



ZILLA SWASTHYA SAMITI, ANGUL  
O/o- CDM & PHO Cum- District Mission Director, Angul

**TENDER CALL NOTICE FOR  
HIRING OF VEHICLES**

No: 1880

Date: 30/07/2021

Sealed tenders are invited from Registered Agencies or Individuals for hiring of commercial light diesel/petrol vehicles with & without A/C towards engagement for DPMU, BPMU & RBSK-MHT under National Health Mission, Angul for and Mobile Vision Centre under SUNETRA on monthly basis. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender (Technical & Price bid) may be downloaded from the website i.e. [www.angul.nic.in](http://www.angul.nic.in). The undersigned reserves the rights to reject any or all the tenders without assigning any reason thereof. The proposed date of opening of bidding documents/finalisation of the same may change in case of any emergency/exigency. The typographical error (if any) may be exempted.

Sd/-

CDM & PHO Cum District Mission Director, Angul

*P. S. Das*  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



**District Mission Directorate**  
OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC  
HEALTH OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
Department of Health & Family Welfare , Govt. of Odisha  
**Angul**

No: 1881

Date: 30/08/2021

**NOTICE**

Sealed Tenders are invited from the Agencies/ Individuals for hiring of 2 (Two) nos. of Multi utility Commercial light diesel/petrol vehicles (SCORPIO, BOLERO, INNOVA, etc) to be engaged as DPMU vehicle at DPMU, O/o, The Chief District Medical & Public Health Officer -Cum- District Mission Director, (CDM&PHO-Cum- DMD), DHH Angul, Odisha, Pin-759122 on monthly/ daily hiring basis.

The tender papers along with terms and conditions are available below for needful which may be downloaded subsequently the completely filled up documents must be submitted to O/o, The Chief District Medical & Public Health Officer -Cum- District Mission Director, (CDM&PHO-Cum- DMD), DHH Angul, Odisha, Pin-759122 latest by 23.08.2021 up to 5.00 P.M. through Regd./Speed Post/Courier and the same shall be opened on 24.08.2021 at 11.00 A.M. in presence of the District Purchase Committee Members under the Chairmanship of District Purchase Committee i.e. CDM&PHO-Cum- DMD), DHH Angul. The bidders must super scribe on the top left hand corner of the envelope mentioning "Tender for DPMU Vehicle, DPMU, NHM Angul." The no. of vehicles to be engaged is subject to vary as per the budget provisioning. The vehicles to be engaged should not belong to any employee of NHM, CDM&PHO-Cum- District Mission Director Office, Angul, any health Department employee or the close relative of the employee of NHM.

The Chairman of the District purchase committee reserves right to accept or reject any or all the tender without assigning any reason thereof. For multiple purposes, the bidders have to submit multiple EMDs. The bidders or any of their authorized representatives must remain present with their ID proof ( i.e. ADHAR card/PAN Card/Driving License / Voter ID) on the exact Date, Time & Venue during the opening of the tender. Tender received after due date shall not be considered.

Sd/ Dr T. Pradhan.

CDM & PHO -Cum- District Mission Director, Angul

Memo No 1882 Date 30/08/2021

Copy to all important Notice board of this office for information.

CDM & PHO -Cum- District Mission Director, Angul

Memo No 1883 Date 30/08/2021

Copy forwarded to BPHOs of all CHCs for information and necessary action. They are instructed to place this notice in the important notice boards of their respective blocks for wide publication.

CDM & PHO -Cum- District Mission Director, Angul



# TENDER FOR HIRING OF VEHICLES (DPMU)

*P. S. Das*  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

## **TENDER FOR HIRING OF VEHICLES (DPMU)**

### **INSTRUCTION TO BIDDERS**

1. Sealed tenders are invited from Registered **Agencies or Individual** for hiring of **commercial light diesel/petrol vehicles** (AC) to be engaged by Zilla Swasthaya Samiti, Angul on monthly / daily hiring basis.
2. The interested bidders may download the tender document from the website **www.angul.nic.in** and submit the same to Chief District Medical & Public Health Officer-Cum- District Mission Director, Angul.
3. The tender must be accompanied by **tender document cost of Rs.2,000/- ( Rupees two thousand only)** – Non refundable and **EMD of Rs.10,000/- (Rupees Ten Thousand)** only in **technical bid** by way of Demand Draft in favour of ( ZSS Non-NRHM) payable at Angul from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance security deposit of the vehicle. **The Tenders/ Bidders have to submit separate tender documents cost and EMD for each proposal.** The performance security shall be refunded after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable for forfeiture.
4. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical and financial bid separately in two envelops** and these two envelops should be put into **another cover envelop** super-scribed as **“Tender for Hiring of Vehicles on Monthly & Daily Basis in reference to Advertisement No. \_\_\_\_\_ dtd \_\_\_\_\_”**. The Technical & Financial Bid envelops should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelops) should be addressed to :

**The CDM& PHO-Cum- District Mission Director,  
District Head Quarter Hospital  
Angul, Odisha  
Pin- 759122.**

5. The tender should reach the office of the Chief District Medical & Public Health Officer-Cum- District Mission Director, DHH Angul by **23.08.2021 up to 5.00 PM.** and the tenders will be opened on **24.08.2021 at 11.00 A.M.**
6. The financial bids of those bidders shall be opened whose technical bids are found to be qualified.

### Eligibility Criteria

1. Preferably the agency having experience in providing vehicles to Govt. / Semi-Govt. Organizations / PSUs etc. in the District and they have to submit the self attested copies of work orders received from the Govt. / Semi-Govt. Organizations / PSUs etc in the technical bid.
2. In case of agency/ Organization/ Firm/ Company, they have to submit their Annual Turnovers of last three financial years (**Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e. 2017-18, 2018-19 & 2019-20**) are to be submitted. Provisional Profit & Loss Accounts and Balance Sheets shall not be considered.
3. The agency should have valid PAN. (A self-Attested copy of PAN Card is to be submitted with the technical bid).

### **The bidders shall also furnish the following documents in support of their eligibility**

- Self-attested copy of registration certificate in case of firm/ Agency/ Company.
- Undertaking to provide good conditioned vehicles (not more than **2 years old**). However new vehicles shall be given preference.
- Booking Receipts for purchase of new vehicles may also be considered for technical evaluation and the successful Bidder should ensure to provide new vehicle within 15 days from selection, failing which the Performance Security of the Bidder will be forfeited.
- Submission of Tender document cost & EMD in form of Demand Draft.
- Undertaking to be submitted in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to any **employee of CDM & PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM & PHO –Cum –District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/ Semi-Govt. Organization / PSU.**
- Rates must be quoted only as per format.

