

Odisha Rural Development & Marketing Society, Angul

District Unit of ORMAS, Panchayati Raj & Drinking Water Department, Govt. of Odisha

O/o DRDA, Angul (2nd Floor, DRDA Building)Dist. Angul, PIN: 759122 Email: - dsmas.angul@gmail.com URL: www.ormas.orgNotice No: 285 Date: 19.07.2022**QUOTATION CALL NOTICE****HIRING OF COMMERCIAL PASSENGER VEHICLES TO BE USED AT ORMAS, ANGUL**

Sealed quotations in plain paper are invited from travel agencies/ vehicle owners with certain terms & conditions for engagement of 01(One) number of commercial passenger vehicle under ORMAS, Angul on monthly rental basis. The last date for receipt of quotation is on 27.07.2022 (5.00 P.M.) through Registered/ Speed Posts only. No other mode of submission will be accepted. The bid documents will be opened on 29.07.2021 at 11.00 AM in the presence of the committee members and bidders / their authorized representatives.

VEHICLE DETAILS

Model & Make of Vehicle	Year of Registration	No of vehicles to be hired	EMD to be submitted	Office under which to be engaged
Swift Desire and Higher Version	August 2021 Onwards	01	Rs. 5,000/-	ORMAS, Angul

TERMS & CONDITIONS

- The vehicle must be in a good in condition and diesel/petrol run only. The vehicle should not be older than August 2021 as per registration certificate.
- The vehicle must have a valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution under Control Certificate, Proof of up to date Tax Payment, etc. The vehicle must be commercially registered.
- The successful bidder has to execute an agreement initially for 12 months, subject to extension upon satisfactory performance, fitness of vehicle and requirement of ORMAS, Angul.
- The Driver of the vehicle must have a valid Driving License for driving Light passenger motor vehicle and with sufficient driving experience.
- The Driver should be well behaved, gentle & obedient in nature.
- EMD for a sum of **Rs. 5,000/- (Rupees Five Thousand)** only is required to be submitted along with the bid documents. The amount is required to be submitted in shape of Demand Draft made in to favour of "**DSMS, Angul**" payable at Angul from any scheduled commercial bank.
- As per the **Finance Department OM No: 30464 Dt: 06.09.2019**, Maximum hire charges of **Rs. 20,000/- (Rupees Twenty Thousand)** only per month and a minimum mileage of **17 KMPL** has been fixed by Government for the above category of the vehicles hence, the bidders quoting above this limit are liable for rejection.
- The details of the vehicle including model & make are required to be furnished in details as per the **Format-I** enclosed.
- All bid documents should be submitted through Registered/ Speed Posts only to the Deputy CEO, ORMAS, Angul, At-O/o DRDA, Collectorate Campus, Post /Dist: Angul Pin-759122. No other mode of submission of the bid documents are allowed.

Odisha Rural Development & Marketing Society, Angul

District Unit of ORMAS, Panchayati Raj & Drinking Water Department, Govt. of Odisha

O/o DRDA, Angul (2nd. Floor, DRDA Building)

Dist.: Angul, PIN: 759122 Email: - dsmsanugul@gmail.com URL: www.ormas.org

Additional Terms & Conditions for Engagement of Vehicle under ORMAS, Angul

The following terms & conditions are required to be fulfilled by the successful bidders for supply of the vehicles to be engaged on monthly hire basis.

1. *The vehicle shall have all necessary valid MV documents such as: - **Valid Registration Certificate, Valid Insurance Certificate, Valid Fitness Certificate, Valid Pollution under Control Certificate, Valid Contract Passenger Carriage Permit, Proof of up to date Tax Payment, etc. and Valid Driving License** of the driver should be available at all the time.*
2. *The office shall not be responsible for any damage/ loss caused to the hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner or whatsoever. The hirer will not be responsible for any such litigation.*
3. *The hire charges to be paid on monthly bases is final but does not include the cost of POL which has to be paid separately based on the actual KM running during the month.*
4. *All expenses related to minor/major repairs, replacement of spares, lubricating oil, engine oil, gear box, differential coolant, tires & tubes, batteries are to be borne by the bidder/ owner of the vehicle only. The hirer will only pay the hire charges and the cost of POL (No lubricants to be paid separately) as per the Government norms.*
5. *It is the responsibility of the bidder to provide a good and obedient driver. The salary and any other claim of the Driver have to be borne by the bidder only.*
6. *In case of breakdown of the vehicle, the reason for the same has to be intimated to the hirer and replacement with the same model or higher model should be arranged by the bidder for use during the breakdown period.*
7. *In case the vehicle does not report the office regularly, the hirer has the liberty to cancel the agreement and go for hiring from other source.*
8. *The vehicle has to report on duty every working day as per the office schedule. Further in case of the requirement, the vehicle can be used on holidays and at any time to meet the official requirement. There will not be any standard timing of engagement as the vehicle can be used on emergency or beyond office hour. Hence the bidder should be ready with the vehicle 24X7. No extra payment will be made towards hire charges for these extra duties.*
9. *The vehicle once engaged in the Government Office cannot be used for other public carriage by the owner during the agreement period.*
10. *Monthly hire charges & POL expenses as per approved norms will be paid to the supplier of vehicle in each succeeding month on submission of bills. No advance payment can be made.*
11. *The vehicle must be registered after 01/07/2021 and must be good running condition during the period of the agreement.*
12. *If services are required to be withdrawn from the owner side, then 01 (one) month advance notice has to be given to the hirer, but the same is not applicable for the hirer and if the services are found to be unsatisfactory, then the agreement can be terminated at any point of time.*
13. *The authority reserves the right to forfeit the EMD on violation of any of the above conditions without assigning any reason thereof.*

Odisha Rural Development & Marketing Society, Angul
District Unit of ORMAS, Panchayati Raj & Drinking Water Department, Govt. of Odisha
O/o DRDA, Angul (2nd Floor, DRDA Building)
Dist.: Angul, PIN: 759122 Email: - dsmsanugul@gmail.com URL: www.ormas.org

FORMAT-1**Engagement of Commercial Passenger Vehicle to be used by ORMAS, Angul****BID Details**

- 1) Name & Address of the Owner : _____

- 2) Contact No of the Owner :
- 3) PAN of Owner :
- 4) Model & Make of the Vehicle :
- 5) Registration No of the Vehicle :
i. Engine No. :
ii. Chesses No. :
- 6) Year of Registration :
- 7) Rate for Monthly Hiring Charges :
- 8) POL :

Declaration

This is to declare that the above information is true to the best of my knowledge & belief.

Date:

Place:

Signature of the Bidder
With address

Documents to be attached with the Bid Documents (Photo Copy):

- 1) PAN / AADHAR of Owner.
- 2) Registration Certificate
- 3) MV Tax Deposit Details
- 4) Valid Insurance Certificate
- 5) Valid Contract Passenger Carriage Permit
- 6) Valid Fitness Certificate
- 7) Valid PUC Certificate
- 8) Valid Driving License of the Driver