference will be given to the ST candidate, 2<sup>nd</sup> preference to the SC candidates and 3<sup>rd</sup> preference will be given to the OBC candidates.

The Lady Matron will be paid remuneration of Rs.7500/- (Rupees seven thousand five hundred) only per month. In case of non-availability of graduate candidates passed +2 Examination will be selected as junior Matron. The Junior Matrons will be paid monthly remuneration of Rs.6500/- (Rupees six thousand five hundred) only.

Selection will be done on the basis of mark secured in graduation (for the post of Lady Matron) and +2 Examination (for the post of Junior Matron) taking into consideration the relevant past experience and desirable qualifications.

During selection 1<sup>st</sup> preference will be given to candidates belonging to same village in which the Hostel is located, 2<sup>nd</sup> preference will be given to the candidates of same Gram Panchayat, 3<sup>rd</sup> preference will be given to candidates of same Block and 4<sup>th</sup> preference will be given to the candidates of the District in which the Hostel is located.

The Matrons so engaged will not be eligible for any scheme of regularization of service. Free boarding and lodging facilities as applicable to boarders may be availed by her.

The last date for receipt of applications in the office of the District Welfare Officer, Angul is 20.11.2018 by Regd. Post / Speed Post only. The envelope containing the application & other documents must be super scribed "**Application for the Post of Lady Matron / Junior Matron**". In no case, the application form will be received in this office by hand.

Self attested copy of following documents must be enclosed to the application.

1. HSC Certificate
2. +2 Certificate along with Mark sheet
3. Graduation Certificate with Mark sheet
4. Desirable qualification certificate if any
5. Residential Certificate
6. Caste Certificate

Incomplete applications and applications received after due date will not be taken into consideration & liable to be rejected. The undersigned reserves the right for cancellation / modification of this advertisement and increase of posts without assigning any reason thereof.

Copy of the application form along with the details of eligibility criteria and selection procedure may be obtained from the district website <https://angul.nic.in> and from the Notice board of DWO, Angul and all Block Office of Angul district.

  
Collector, Angul

**APPLICATION FORMAT**

**(For the Post of Lady Matron in the Girls Hostel function under ST & SC Development Deptt. Schools, School & Mass Education Deptt. Schools & Educational Complex of Angul District)**

[To be filled up in Block Letters]

Space for photo graph with full signature of the candidate on the front side

Name of the School for which applied \_\_\_\_\_

- 1. Name of the Applicant (in full) :-
- 2. Name of the Father/ Husband :-
- 3. Permanent Address

At- PO- GP -

Block - District -

Pin Mob No-

- 4. Present Address

At- PO- GP-

Block - District -

Pin Mob No-

- 5. Nationality :-
- 6. Religion :-
- 7. Date of Bjrth :- Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_
- 8. Age as on 01.01.2018 :- Year \_\_\_\_\_ Moth \_\_\_\_\_ Day \_\_\_\_\_
- 9. Category (SC/ST/OBC) :- \_\_\_\_\_ / Sub-Caste \_\_\_\_\_
- 10. Marital Status (Married /Single/Widow//Divorcees) :-
- 11. Essential Educational Qualification :- Graduate / HSE Passed

SL No.	Name of the Exam. Passed	Name of the College/University	Year of Passing	Marked secured (with %)
1				
2				
3				

- 12. Desirable Qualification

1	Hostel Management	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2	Working knowledge of Computer	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
3	Certificate in Nutrition	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
4	Certificate in Music	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
5	Certificate in Arts	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
6	Certificate in Co-curricular Activities	:-	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

**N.B. Self Attested certificates to be submitted along with application (as per application) for both essential & desirable qualification. In case of Divorcee, Divorce proof & in case of Widow, Death certificate of husband must be attached.**

**DECLARATION**

I \_\_\_\_\_ do hereby declare that all the information furnished above true, complete and correct to the best of my knowledge and belief. In the event of day of the aforesaid information being found false or incorrect at any stage hereafter, any candidature/ section/appointment is liable to be cancelled without any notice to me.

Place  
Date

Full Signature of the Applicant