### TERMS AND CONDITIONS FOR HIRING OF VEHICLE

1. The commercial light diesel/petrol vehicles( Bolero/ Scorpio/ Innova etc) on monthly basis/ daily basis will be used by District NHM Staff, Angul for their daily official work and carrying officials to Govt. Offices / Departments and other offices at different places across the District/ State.
2. The period of contract shall initially be for **three (3) years** with effect from the date of

signing of contract and may be extended further after satisfactory performance.

In case of vehicle on a **monthly basis**, the monthly rate to be paid to the agency for providing the vehicle is inclusive of cost of tyres & tubes, consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone (for incoming calls). However, the cost of fuel (Diesel/Petrol), Lubricants (Mobil) are not included in the monthly rate, which will be reimbursed as per actual at the rate of fuel consumption depending upon the type of vehicle used.

4. In case of vehicle on a **daily basis**, the daily rate (rate/Km, rate/hour) for providing the vehicle is **inclusive** of the cost of fuel (Diesel/petrol), Lubricants (Mobil), cost of tyres & tubes, consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile phone to the driver.
5. The vehicles to be provided should not be more than **Two (2) years old** however preference shall be given to the bidder who will provide new vehicle.
6. The agency will be responsible for the regular service maintenance, insurance and other liabilities in respect of the vehicles provided.
7. The toll gate charge, parking charge, if any during the travel shall initially be borne by the DPMU and are to be paid by the driver at the point of charging. The charges incurred during each month will be reimbursed as per the actual amount paid on producing the original receipts along with the monthly bill.
8. The agency is required to provide clean vehicle with good quality clean seat covers and **Mobile Phone (for incoming calls) for the driver for which no extra payment shall be made.**
9. The drivers should be with proper dress code, disciplined, well behaved and non-alcoholic.
10. The driver should have driving experience and should be well versed with the roads of the District as well as roads within the state.
11. **No mileage will be allowed if the vehicle is used by the driver for his breakfast, lunch, dinner or any other personal work. No payment shall be made to the driver for his food expenses, etc.**
12. Payment of Road Tax shall be borne by the agency/ owner.
13. Salary of the driver shall be borne by the agency/ owner.
14. The agency/owner will be responsible for proper maintenance, insurance and other liabilities in respect of the vehicles. The vehicles should be covered under comprehensive insurance. In case the hired vehicle is met with an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of the Motor Vehicle Act, IPC and any other law in force, the hiring authority shall have no responsibility of whatsoever and will not entertain any claim in this regard under the said provision of the said Laws. The sole responsibility for any legal or financial implication would solely vest with the agency/owner.

15. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificates, valid Contract Carriage Permits, proofs of up to date tax payments, D.L.s of the Drivers, etc. available all the times. CDM & PHO-Cum- District Mission Director, Angul shall not be responsible for any damage/loss caused to the hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicles in any manner whatsoever. The service provider shall be responsible for all such litigations.
16. The agency/ owner shall obtain vehicle fitness certificates from competent authority, vehicle registration, comprehensive insurance, payment of road tax, etc. The Drivers shall always carry all necessary documents like Registration papers, Insurance papers, Pollution under Control (PUC) clearances, RTO tax payment papers, valid driving licenses and all other documents that should accompany the vehicles as per rules & regulations of applicable laws.
17. If the vehicle/driver does not report for duty on any day, twice of the proportionate cost will be deducted from the bill.
18. The police/ court case (Legal disputes) in respect to the vehicle during of the period of engagement will be at the risk & cost of the travel agency/ Owner.
19. CDM & PHO-Cum- District Mission Director, Angul will not be responsible for any dispute except paying the hire charges.
20. The driver has to be stationed in the Head Quarter with vehicle for use by the officer at any time in 24X7 manners.
21. Rates to be finalized shall be fixed for a period of **three (3) years** from the date of agreement. However, in case of vehicles hired on monthly basis, the cost of fuel (Diesel/Petrol & Mobil) shall be paid at the prevailing rate on the day of travel.
22. The vehicles will be provided on regular basis and will not be replaced without prior permission.
23. The Agency/Owner is liable to provide vehicles during office hours and beyond office hours on all working days. The agency shall also have to provide the vehicles on Sundays as well as other public holidays, emergency and exigencies as and when required by the authority for the official work.
24. Beyond office hour, the safe keeping of the vehicles is the responsibility of the agency. In exigencies, the vehicles can be kept in the office premise.
25. In case, the condition of vehicle is found unsatisfactory, it shall be returned for immediate replacement. In case no replacement is provided in time, the authority shall have the right to hire a vehicle from the market and additional cost incurred by the authority shall be deducted from the monthly payment due to the agency. Repeated failure to provide vehicles as and when required by the DPMU will make the agency/owner liable for

### **Blacklisting.**

26. In case the driver proceeds on leave, the agency shall obtain prior approval/ permission from DPMU, NHM, Angul. Further, the agency/owner shall provide a suitable substitute.
27. If for any reason the driver is unable to attend the office on any date/ time for which prior permission from DPMU, NHM, Angul has not been obtained, it is the responsibility of the agency to provide a suitable substitute immediately. The payment in respect of the overlapping period of the substitute, if any, shall be borne by the agency. In case no substitute is provided in time, the authority shall have the right to hire a vehicle from the market and any additional expenditure incurred by the authority shall be borne by the agency.
28. The driver of the vehicle shall maintain record of daily mileage and time from the point of departure to arrival. For this purpose, the following norms have to be followed :
  - A. In case the vehicle is being kept in the office campus, then the kilometer reading & time shall start from the office campus and end at the same there also.
  - B. In case the vehicle is being kept under the custody of the travel agency/Owner, then the kilometer reading & time shall start from the residence of the officer concerned and end there also. The cost of kilometer from the O/o travel agency/Owner to the residence of officer concerned (to & fro) shall be borne by travel agency/Owner.
  - C. In case the vehicle is hired on monthly basis but not attached to any specific officer, i.e., the vehicle is in common pool, the point of kilometer reading & time of arrival shall start from the DPMU and end with the DPMU as a centre of destination. The cost of kilometer from the O/o travel agency/owner to DPMU (to & from) shall be borne by the travel agency/owner.
29. The agency must ensure that the driver (s) employed possesses a valid driving license. The driver of the vehicle should be well conversant with traffic rules and other regulations prescribed by the Govt. from time to time.
30. It is the sole discretion of CDM & PHO-Cum- District Mission Director, Angul to extend the period of the contract beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behavior of drivers if noticed in duty.
31. In case of any emergency or when required, the service provider shall provide a vehicle on production of requisition duly signed by the competent authority.
32. **Period of Service: Three (3) Years** from the date of signing of contract.
33. **Termination:** CDM & PHO-Cum- District Mission Director, Angul shall have the discretion to terminate agreement/ work order at any time whereupon the agency will immediately cease the provision of the services and submit a bill for costs incurred to provide the contracted services to the date of termination.
34. **Payment:** Payment shall be made on monthly basis after submission of bill in triplicate



along with the daily logbook and duty slip signed by the designated by the DPMU. In case of daily basis (Local & Long), **duplicate duty slips** have to be maintained and one slip has to be retained by the DPMU using the vehicle with noting of starting / closing Kilometers and time & signature on the duty slip (both original & duplicate).

