

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR TENTAGE & ALLIED WORK FOR "NATIONAL LEVEL
PALLISHREE MELA 2023" AT ANGUL GOVT. HIGH SCHOOL GROUND, ANGUL FROM 18TH TO 22ND
JANUARY 2023**

The Tender paper can be downloaded from the websites: www.angul.nic.in

A) E.M.D (Refundable) : **Rs. 20,000/-** (Rupees Twenty thousand) only in shape of Demand Draft /Pay order in favour of DSMS, payable at Angul.

To be filled in by the bidder.

Demand Daft No... Dated/...../ 202
(Demand Draft to be attached with the Tender Paper)

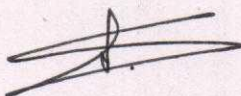
B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s

Signature of the bidder




Terms of Reference to the tender paper for the Tentage & Allied works of National Level Pallishree Mela 2023 at Angul Govt. High School Ground, Angul

I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

1. The bidders are required to deposit the E.M.D of Rs.20, 000/- (Rupees Twenty thousand only) in shape of Bank draft / Pay Order in favour of "DSMS, Angul" from any Nationalized Bank. The E.M.D. of the successful bidder will be kept with DSMS till the completion of the exhibitions i.e. for a period of one – two months (2023). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D will be forfeited as per the decisions of the authority. Tender papers without E.M.D will be rejected.
2. Experience of having successfully **completed similar works during last three years** ending November 2022 should be either of the following.
 - a. *One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs.15.00 Lakhs (Rupees Fifteen Lakhs.)*
3. **The bidders should have registered his firm under Goods & Services Tax (GST), Income Tax (PAN). The rate offered by the firm shall be including GST**
4. TDS applicable will be deducted @1% from the bill amount submitted and will be deposited under concerned head of account.
5. Average Annual Turnover should be at least **Rs. 20 Lakhs** in last three year as on 31.03.2022.
6. The duration of the exhibition will be for 5days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by the District Administration **before 10 days** of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
7. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
8. The bidder has to quote the rate as per the given format.
9. On completion of the exhibition, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition while occupying the ground.
10. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
11. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.
12. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.

Accepted by the Bidder (Signature of bidder with seal)

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13. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. DSMS will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
14. No part of the contract will be sub-let without the prior written permission of the Mela-in-Charge.
15. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
16. It shall be the responsibility of the service provider/contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies.
17. The bidder has to treat the materials to be used in Tentage work (like - Cloths), **with Fire Repellant Chemicals. This work has to be certified by the concerned District Fire Officer.**
18. In regard to electrical fittings etc. the contractor shall have to engage **qualified licensed electrician/contractor entitled** to erect, handle and maintain high tension supply line and its up keep and maintenance.
19. **The authority reserves the right to reject any or all tenders without assigning any reasons thereof.**
20. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
21. **The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
- Tender paper collected from DSMS, Angul or downloaded from the district website i.e. www.angul.nic.in EMD of Rs. 20,000 /- (Rupees Twenty thousand only) in shape of Bank Draft or Pay Order in favour of DSMS, Angul.*
 - Document in support of Experience of having successfully completed similar works during last Three years ending last day of the month previous to the one in which application are in invited should be either of the following.*
 - One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs.15.00 Lakhs (Rupees Fifteen Lakhs.)*
 - Registration certificate of Goods & Services Tax (GSTIN).**
 - IT return copy for the assessment year 2021-22 & 2022-23 i.e. FY 2020-21 and 2021-22.*
 - The bidder has to submit technical and financial bids in separate envelops.*
 - The bidder has to submit the Audited Financial Statement of last three years duly attested by the Chartered Accountant.*
 - Average Annual Turnover should be at least Rs. 20.00 Lakhs in last three year as on 31.03.2022.*
 - Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.*

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.

Signature with seal

Accepted by the Bidder (Signature of bidder with seal)

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II. SPECIFICATION FOR WORKS

Following works will be required to be taken up:

- A. Erection of stall
- B. Coordination Cell -Cum-VIP Lounge:
- C. Gates:
- D. Ground Electrification
- E. Temporary Toilet for visitors along with water facility
- F. DG
- G. Food Court
- H. Barricading parking:
- I. Perimeter barricading:
- J. Miscellaneous items:

Detailed specification of above mentioned works are:

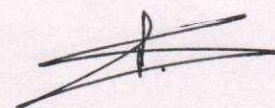
A. ERECTION OF STALL

The details of specifications are given below:

Sr.	Particulars	Stall Category
1	Structure	Bamboo (3 to 6 inch) & new cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with new white cloth . Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with new white cloth . The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with Design Flex. A running new white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & an on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sun board. Vinyl name plate mentioning state's name should pasted on each stall.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

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B. COORDINATION CELL -CUM-VIP LOUNGE:

One AC Coordination Cell –cum- VIP Lounge will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
Design		As finalized by exhibition committee
A	Structure	Bamboo Bala with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour.
B	Size	40 ft X 40 ft.
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
D	Counter	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 4' X 3' will be on the wall of office room towards the counter.
E	Flooring	Wooden plank platform of 2' height & full Floor synthetic Matting.
F	Furniture	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 3 no., 10 no. of revolving cushion chairs, 3 sets of steel sofa set for VIPs (for 16 persons), 4 no. of center table of low height, 4 no. of waste bin basket, 10 no. of plastic moulded chairs, one steel almirah with key, and two steel tables for pantry room & two standard table for computer operation.
G	Electric Fittings	Tube Light – 15 no. , Ceiling Fan – 4 no if required. 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, and scanner & LCD projector. Other decorative light like hanging chandelier (jhaada) etc.
H	Sound System	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
J	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).

