



O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT PROGRAMME MANAGEMENT UNIT
NATIONAL HEALTH MISSION
BALASORE
e-mail- dpmubal@gmail.com



NOTICE NO-17687

Dt- 21.10.21

Sealed Tenders are invited by the CDM & PHO cum District Mission Director, NHM, Balasore from the established and reputed Travel Agencies / Tour Operators/Individuals for Engagement of vehicle on Hiring basis (SCORPIO, XYLO, BOLERO, SUMO, TUV etc.) for engagement at different locations under different programmes (DPMSU/BPMSU/MHT/MHU/NMHP/NPCB/SUNETRA/IDSP/RNTCP etc.) on monthly basis so also on day basis as & when required . Interested bidders may send their complete bids in double cover system (Technical & Financial) super scribing the Tender Notification No: and date: on the top of the Bid envelop and addressing clearly to the CDM&PHO, Balasore. Detailed tender requirements may be downloaded from the District website www.baleswar.nic.in. Last date of for receipt of Tender is 08.11.2021 latest by 5.30 PM only through Speed post/Regd Post only and the bids so received will be opened on 09.11.2021 at 11.30 am. in the official chamber of the CDM&PHO, Balasore. Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

=Sd-

CDM & PHO cum District Mission Director
NHM Balasore.

✓
21/10/21


Chief Dist Medical & Public Health Officer
Balasore

TOR FOR ENGAGEMENT OF VEHICLE ON HIRING BASIS.

The CDM & PHO cum District Mission Director, NHM, Balasore intends to engage vehicles (SCORPIO, XYLO, BOLERO, SUMO etc.) on hiring basis under different programme (DPMSU/BPMSU/MHT/MHU/NMHP/NPCB/SUNETRA/IDSP/RNTCP etc.) through Tender process. Hence established and reputed Travel Agencies / Tour Operators/Individuals may apply with all requisites to the undersigned for participation in the tender process. Interested bidders may submit their bids in the prescribed format only.

Technical & Financial Evaluation of the Tender Documents would be evaluated by District Purchase Committee duly constituted by the CDM&PHO-cum-District Mission Director, NHM, Balasore. The bidders qualified in the technical bid assessment process will be eligible for Financial bid assessment process.

1	Cost of the Tender processing charge.	Rs.500/- (non-refundable) in the form of Demand Draft in favor of "ZSS, Non NRHM, Balasore". To be submitted along with the Tender document.
2	EMD	Rs.10,000/- (Rupees Ten Thousand only) (Refundable) in the form of Demand Draft in favor of "ZSS, Non NRHM, Balasore". (EMD not required for vehicles applied for empanelment on day basis engagement as and when required basis.)
3	Tender Document	Bidders are advised to download the details of the tender process from the District website www.baleswar.nic.in
4	Last date of submission of sealed tender document	08.11.2021 , 5.30 PM
6	Date of opening of tender	09.11.2021 at 11.30 A.M. at office of the CDM & PHO cum District Mission Director, NHM, Balasore.
7	Eligibility of the Bidder	a. The vehicle must be registered in the name of the bidder and will have valid Orissa registration for commercial use . b. The bidder may apply without being the owner of the vehicle provided the bidder should have the valid authorization from the vehicle owner to participate in the tender process and the responsibility as per TOR will be applicable to that bidder only. c. The vehicle must not older than 3 years as on 30.11.2021. d. The vehicle must have updated insurance/fitness/Road tax/Pollution control certificate. e. EMD & Tender processing cost in shape of DDs must be attached in the technical bid.