35. **Arbitration:** CDM & PHO-Cum- District Mission Director, Angul and the selected agency/owner will make every effort to resolve amicably by direct negotiation, any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve, the matter shall be referred to Chairperson ZSS- Executive committee, whose decision will be final and binding on both the parties. The arbitration proceedings if any shall be held in Angul.

36. **Legal Jurisdiction**

All legal disputes are subject to the jurisdiction on Angul court only.

**Important Points:**

1. All vehicles to be provided should be **diesel/ petrol commercial vehicles** only.
2. The vehicles to be provided should not be more than **Two (2) years old**.
3. For providing the vehicle on a **monthly basis**, the monthly rate (**excluding** diesel/petrol & lubricant cost) should **include** the cost of Tyres, Tubes, battery & consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone.
4. For providing the vehicle on a **daily basis (long & local tour)**, the per/Km or per/hour rate should **include** the cost fuel (Diesel/ petrol), Lubricants (Mobil), Tyres & Tubes, consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, Overtime and mobile Phone ( for incoming calls).
5. **A bidder can submit bid for one or both types of services (Daily / Monthly basis)**

**Evaluation and Selection:**

- a) Evaluation shall be done separately for Daily Basis and Monthly Basis.
- b) The bids shall be evaluated in two stages i.e. technical evaluation and financial evaluation.
- c) The Financial Bids shall be opened for those bidders who will qualify in their technical bid evaluation.
- d) Technical & Financial Bids shall be opened in the presence of the technically qualified bidders or any of their authorised representatives, who choose to attend in person at the address given below :

The CDM& PHO-Cum- District Mission Director,  
District Head Quarter Hospital, Angul  
Odisha, Pin- 759122.

Date of opening of Financial Bids shall be communicated to the technically qualified bidders, if the technical bid evaluation can't be completed on the date of tender opening.

e) GST will not be taken into consideration for evaluation purpose.

f) In case of daily basis, the comparative statement shall be prepared on the basis of Per Km. (long tour) or per hour price (local tour) quoted. The lowest bidder (s) has to agree to the other charges like lowest halting charge, night halt, extra Km. Rate etc. offered by other bidders in the tender.

g) In case of monthly vehicle, the comparative statement shall be prepared by taking Monthly Rent and fuel (diesel/ petrol & lubricant) charge.

Any effort by a bidder to influence CDM & PHO –Cum- District Mission Director, Angul in its decision on bid evaluation etc may result in rejection of the bidder's offer.

#### **Award of Contract:**

- The lowest evaluated bid (for the type of vehicle) shall be decided based on the lowest evaluated price bid for each type of vehicle in both the category (Daily & Monthly basis) and the L1 bidder shall be decided accordingly.
- There may be empanelment of two or three agencies for each type of vehicle (to be decided by the tender inviting authority based on requirement of the type of vehicle), if after price negotiation, the L2/L3 agencies agree to the L1 price.
- If the successful Bidder fails to execute the order, the Performance Security of the Bidder will be forfeited and the Bidder will be debarred for 3 three years from Zilla Swasthya Samiti, Angul.

*Praetla*  
*30/3/21*  
**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**

## TENDER FORM

### Part I - Technical Bid – Cover A

(The documents have to be arranged **serially** as per the order mentioned below)

1	Name of the Organization/Agency/ Individual	
2	Address of the organization/ Agency/ Individual with telephone no. & fax	
3	e-mail id of the Organization/Agency/ Individual	
4	Name of the authorized signatory	
5	Specimen signature of the authorized signatory	
6	Telephone number of authorized signatory	
7	Instrument No. and date of the tender document cost of <b>Rs.2,000/-</b> (Non-Refundable) submitted by the organization (In shape of Demand Draft)	
8	Instrument No. and date of the EMD of <b>Rs.10,000/-</b> submitted by the organization(In shape of Demand Draft)	
9	Registration Certificate of the Firm (Partnership Agency/ Organization/ Firm / Company) (Attach self-attested copy of the Registration Certificate in case of the Agency/ Organization/Firm/ Company)	
10	PAN (Attach self-attested copy of PAN Card)	
11	Turnover for last 3 Financial Years. (Attach self-attested copies of Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e. 2017-18, 2018-19 & 2019-20)	
12	<b>Undertaking</b> to provide new vehicle or good conditioned vehicles ( <b>not more than Two years old</b> ) along with all necessary documents required under traffic rule. (Attach the <b>undertaking</b> with signature & seal of the Organization/Agency/ individual)	
13	Undertaking in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to <b>any employee of CDM &amp; PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM &amp; PHO –Cum –District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/Semi-Govt. Organization / PSU.</b>	

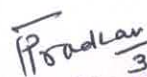
#### DECLARATION:

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature & **Seal** of the Authorized Signatory)

  
30/7/21  
**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**

## TENDER FORM

### Part II - Financial Bid - Cover B

#### A. Day Call Hire Basis

Sl. No.	Type of Vehicle	Local Tour (Within 200 KM per day )		Long Tour (Above 200 KM per day)		
		Rate per Hour (10 KM free per Hour) (Rs.)	Rate per extra KM (Rs.)	Rate per KM (Rs.)	*Halting Charge per Hour (Beyond Running Hours 50 KM / Hr.) (Rs.) *	Rate for Night Halt (Rs.)
1	2	3	4	5	6	7
1	Bolero (AC)					
2	Scorpio (AC)					
3	Innova ( AC)					
4	Tata sumo ( AC)					
5	Any Other					

\* Halting charges in case of Long tour are not allowed from 11 PM to 6 AM if the vehicle halted for night.

#### B. Monthly Hire Basis

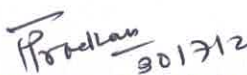
Sl. No.	Type of Vehicle	**K.M. per one Liter of diesel/ Petrol	**K.M. per one Liter of lubricant	Monthly Rent excluding fuel & lubricant per vehicle (Rs.)
1	2	3	4	5
1	Bolero (AC)			
2	Scorpio (AC)			
3	Innova ( AC)			
4	Tata sumo ( AC)			
5	Any Other			

Place:

Date:

(Signature & Seal of the Authorized Signatory)

[9]

  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



# **District Mission Directorate**

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC

HEALTH OFFICER

DISTRICT PROGRAM MANAGEMENT UNIT

Department of Health & Family Welfare , Govt. of Odisha

**Angul**

No: 1884

Date: 30/07/2021

## **NOTICE**

Sealed Tenders are invited from the Agencies/ Individuals for hiring of **8 (eight) Nos.** of Multi utility Commercial light diesel vehicles (SCORPIO, BOLERO, INNOVA, etc) types to be engaged as **BPMU vehicle at all blocks CHCs** i.e. @ 01 nos per each block CHCs on monthly basis.

