



OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER – CUM -PROJECT
DIRECTOR (ATMA), ANGUL.

Near DIC Chhak, Hemsarpada, Dist-Angul

Telephone No – 06764 - 233236, E-mail: ddaangul.dag@nic.in

(Extension Reform Cell)

Quotation call notice for hiring of vehicle

Letter No. 505 / File No. IA-8 / Date 02.01.2023

Sealed quotation are invited from Travel Agencies/Individual for hiring of one no. of vehicle (SCORPIO/BOLERO/SUMO etc. from the owner of the vehicle on monthly hire basis for official use (including field visit) of CDAO-Cum-Project Director, ATMA, Angul.

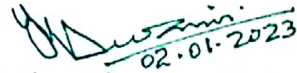
Term & Condition

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The Vehicle quoted should not be older than 3(three) years.
2. The Vehicle on hire is required for a period of one year and may be extended as per the requirement.
3. The POL will be borne by the user office.
4. The repair of all kinds, replacement and purchase of spare parts are to be borne by the concerned owner of the vehicle.
5. Year of Registration, Road Permit/ Pol/ Diesel /Mobil oil per Kms. are to be mentioned clearly in the Quotation.
6. The hire vehicle would be utilized around the Blocks of Angul District and also will move within the state as and when required by the official.
7. The rate of the hire charges of the vehicle should be mentioned per month inclusive other dues if any.
8. The Driver should be well behaved, gentle and obedient in nature.
9. In case of emergency, the driver will have to report for duty as per the requirement of hirer. no extra payment shall be made demanded.
10. The salary of the Driver will be borne by the vehicle owner.
11. The Driver shall pay no TA/DA.
12. The Driver of the vehicle shall not make any claim for any sort of job in this office.
13. The sealed quotation in the plain paper on the above point's clearly mentioning item wise should reach to the undersigned on or before **07.01.2023 by 12.00 Noon**. The quotation will be opened in the same day on **07.01.2023 at 3.00 P.M.** before the committee.
14. The Govt. norms regarding hire of the vehicle will be followed strictly.
15. A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the **Project Director, ATMA, Angul** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
16. The application form of quotation containing General Bid information and Terms and conditions for Hiring of Vehicles etc. will be available with **ATMA, Angul** office on payment of **Rs.100/-** from **02.01.2023 to 07.01.2023** or can be downloaded from district Website (www.oriang@nic.in) from **02.01.2023 to 07.01.2023**. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount **Rs.100/- (Rupees One Hundred)** only towards the cost of application along with the application.
17. In case of the vehicle do not report regularly, the authority will be a liberty to reject the agreement and may engage vehicle from other source.
18. If the services are found to be unsatisfactory the client shall be given one month notice and terminate the agreement.

19. In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service in termination of agreement.
20. The CDAO-Cum- Project Director reserves the right to accept or reject any or all the quotations in full or part including the lowest without assigning any reason thereof.

The bidder or their representative should remain present at the time of opening of the Quotations, otherwise no complain shall be entertained. The authority reserves the right to negotiate the rate with bidders.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

Memo No. 506 / Dt.02.01.2023

Copy to all members of purchase committee ATMA, Angul for information with a request to remain present on dt.07.01.2023 at 3.00 PM at the time of opening of the quotation.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

Memo No. 507 / Dt.02.01.2023

Copy to the Notice Board of Project Director, ATMA, Angul / D.I & PRO, Angul / DDH, Angul/ CDVO, Angul / KVK, Angul for information with a request to display the notice in their Notice Board.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

Memo No. 508 / Dt.02.01.2023

Copy to the Regional Transport Officer, Angul for information with a request to remain present on dt.07.01.2023 at 3.00 PM at the time of opening of the quotation.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

Memo No. 509 / Dt.02.01.2023

Copy to the D.I.O., NIC, Angul, for favour of information and necessary action. He is requested to display the Tender Call Notice in District web site for wide publication.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

Memo No. 510 / Dt.02.01.2023

Copy submitted to the Collector & District Magistrate-cum-Chairman, ATMA, Angul for favour of kind information.


02-01-2023

CDAO-cum-Project Director, ATMA, Angul.

TERMS AND CONDITIONS FOR HIRE OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis laid down in Finance Department O.M. No. 34085/F dt.29.02.2012, No.27037 / dt.08.10.2015 and No.30464 /dt.06.09.2019.

1. The hire vehicles during period of contract shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential coolant. Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle should have a Commercial License. The vehicle shall not be more than 3 years from the date of service request. Vehicle older than five years should be replaced by the service provider. **However, the new vehicle will be given preference than older vehicles.**
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Govt. shall forfeit the entire amount of security deposit.


 2.1.2023
 CDAO-cum-Project Director,
 ATMA, Angul.



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Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. :
2. Types of vehicle (AC / Non AC) :
3. Year of manufacturing :
4. Model :
5. Date of Registration :
6. Name and complete address :
of the owner of vehicle
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name/Address of the driver :
11. DL No. and validity of the DL :
of the driver
12. Proposed hire charges of the vehicle :
per month excluding fuel cost
13. Rate of fuel consumption/mileage :
per litter
14. Contact Number of the service :
Provider (Bidder/Quotationer)
Mobile No.....
Tel. No.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Bidder.