21/10/21

Chief Dist Medical & Public Health Officer
Balasore

8. Single Big Size Envelope containing two envelopes (i) one for "Technical Bid" (ii) another for "Financial Bid". Envelope for Technical and Financial bid should be separately sealed.
9. The Single Big Size Envelope should be duly sealed and super-scribed as Tender for "ENGAGEMENT OF VEHICLE ON HIRING BASIS" with Tender Notification No & date.
10. The Single Big Size Envelope should be addressed to The CDM & PHO cum District Mission Director, NHM, Balasore, PIN 756001, Odisha.
11. The Sealed Tenders should be sent through **registered post / Speed Post only** to the aforementioned address.
12. A tentative list of requirement of vehicle with place of engagement is annexed for ready reference. (Annex-C)
13. Sealed Tenders received after the due date and time shall not be entertained. Postal delays shall not be the responsibility of the Department.
14. Tender without an EMD and Tender processing cost shall be rejected.
15. **The vehicle participated in the Bidding process must not be owned by the staff of NHM or any relative of staff of NHM.**
16. The EMD of the successful Bidder shall be deposited in the Account of NHM, Balasore as Performance security deposit. This will be retained as a Performance security deposit till the completion of the agreement period or the date of disengagement whichever is earlier. Refund of EMD/Performance Security shall not carry any Interest Component.
17. The EMD of unsuccessful bidders shall be returned within 15 days after the finalization of the Tender, subject to the receipt of a written application from the unsuccessful bidder addressing to the District Mission Director, NHM, Balasore.
18. The District/Block Authority, in view of unsatisfactory Service or Non compliance of the T&C of the tender document may be at liberty to terminate the agreement without assigning any reasons to the Vehicle Provider . The Vehicle Provider will not be entitled to any compensation whatsoever in respect of such termination.
19. On being declared and approved as the L 1 Bidder, an agreement is to be executed in this regard with the first party for a period of one year or as per the requirement of the respective schemes . The Service provider shall continue the aforesaid service for a period of ONE year or such period and extension of the same may be allowed basing upon the satisfactory performance, age of Vehicle, Condition of the vehicle , Scheme support with overall approval of the District/Block Authority for another two terms.
20. The vehicles engaged at district level will be required to execute the agreement with the CDM&PHO, Balasore. Similarly the agreement for the Block level vehicles are to be executed by the respective Medical Officers.
21. Eligible but unsuccessful bidder may be empanelled keeping in view the requirement if any arises within one year they may be communicated for engagement at the approved L1 rate if agreed upon.
22. In case of any breakdown of the vehicle , the service provider has to arrange an alternative vehicle for that period with equal facility in the existing terms and condition. All the incidental expenditure towards repair & maintenance will be borne by the owner. If the


Chief Dist Medical & Public Health Officer
Balasore

Service provider fails to provide the service as per the requirement, the Authority reserves the right to get the similar service through the other agencies at the risk and cost of the service provider.

23. The vehicle engaged should carry all relevant papers duly updated. During the course of engagement of the vehicle any loss occurred to the vehicle or to the third party due to any untoward incident, the authority will not be responsible and any liability arising out of such incident will be the responsibility of the owner or the bidder authorized by the owner only.

24. No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behavior etc. of the vehicle as well as of the driver.

25. There will be no extra night halt charge either for vehicle or for driver for using the vehicle in the night.

26. No advance payment is payable by the authority to the service provider. The billing will be done on monthly basis and it should be submitted by the service provider within the first week of the subsequent month. The payment will be made for those movements for which the log book entry and duty slips have been signed by the authority or any authorized officer. It is the sole responsibility of the driver to submit updated logbook and approved duty slips for each movement of the vehicle before submission of monthly bill.

27. Either party can discontinue the agreement with one month prior intimation to other party.

28. Preference will be given to the local service providers having commercial permit.

29. The bidder may apply without being the owner of the vehicle provided the bidder should have the valid authorization from the vehicle owner to participate in the tender process. Accordingly all the conditionality as per TOR will be applicable to that bidder.

30. The vehicle must not older than 3 years as on 30.11.2021.

31. The incomplete tender in any manner is rejected and will not be taken in to consideration for the tender process.

32. The vehicle will be engaged at the place as decided by the CDM&PHO, Balasore. Usually the vehicle is to be used from 8 am to 6 pm. The vehicle may be used in nights and holidays in emergency cases.

33. The vehicle must carry the logo of NHM/Schemes with official address and "ON GOVT. DUTY" at the front side.

34. The branding if any shall be made as per the prototype of NHM/Schemes.

35. Initially an offer letter will be given to the successful service provider to bring the vehicle for a physical verification by the authority within the stipulated period. The final order and place of engagement will be given if the party fulfills all the conditions satisfactorily.

36. A monthly hiring charge will be paid irrespective of distances/mileage traveled for a complete month of service. This includes the cost of the driver, cost of maintenance of the vehicle, cost of registration, permit, Road Tax & Insurance. Toll gate Charges & Air port Parking charges if any will be allowed to the service provider on submission of proper receipts in original. The fuel cost will be borne by the service provider of the vehicle and will

21/11/21
Chief Dist Medical & Public Health Officer
Balasore

be reimbursed at the end of the month or period as per the actual kilometers travelled. Apart from this no other charges will be entertained.

37.The servicing and maintenance of vehicle from time to time is the responsibility of the service provider at his own risk and cost.

38.**The vehicles will be installed with GPRS device, if required as per schemes.** Accordingly the vehicle should have digital speedometer and centrally locking system.