The tender papers along with terms and conditions are available below for needful which may be downloaded and subsequently the completely filled up documents must be submitted to **O/o, The Chief District Medical & Public Health Officer –Cum- District Mission Director, (CDM&PHO-Cum- DMD), DHH Angul, Odisha, Pin-759122** latest by **23.08.2021 up to 5.00 P.M.** through Regd./Speed Post/Courier and the same shall be opened on **24.08.2021 at 11.00 A.M.** in presence of the District Purchase Committee Members under the Chairmanship of District Purchase Committee i.e. **CDM&PHO-Cum- DMD), DHH Angul** . The bidders must super scribe on the top left hand corner of the envelope mentioning **“Tender for BPMU Vehicle, CHC \_\_\_\_\_, Angul.”**

The Chairman of the District purchase committee reserves right to accept or reject any or all the tender without assigning any reason thereof. For multiple purposes, the bidders have to submit multiple EMDs. The bidders or any of their authorized representatives with certified authorization letter of the bidder must remain present with their ID proof ( i.e. ADHAR card/PAN Card/Driving License/ Voter ID) on the exact Date, Time & Venue during the opening of the tender. Tender received after due date shall not be considered. The vehicle shall be allowed to be engaged after successful physical and complete documents verification of the vehicle and all other requisite documents.

**Sd/ Dr T. Pradhan.**

**CDM & PHO –Cum- District Mission Director, Angul**

Memo No 1885 Date 30/07/2021

Copy to all important Notice board of this office for information.

*T. Pradhan*  
30/7/21

**CDM & PHO –Cum- District Mission Director, Angul**

Memo No 1886 Date 30/07/2021

Copy forwarded to BPHOs of all CHCs for information and necessary action. They are instructed to place this notice in the important notice boards of their respective blocks for wide publication.

*T. Pradhan*  
30/7/21

**CDM & PHO –Cum- District Mission Director, Angul**



ଜାତୀୟ ସ୍ୱାସ୍ଥ୍ୟ ମିଶନ୍

# **TENDER FOR HIRING OF VEHICLES (BPMU)**

*Pradip*  
30/7/21

CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

**TENDER FOR HIRING OF VEHICLES (BPMU)**

**INSTRUCTION TO BIDDERS**

1. Sealed tenders are invited from **Registered Agencies or Individual** for hiring of **commercial light diesel/petrol vehicles** (AC/Non-AC vehicles) to be engaged at all Block CHCs of Angul district on monthly basis.
2. The interested bidders may download the tender document from the website **www.angul.nic.in** and submit the same to Chief District Medical & Public Health Officer-Cum- District Mission Director, Angul.
3. The tender must be accompanied by **tender document cost of Rs.2,000/- ( Rupees two thousand only)** – Non refundable and **EMD of Rs.10,000/- (Rupees Ten Thousand)** only in **technical bid** by way of Demand Draft in favour of ( ZSS Non-NRHM) payable at Angul from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance security deposit of the vehicle. **The Tenderers/ Bidders have to submit separate tender documents cost and EMD for each proposal.** The performance security shall be refunded on the same date after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable for forfeiture.
4. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical and financial bid separately in two envelopes** and these two envelopes should be put into **another cover envelop** super-scribed as **“Tender for Hiring of Vehicles on Monthly Basis for \_\_\_\_\_ CHC, ANGUL in reference to Advertisement No. \_\_\_\_\_ dtd. \_\_\_\_\_”**. The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to :

**The CDM& PHO-Cum- District Mission Director,  
District Head Quarter Hospital  
Angul, Odisha  
Pin- 759122.**
5. The tender should reach the office of the Chief District Medical & Public Health Officer-Cum- District Mission Director, DHH Angul by **23.08.2021 up to 5.00 PM.** and the tenders will be opened on **24.08.2021 at 11.00 A.M. in the District Training Unit.**
6. The financial bids of those bidders shall be opened whose technical bids are found to be qualified.

*Pradip*  
30/7/21

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

### Eligibility Criteria

1. Preferably the agency having experience in providing vehicles to Govt. / Semi-Govt. Organizations / PSUs etc. and they have to submit the self attested copies of work orders received from the Govt. / Semi-Govt. Organizations / PSUs etc in the technical bid.
2. In case of Agency/ Organization/ Firm/ Company, they have to submit their Annual Turnovers of last three financial years (**Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e. 2017-18, 2018-19 & 2019-20**) are to be submitted. Provisional Profit & Loss Accounts and Balance Sheets shall not be considered.
3. The agency should have valid PAN. (A self-Attested copy of PAN Card is to be submitted in the technical bid).

### **The bidders shall also furnish the following documents in support of their eligibility:**

- Self-attested copy of registration certificate in case of firm/ Agency/ Company.
- Undertaking to provide good conditioned vehicles (not more than **2 years old**). However new vehicles shall be given preference.
- Booking Receipts for purchase of new vehicles may also be considered for technical evaluation and the successful Bidder should ensure to provide new vehicle within 15 days from selection, failing which the Performance Security of the Bidder will be forfeited.
- Submission of Tender document cost & EMD in form of Demand Draft.
- Undertaking to be submitted in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to any **employee of CDM & PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM & PHO –Cum –District Mission Director, Angul.** Also the firm has not been debarred/ blacklisted by any Govt. Organization/ Semi-Govt. Organization / PSU.
- Rates must be quoted only as per format.

### TERMS AND CONDITIONS FOR HIRING OF VEHICLE

1. The commercial light diesel/petrol vehicles( Bolero/ Scorpio/ Innova etc) on monthly basis will be used by BPHO & BPMU Staff of the Concerned block for their daily official work and carrying officials to Govt. Offices / Departments and other offices at different places across the Block /District/ State.
2. The period of contract shall initially be for **three (3) years** with effect from the date of signing of contract.

*P. S. Adhikari*  
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CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



In case of vehicle on a **monthly basis**, the monthly rate to be paid to the agency for providing the vehicle is inclusive of cost of tyres & tubes, consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone (for incoming calls). However, the cost of fuel (Diesel/Petrol), Lubricants (Mobil) are not included in the monthly rate, which will be reimbursed as per actual at the rate of fuel consumption depending upon the type of vehicle used.