C. GATES:

Following are the specifications erection of gate in the mela ground:

Sr.	Particulars	Category
A	Structure	Bamboo Structure, Wooden Batten framing, box type structure.
B	Size	Pillars height will be of 12' to 14' with 16' cleared width between the pillars, length 25' and width of pillar will be 4' all around.
C	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
D	Lighting	Sufficient lighting arrangement with metal light.(LED)
E	Flowering	Live flower chains will be put in the gates and the same should be changed every alternate day.

D. GROUND ELECTRIFICATION

The below mentioned items are taken as a **PACKAGE** which shall be supplied by the bidder for Pallishree Mela. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- Adequate speakers shall be fitted in the exhibition premises for surround Sound

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- iv. 10 no. of white Halogen light along with wiring /fitting poles.
- v. 05 no. of flood lights shall be fitted in and around back side of the stalls for security purpose. Further as per the requirements

E. TEMPORARY TOILET FOR VISITORS:

Ten numbers of (5 for male & 5 for female) Temporary urinals & toilets should be installed with all sanitary fittings in the mela ground along with water facilities & wash basin for the participant and visitors. The quality of these toilets should be good, as there is a huge turnover of visitors to this Mela.

F. DIGITAL GENERATORS (DG):

One Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 120 KVA.

G. FOOD COURT

The below mentioned items for erection of a)- Food stall & Kitchen shed and b)- Dining area management for Food Court are taken as a **PACKAGE**, which shall be supplied by the bidder for National Level Pallishree Mela-2023.

- **Food Stall & kitchen shed:** Minimum 15 food stalls will be erected as per the following specification.

Sr.	Particulars	Specifications
1	Structure	a. Food Stall: Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing. b. Kitchen shed: Bamboo and balla structure, tin roofing and tin walling of size 10' x 10' each to be erected in the back side of the food stall.
2	Flooring	Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sun board.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

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• **Dining area:**

Sr.	Particulars	Specifications
1	Size	The size of the dining area will be of 100' x 30'
2	Flooring	Green net carpet
3	Furniture	Twenty (20) numbers of round table with frill and cover, hundred (80) numbers of banquet chair with white cover,
4	Barricading	Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage.
5	Dustbin	Sufficient (a minimum of 15 numbers big size) dustbin to be provided in dining area.

H. BARRICADING PARKING:

Barricading 3 number of parking area assigned by the Mela-in- Charge / District Administration, Angul. The price quote should be a single package.

I. PERIMETER BARRICADING:

Entire Angul Stadium Perimeter Barricading for smooth management of the Zilla Mohatsav stage programme. It may be bamboo or iron barricading. The price quote should be a single package.

J. MISCELLANEOUS ITEMS:

Besides works from all above item the following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

S. N	Items	Qty. required
1	Bed Set (Bed & Pillow with Cover)	200 pcs.
2	Blanket	200 Pcs
3	Durry (15' X 15')	100 pcs.
4	Dustbin- 3 ft height	50 pcs.
5	Decorative Flower / Plant Pot	50 pcs.
6	Soundless pedestal fan	5 pcs.



DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by Dy. CEO, ORMAS, Angul. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:

Date :





Panchayati Raj & Drinking Water Department
Government of Odisha

TENDER PAPER
(Tentage & Allied works)

For

Pallishree Mela-2023
On the occasion of

Zilla Mahotsav

January 2023

Organized by

District Administration, Angul in Association with ORMAS, Angul
Collectorate Campus,
Angul, Odisha-759122

Accepted by the Bidder (Signature of bidder with seal)

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**Quotation for Tentage work & Allied Activities of National Level "Pallishree Mela"
from 18th to 22nd January 2023**

To
The Deputy CEO,
ORMAS, Angul

Sir,

I / We do hereby submit item wise quotation below for Tentage & allied works for National Level Pallishree Mela at Angul Govt. High School Ground, Angul scheduled to be conducted during 18th to 22nd January 2023.

Sr.	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.]
A	Erection of stall	Single package	Per Stall		200 stalls	
B	Coordination Cell -Cum-VIP Lounge with AC fittings	Single package	Per package		1	
C	Gates	Single package	Per package		2	
D	Ground Electrification	Single package	Per package		1	
E	Temporary Toilet for visitors	Package	Per urinal		10 urinals	
F	Digital Generators (DG)	Single package	Per package		1	
G	Food Court	Single package	Per package		15	
H	Barricading Parking (3nos. of Parking Venue)	Single package	Per package		3	
I	Entire Angul Stadium Perimeter Barricading	Single package	Per package		1	
J	Miscellaneous items:					
1	Bed Set (Bed & Pillow with Cover)		Per set		200 pcs.	
2	Blanket		Per set		200 pcs.	
3	Dustbin- 3 ft height		Per Piece		50 pcs.	
4	Decorative Flower / Plant Pot		Per Piece		50 pcs.	
5	Soundless pedestal fan		Per Piece		5 Pcs.	
	Total					

Signature of the Bidder with seal

Accepted by the Bidder (Signature of bidder with seal)