39.Any tampering of the log Book or mishandling of the GPRS device will result into cancellation of the agreement.

40.The Driver of the vehicle should always carry his valid DL & a Mobile telephone.(at the cost of the bidder) .The driver should possess the requisite physical fitness as per the norm of the Transport Authority.

41.The speedometer of the vehicle should be in proper condition. If during the period of engagement the speedometer is found non-functional, the decision of the Authority is final. It is the sole responsibility of the service provider to set right the same within 24 hours.


42.The charges for Day Call Basis is valid for 12 Hours. If the vehicle is used for 6 hours or less the said charges will become 50%.

43.In case of public strike the authority shall neither be liable to make any payment towards retention charges for the period of absence nor will be liable for any other claim.

44.The authority is at the liberty to reject the vehicles found defective during duty period in which case the service provider will be liable for all consequences.

45.For any dispute, the decision of the district authority is final.

46.The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subject to the Jurisdiction of Balasore District only.


21/10/24

**Chief Diet Medical & Public Health Officer
Balasore**

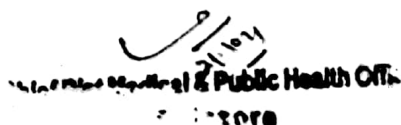
TECHNICAL BID (Annex-A)

FOR ENGAGEMENT OF VEHICLE ON HIRING BASIS

1	Name of the Bidder				
2	Address of the Bidder				
3	Contact No & e-mail ID				
4	PAN				
5	GST Registration.				
5	Details of the vehicle ✓ Registration No ✓ Make & Model ✓ Date of purchase ✓ Insurance certificate ✓ Fitness Certificate ✓ Up to date tax payment ✓ Valid Pollution Certificate (Photocopy of above documents must be attached)	<u>Vehicle 1</u>	<u>Vehicle 2</u>	<u>Vehicle 3</u>	<u>Vehicle 4</u>
6	Mention the name of the establishment where the bidder intends to engage the vehicle.				
6	EMD	Rs. 10,000/- (refundable) in the form of Demand Draft in favor of "ZS-, Non NRHM, Balasore". To be submitted along with the Technical Bid.			
7	Cost of the Tender Processing Fee	Rs. 500/- (non-refundable) in the form of Demand Draft in favor of "ZSS-Non NRHM, Balasore". To be submitted along with the Technical Bid.			

Photo Copies of documents to be submitted in support of the above information with due signature of the bidder.

Signature of the Bidder


Medical & Public Health Off.
2020

FINANCIAL BID (Annex-B)

FOR ENGAGEMENT OF VEHICLE ON HIRING BASIS

Sl. No.	Type of Vehicle	Components	Quoted particulars
1		Hiring Charges per Month (Including GST)	Rs. (Rupees.....)only per month.
2		Running KM per liter of DOL <u>with AC</u>Km/One litre of Fuel
3		Running KM per liter of DOL <u>without AC</u>Km/One litre of Fuel
4		Hiring Charges per Day (For Empanelment of Vehicles as and when required on day Call basis)	Rs.....Per dayKm/One litre of Fuel with ACKm/One litre of Fuel without AC

N.B: Extra column may be used for Types of Vehicle if any.

Signature of the bidder

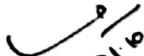

21/10/21

Chief Dist Medical & Public Health Officer
Balasore

Annex - C

Requirement of Vehicle for
DPMU/BPMU/MHT/MHU, Balasore

SI No.		No. of Vehicle
1	DPMU	1
2	NPCB	1
3	SUNETRA	1
4	NMHP	1
5	IDSP	1
6	RNTCP	1
7	Baliapal	3
8	Basta	3
9	Bhogarai	3
10	Jaleswar	1
11	Nilgiri	4
12	Remuna	2
13	Sadar	3
14	Simulia	3
15	Soro	1
Total		29


21/6/24

CDM&PHO, Balasore

Chief Dist Medical & Public Health Officer
Balasore

DECLARATION
(To be submitted with Technical Bid)

I / We the Proprietor/partner/ do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO cum District Mission Director, NHM, Balasore, Orissa for "Engagement of Vehicles on hiring basis" under NHM, Balasore. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no. _____

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for any such act or action or non compliance to any instruction.

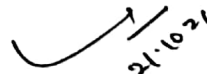
I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 5 years if, any information furnished by me/us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions .

I/We do hereby declare that I / we will deliver my work as per the terms, conditions & specifications of the tender document and work orders.

Signature of the bidder :

Date :

Name & Address of the Bidder


21.10.21

Chief Dist Medical & Public Health Officer
Balasore