4. The vehicles to be provided should not be more than **Two (2) years old** however preference shall be given to the bidder who will provide new vehicle.
5. The agency will be responsible for the regular service maintenance, insurance and other liabilities in respect of the vehicles provided.
6. The toll gate charge, parking charge, if any during the travel shall initially be borne by the agency and are to be paid by the driver at the point of charging. The charges incurred during each month will be reimbursed by BPMU as per the actual amount paid on producing the original receipts along with the monthly bill.
7. The agency is required to provide clean vehicle with good quality clean seat covers with towels and **Mobile Phone (for incoming calls) for the driver for which no extra payment shall be made.**
8. The drivers should be with Proper dress code (white), disciplined, well behaved and non-alcoholic.
9. The driver should have driving experience and should be well versed with the roads of the Block, District as well as roads within the state.
10. **No mileage will be allowed if the vehicle is used by the driver for his breakfast, lunch, dinner or any other personal work. No payment shall be made to the driver for his food expenses, etc. and such running distances in KMs shall be checked, deducted and accordingly fuel cost shall be released.**
11. Payment of Road Tax shall be borne by the agency/ owner.
12. Salary of the driver shall be borne by the agency/ owner.
13. The agency/owner will be responsible for proper maintenance, insurance and other liabilities in respect of the vehicles. The vehicles should be covered under comprehensive insurance. In case the hired vehicle is met with an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of the Motor Vehicle Act, IPC and any other law in force, the hiring authority shall have no responsibility of whatsoever and will not entertain any claim in this regard under the said provision of the said Laws. The sole responsibility for any legal or financial implication would solely vest with the agency/owner.
14. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificates, valid Contract Carriage Permits, proofs of up to date tax payments, D.L.s of the

Drivers, etc. available all the times. BPHO of the concerned Block shall not be responsible for any damage/loss caused to the hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicles in any manner whatsoever. The service provider shall be responsible for all such litigations.

15. The agency/ owner shall obtain vehicle fitness certificates from competent authority, vehicle registration, comprehensive insurance, payment of road tax, etc. The Drivers shall always carry all necessary documents like Registration papers, Insurance papers, Pollution under Control (PUC) clearances, RTO tax payment papers, valid driving licenses and all other documents that should accompany the vehicles as per rules & regulations of applicable laws.
16. If the vehicle/driver does not report for duty on any day, twice of the proportionate cost will be deducted from the bill.
17. The police/ court case (Legal disputes) in respect to the vehicle during of the period of engagement will be at the risk & cost of the travel agency/ Owner.
18. BPHO of concerned Block will not be responsible for any dispute except paying the hire charges.
19. The driver has to be stationed in the Head Quarter with vehicle for use by the officer at any time in 24X7 manners.
20. Rates to be finalized shall be fixed for a period of **three (3) years** from the date of agreement. However, the cost of fuel (Diesel/Petrol & Mobil) shall be paid at the prevailing rate on the day of travel.
21. The vehicles will be provided on regular basis and will not be replaced without prior permission.
22. The Agency/Owner is liable to provide vehicles during office hours and beyond office hours on all working days. The agency shall also have to provide the vehicles on Sundays as well as other public holidays, emergency and exigencies as and when required by the authority for the official work.
23. Beyond office hour, the safe keeping of the vehicles is the responsibility of the agency. In exigencies, the vehicles can be kept in the office premises.
24. In case, the condition of vehicle is found unsatisfactory, it shall be returned for immediate replacement. In case no replacement is provided in time, the authority shall have the right to hire a vehicle from the market and additional cost incurred by the authority shall be deducted from the monthly payment due to the agency. Repeated failure to provide vehicles as and when required by the BPMU will make the agency/owner liable for **Blacklisting**.
25. In case the driver proceeds on leave, the agency shall obtain prior approval/ permission from BPMU of concerned block. Further, the agency/owner shall provide a suitable

- substitute.
26. If for any reason the driver is unable to attend the office on any date/ time for which prior permission from BPMU of concerned block has not been obtained, it is the responsibility of the agency to provide a suitable substitute immediately. The payment in respect of the overlapping period of the substitute, if any, shall be borne by the agency. In case no substitute is provided in time, the authority shall have the right to hire a vehicle from the market and any additional expenditure incurred by the authority shall be borne by the agency.
27. The driver of the vehicle shall maintain record of daily mileage and time from the point of departure to arrival. For this purpose, the following norms have to be followed :
- A. In case the vehicle is being kept in the office campus, then the kilometer reading & time shall start from the office campus and end at the same there also.
  - B. In case the vehicle is being kept under the custody of the travel agency/Owner, then the kilometer reading & time shall start from the residence of the officer concerned and end there also. The cost of kilometer from the O/o travel agency/Owner to the residence of officer concerned (to & fro) shall be borne by travel agency/Owner.
  - C. In case the vehicle is hired on monthly basis but not attached to any specific officer, i.e., the vehicle is in common pool, the point of kilometer reading & time of arrival shall start from the BPMU of concerned block and end with the BPMU of the same block as a centre of destination. The cost of kilometer from the O/o travel agency/owner to BPMU (to & from) shall be borne by the travel agency/owner.
28. The agency must ensure that the driver (s) employed possesses a valid driving license. The driver of the vehicle should be well conversant with traffic rules and other regulations prescribed by the Govt. from time to time.
29. It is the sole discretion of BPHO of the concerned Block to extend the period of the contract beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behavior of drivers if noticed in duty.
30. In case of any emergency or when required, the service provider shall provide a vehicle on production of requisition duly signed by the competent authority.
31. **Termination:** BPHO of the concerned Block shall have the discretion to terminate agreement/ work order at any time whereupon the agency will immediately cease the provision of the services and submit a bill for costs incurred to provide the contracted services to the date of termination.
32. **Payment:** Payment shall be made on monthly basis after submission of bill in triplicate along with the daily logbook and duty slip signed by the designated by the BPMU. In case of daily basis (Local & Long), **duplicate duty slips** have to be maintained and one slip has to be retained by the BPMU using the vehicle with noting of starting / closing Kilometers

and time & signature on the duty slip (both original & duplicate).

33. **Arbitration:** BPHO of the concerned Block and the selected agency/owner will make every effort to resolve amicably by direct negotiation, any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve, the matter shall be referred to Chairperson RKS - Executive committee, whose decision will be final and binding on both the parties. The arbitration proceedings if any shall be held in Angul.

34. **Legal Jurisdiction**

All legal disputes are subject to the jurisdiction on Angul court only.

**Important Points:**

1. All vehicles to be provided should be **diesel/ petrol commercial vehicles** only.
2. The vehicles to be provided should not be more than **Two (2) years old**. However the new vehicles shall be given preference.
3. For providing the vehicle on a **monthly basis**, the monthly rate (excluding diesel/petrol & lubricant cost) should include the cost of Tyres, Tubes, battery & consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone.
4. A bidder to submit bid for Monthly basis.

**Evaluation and Selection:**

- a) Evaluation shall be done separately on Monthly Basis.
- b) The bids shall be evaluated in two stages i.e. technical evaluation and financial evaluation.
- c) The Financial Bids shall be opened for those bidders who will qualify in their technical bid evaluation.
- d) Technical & Financial Bids shall be opened in the presence of the technically qualified bidders or any of their authorised representatives, who choose to attend in person at the address given below :

**The CDM& PHO-Cum- District Mission Director,  
District Head Quarter Hospital  
Angul, Odisha  
Pin- 759122.**

Date of opening of Financial Bids shall be communicated to the technically qualified bidders, if the technical bid evaluation can't be completed on the date of tender opening.

- e) GST will not be taken into consideration for evaluation purpose.
- f) The comparative statement shall be prepared by taking Monthly Rent and fuel (diesel/ petrol & lubricant) charge.

Any effort by a bidder to influence CDM &PHO –Cum- District Mission Director, Angul in its decision on bid evaluation etc may result in rejection of the bidder's offer.

**Award of Contract:**

- The lowest evaluated bid (for the type of vehicle) shall be decided based on the lowest evaluated price bid for each type of vehicle and the L1 bidder shall be decided accordingly after negotiation.
- If any agency submitted tenders for a vehicle of 02 years old found to be L1, whereas any agency submitted a tender for a vehicle of newer one found not to be L, then separate circulation shall be done amongst the bidders quoted rates i.e. of the bidders who submitted tenders for providing old vehicles and those submitted for newer vehicles and accordingly decision shall be made.
- There may be empanelment of two or three agencies for each type of vehicle (to be decided by the tender inviting authority based on requirement of the type of vehicle), if after price negotiation, the L2/L3 agencies agree to the L1 price.
- If the successful Bidder fails to execute the order, the Performance Security of the Bidder will be forfeited and the Bidder will be debarred for 3 three years from Zilla Swasthya Samiti, Angul.

*TPradhan*  
*30/7/21*  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

## TENDER FORM

### Part I - Technical Bid – Cover A

(The documents have to be arranged **serially** as per the order mentioned below)

1	Name of the Block applied for	
2	Name of the Organization/Agency/ Individual	
3	Address of the organization/ Agency/ Individual with telephone no. & fax	
4	e-mail id of the Organization/Agency/ Individual	
5	Name of authorized signatory	
6	Specimen signature of the authorized signatory	
7	Telephone number of authorized signatory	
8	Instrument No. and date of the tender document cost of <b>Rs.2,000/-</b> (Non-Refundable) submitted by the organization (In shape of Demand Draft)	
9	Instrument No. and date of the EMD of <b>Rs.10,000/-</b> submitted by the organization(In shape of Demand Draft)	
10	Registration Certificate of the Firm (Partnership Agency/ Organization/ Firm / Company) (Attach self-attested copy of the Registration Certificate in case of the Agency/ Organization/Firm/ Company)	
11	PAN (Attach self-attested copy of PAN Card)	
12	Turnover for last 3 Financial Years. (Attach self-attested copies of Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e. 2017-18, 2018-19 & 2019-20)	
13	Undertaking in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to <b>any employee of CDM &amp; PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM &amp; PHO –Cum –District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/Semi-Govt. Organization / PSU.</b>	


#### DECLARATION:

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature & **Seal** of the Authorized Signatory)

  
30/7/21  
**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**

**TENDER FORM**

**Part II - Financial Bid - Cover B**

**A. Day Call Hire Basis**

Sl. No.	Type of Vehicle	Local Tour (Within 200 KM per day )		Long Tour (Above 200 KM per day)		
		Rate per Hour (10 KM free per Hour) (Rs.)	Rate per extra KM (Rs.)	Rate per KM (Rs.)	*Halting Charge per Hour (Beyond Running Hours 50 KM / Hr.) (Rs.) *	Rate for Night Halt (Rs.)
1	2	3	4	5	6	7
1	Bolero (AC/Non-AC)					
2	Scorpio (AC/Non-AC)					
3	Innova (AC/Non-AC)					
4	Tata sumo (AC/Non-AC)					
5	Any Other					

\* Halting charges in case of Long tour are not allowed from 11 PM to 6 AM if the vehicle halted for night.

**B. Monthly Hire Basis**

Sl. No.	Type of Vehicle	**K.M. per one Liter of diesel/ Petrol	**K.M. per one Liter of lubricant	Monthly Rent excluding fuel & lubricant per vehicle (Rs.)
1	2	3	4	5
1	Bolero (AC/Non-AC)			
2	Scorpio (AC/Non-AC)			
3	Innova (AC/Non-AC)			
4	Tata sumo (AC/Non-AC)			
5	Any Other			

Place:

Date:

(Signature & Seal of the Authorized Signatory)

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*P. S. D. L. S.*  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



**District Mission Directorate**  
OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC  
HEALTH OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
Department of Health & Family Welfare , Govt. of Odisha  
**Angul**

No: 1887

Date: 30/07/2021

**NOTICE**

Sealed Tenders are invited from the Agencies/ Individuals for hiring of Multi utility Commercial light diesel vehicles (Mahindra Max/ Marshal/ Bolero/ Tata Sumo/ Victa/Scorpio etc) to be engaged as RBSK MHT (Mobile Health Team) vehicle on monthly rental basis at different blocks CHCs such as **Bantala-2nos., Banarpal-2nos, Godibandha-2nos, Kosala-2nos & Madhapur-1no.**

The tender papers along with terms and conditions are available below for needful which may be downloaded subsequently the completely filled up documents must be submitted to **O/o, The Chief District Medical & Public Health Officer -Cum- District Mission Director, (CDM&PHO-Cum-DMD), DHH Angul, Odisha, Pin-759122** latest by **23.08.2021 up to 5.00 P.M.** through Regd./Speed Post/Courier and the same shall be opened on **24.08.2021 at 11.00 A.M.** in presence of the District Purchase Committee Members under the Chairmanship of District Purchase Committee i.e. **CDM&PHO-Cum- DMD), DHH Angul** . The bidders must super-scribe on the top left hand corner of the envelope mentioning "**Tender for RBSK MHT Vehicle, CHC \_\_\_\_\_, Angul.**" The vehicles to be engaged should not belong to any employee of NHM, CDM&PHO-Cum- District Mission Director Office, Angul, any health Department employee or the close relative of the employee of NHM.

The Chairman of the District purchase committee reserves right to accept or reject any or all the tender without assigning any reason thereof. For multiple purposes, the bidders have to submit multiple EMDs. The bidders or any of their authorized representatives must remain present with their ID proof ( i.e. ADHAR card/PAN Card/Driving License / Voter ID) on the exact Date, Time & Venue during the opening of the tender. Tender received after due date shall not be considered:

Sd/ Dr T. Pradhan.

CDM & PHO -Cum- District Mission Director, Angul

Memo No 1888 Date 30/07/2021

Copy to all important Notice board of this office for information.

*T Pradhan*  
30/7/21

CDM & PHO -Cum- District Mission Director, Angul

Memo No 1889 Date 30/07/2021

Copy forwarded to BPHOs of all CHCs for information and necessary action. They are instructed to place this notice in the important notice boards of their respective blocks for wide publication.

*T Pradhan*  
30/7/21

CDM & PHO -Cum- District Mission Director, Angul





**TENDER CALL FOR  
HIRING OF VEHICLES (RBSK-MHT)**

*Pradip*  
30/7/21

CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

## SECTION –I

### **DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT DIFFERENT BLOCK CHCS OF ANGUL DISTRICT UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)**

1	Period of Availability of Tender Document	From <b>31.07.2021 to 23.08.2021</b> (Downloadable from website: <a href="http://www.angul.nic.in">www.angul.nic.in</a> )
2	Last date for submission of Tender & address	<b>Date: 23.08.2021, Time: 05.00 PM</b> <b>Address: CDM &amp; PHO,</b> <b>O/o The Chief District Medical &amp; Public Health Officer –Cum- District Mission Director, DHH Angul, Odisha, Pin-759122</b>  <i>(Through Speed post / Registered post / Courier)</i>
3	Date, time and place of opening of Tender (Technical & Financial Bid)	<b>Date: 24.08.2021, Time: 11.00 AM</b>  <b>Place of Tender Opening : O/o The Chief District Medical &amp; Public Health Officer, DHH, Angul</b>  <i>(Bidders / authorized representative may remain present at the time of opening of Tender)</i>
4	Finalization of Comparative Statement by <b>CDM &amp; PHO</b> , Angul	<b>Date: 24.08.2021, Time: 1:00 PM.</b>
5	Approval notice by the Chairperson of Block Purchase committee for information of approved list of successful bidders for engagement	<b>Date: 24.08.2021 Time:5.00 P.M.</b>
6	Issue of award of contract by the BPHO	<b>Date : 27.08.2021</b>
7	Signing of agreement by respective RKS	<b>Date : 31.08.2021</b>

*Pradip*  
30/7/21

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

## SECTION -II

### **INSTRUCTION TO BIDDERS**

#### **1. Scope**

Interested bidders fulfilling all the eligibility criteria may submit their bid documents.

#### **2. Eligibility Criteria**

Any individual/ Tour operators / Travel Agency / Society /Firm can apply & participate in the tender process and should submit **tender document cost of Rs.2,000/-** and the required EMD of **Rs.10, 000/- for each vehicle**. The bidders must not belong to or any of his/ her relative working under ZSS, Angul.

**Note: Vehicles with only commercial registration shall be accepted.**

#### **3. Submission and Signing of Tender**

Interested eligible bidders may submit their bid with **tender document cost, EMD & documents** as set forth in this Tender Document at the **O/o The Chief District Medical & Public Health Officer –Cum- District Mission Director, DHH Angul, Odisha, Pin-759122**, and the details of which is mentioned in Section IV: Schedule of Tender Submission. **District can negotiate with the bidders for supply of vehicles for blocks where vehicle under RBSK is required.**

#### **4. Packing, Sealing and Marking of Bid**

(a) The **sealed envelope** containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be **super scribed** with the following:

- **Tender for “Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)”.**
- **Block Name** (The bidder should clearly mention the **Block Name for which the proposal is submitted**).
- The bidder’s Name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed** to the  
**CDM & PHO,**  
**O/o The Chief District Medical & Public Health Officer –Cum-  
District Mission Director, DHH Angul, Odisha, Pin-759122**

(b) *If the envelope is not sealed and marked as mentioned above, then the O/o the CDM & PHO will assume no responsibility for the tender’s misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.*

#### **5. Content of the Tender Submission**

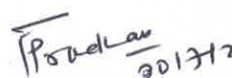
**The sealed envelope shall contain the following:**

- The tender must be accompanied by **tender document cost of Rs.2,000/- ( Rupees**

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*30/11/21*  
**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

**two thousand only) – Non refundable and EMD of Rs.10,000/- (Rupees Ten Thousand)** only in technical bid by way of Demand Draft in favour of **ZSS Non-NRHM payable at Angul** from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance security deposit of the vehicle. The Tenders/ Bidders have to submit separate tender documents cost and EMD for each proposal. The performance security shall be refunded after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable for forfeiture.

- Annexure-I duly filled in
- Any other details, the bidder like to include in the proposal.
- Annexure-II (Financial Bid) with proper signature and seal of the bidder.
- The bidders have to submit their Technical bid documents along with self declaration that the bidder does not work under ZSS, Angul or any of his/ her relative who are engaged or working for ZSS, Angul.

  
2017/21  
**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

## SECTION –III

### **TERMS OF REFERENCE**

#### **Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK**

##### **1. What is RBSK:**

The National Rural Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services Programme to provide comprehensive care to all the children in the community.

**The objective** of this initiative is to improve the overall quality of life of children (0 – 18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the Poor families. Child Health Screening and Early Intervention Services envisage covering 30 Identified health conditions for early detection, free treatment and its management.

##### **2. Mobile Health Teams under RBSK**

**Under RBSK, Mobile Health Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential Schools, bi-annually to Anganwadi centres and quarterly to Residential Schools. Per day each MHT will screen average 90 children at AWCs or 150 School /college students as per the prepared micro plan.

**The MHT will comprise** of two AYUSH Doctors (one male & one female), one Pharmacist and one ANM. And branding of the vehicle as per state prescribed prototype of RBSK is a mandate.

##### **3. Location & Operational Area of MHTs**

- **Each Mobile Health Teams (MHT)** will be allotted with a specific operational area under the Block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the **disposal of BPHO**.
- **In case the Block CHC isn't located centrally**, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

##### **4. Essential Features of Vehicles to be engaged for MHT**

- **The vehicle shall not be more than 5 years old** at the time of hiring / award of contract **from the initial registration**. However new vehicles shall be given preference.
- Booking Receipts for purchase of new vehicles may also be considered for technical evaluation and the successful Bidder should ensure to provide new vehicle within 15 days from selection, failing which the Performance Security of the Bidder will be forfeited.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness

*P. S. Reddy*  
30/3/21  
**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.

- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- **The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

## 5. Specifications

(as per Office Memorandum of Finance Deptt. No. 34085 /Fin-COD-MV-0007-2012, dated 29.09.2012)

Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	Remarks
Non-AC Diesel/Petrol driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/ Tata Sumo/ Victa/Scorpio	12 Km/Ltr.	Tax would be over & above the hire charges

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with **GPRS by the Health department.** The GPRS equipment would be installed in the vehicle by the Health Department.

## 6. Major Features of Contract

- **Vehicle will be hired** on contract basis from the local market. The contracts shall be initially for a period **three years** and subject to satisfactory performance assessed by appropriate authority (BPHO of respective block CHC) it may be renewed further on yearly basis.
- Any individual/ Tour operator / Transport Agency / Society /Firm can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).

*Pradip*  
30/9/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

- **The interested agency will quote the financial bid** keeping in account the road tax, insurance premium, parking fee etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for **minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the BPHO of block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s for a period of **three (3) years**.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons**:
  - ✓ If the **behavior of the Driver** is not proper;
  - ✓ Any attempt to **tamper** the log book/GPRS device;
  - ✓ In case of the vehicle do **not report regularly**;
  - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

## 7. EMD/Security Deposit

**Tenders shall have to deposit EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) in the form of Demand Draft/Pay Order in favour of **ZSS Non-NRHM payable at Angul** along with their tender documents. Tenders received without EMD will not be entertained / considered at all and will be summarily rejected. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.

**Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.

*Pradip*  
30/7/21

**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**

**Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tenderer and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.

**Extension of EMD:** In case the contract signed with service provider (successful bidder) is extended beyond one year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.

**Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

## 8. Tender Procedure:

- Tender documents will be submitted at **CDM & PHO, O/o The Chief District Medical & Public Health Officer –Cum- District Mission Director, DHH Angul, Odisha, Pin-759122**
- **Sealed tenders** in the prescribed form duly super-scribed “Tender for Hiring of Vehicles for Mobile Medical Team under RBSK, \_\_\_\_\_ Block”.
- **The tender should be submitted** in the proforma given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The District Tender/Procurement** Committee will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by Tender/Procurement committee will be **approved.**
- The agreement will be **executed between the RKS of respective Block CHC and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.
- In case of any tie between the bidders, then the vehicle having lesser old in years to be given preference and in case of new vehicles the decision of the District Purchase committee shall be treated as final.
- In case, no bid is received/ finalized for any block, vehicle may be hired on **daily basis as per prevailing market rate not exceeding the PIP-Budget 2021-22 excluding DOL/POL.**

*P. P. Panda*  
30/1/24  
**CDM & PHO -cum- Dist. Mission Director  
NHM, Angul**



**ANNEXURE-I**

**Technical Bid for Hiring of Vehicle under RBSK**

Name of the District: Angul

1	Name of the Block CHC applied for			
2	Name of the Bidder			
3	Address & Telephone/Mobile No.			
4	E-mail of the contract person, if any			
5	ID Proof of the Individual/ Registration certificate of the Organization (Photocopy)			
6	Details of Tender Document Cost of Rs 2,000/- & EMD of Rs 10,000/- (To be enclosed)			
7	Details of only <b>Commercial registration</b> Vehicle  Date of Purchase- Make & Model- Registration No.- Insurance certificate Fitness Certificate, Up to date tax payment  Documentary Evidence (Photocopy) for all above details to be attached. Or <b>New vehicle booking receipt to be enclosed</b>	Vehicle 1	Vehicle 2	Vehicle 3
8	Undertaking in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to any employee of CDM & PHO -Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM & PHO -Cum -District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/Semi-Govt. Organization / PSU.			

(Signature of the Applicant)

Name:

Designation:

Seal:

*P. Radhakrishnan*  
30/7/21

CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

**ANNEXURE-II**  
**Financial Bid**

Sl. No.	Type of Vehicle	**K.M. per one Liter of diesel/ Petrol	**K.M. per one Liter of lubricant	Monthly Hiring Charges including all charges (Exclusive of Fuel Cost & Tax) (Rs.)
1	2	3	4	5
1	Mahindra Max			
2	Marshal			
3	Bolero			
4	Tata sumo			
5	Victa			
6	Scorpio			
7	Any Other			

Signature

Name (Firm/Company/Tour operator/Individual) \_\_\_\_\_

Date:

Place:

Seal \_\_\_\_\_

*TP Sathyan*  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



**District Mission Directorate**  
OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC  
HEALTH OFFICER  
DISTRICT PROGRAM MANAGEMENT UNIT  
Department of Health & Family Welfare , Govt. of Odisha  
**Angul**

No: 1890

Date: 30/08/2021

**NOTICE**

Sealed Tenders are invited from the Agencies/ Individuals for hiring of **ONE(1)** Multi utility Commercial light diesel/petrol vehicles (TUV 300/ BOLERO/ SUMO GOLD/ ETIGA) to be engaged for Mobile Vision Centre(MVC) under UEHP(SUNETRA), O/o, The Chief District Medical & Public Health Officer, DHH Angul, Odisha, Pin-759122 on monthly hiring basis.

The tender papers along with terms and conditions are available below for needful which may be downloaded subsequently the completely filled up documents must be submitted to **O/o, The Chief District Medical & Public Health Officer (CDM&PHO), DHH Angul, Odisha, Pin-759122** latest by **23.08.2021 up to 5.00 P.M.** through Regd./Speed Post/Courier and the same shall be opened on **24.08.2021 at 11.00 A.M.** in presence of the District Purchase Committee Members under the Chairmanship of District Purchase Committee i.e. **CDM&PHO, DHH Angul**. The bidders must super scribe on the top left hand corner of the envelope mentioning "**Tender for Hiring of Vehicles Mobile Vision Centre (MVC) under UEHP (SUNETRA), Angul**" The no. of vehicles to be engaged is subject to vary as per the budget provisioning. The vehicles to be engaged should not belong to any employee of NHM, CDM&PHO-Cum- District Mission Director Office, Angul, any health Department employee or the close relative of the employee of NHM.

The Chairman of the District purchase committee reserves right to accept or reject any or all the tender without assigning any reason thereof. For multiple purposes, the bidders have to submit multiple EMDs. The bidders or any of their authorized representatives must remain present with their ID proof ( i.e. ADHAR card/PAN Card/Driving License / Voter ID) on the exact Date, Time & Venue during the opening of the tender. Tender received after due date shall not be considered.

Sd/ Dr T. Pradhan.

CDM & PHO-Cum- District Mission Director, Angul

Memo No 1891 Date 30/08/2021

Copy to all important Notice board of this office for information.

*T. Pradhan*  
30/8/21

CDM & PHO-Cum- District Mission Director, Angul

Memo No 1892 Date 30/08/2021

Copy forwarded to BPHOs of all CHCs for information and necessary action. They are instructed to place this notice in the important notice boards of their respective blocks for wide publication.

*T. Pradhan*  
30/8/21

CDM & PHO-Cum- District Mission Director, Angul

**TENDER FOR  
HIRING OF VEHICLE  
(UEHP, SUNETRA)**

*Pradla*  
30/7/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

# TOR FOR ENGAGEMENT OF HIRED VEHICLE FOR MVC UNDER UEHP, SUNETRA, ANGUL

## TERMS OF REFERENCE

### A. Location & Operational Area of MVC

1. The vehicle of Mobile Vision Centre (MVC) will be located at District headquarters at the disposal of DPM, NPCB & VI. The area of operation will be within the district.
2. The MVC vehicle will move along with one OA (from HQ or any nearest peripheral institution) to FVCs (where Ophthalmic Assistant is not available), camps, outreach areas and me halt if required.
3. On priority basis, MVC vehicle will cover all the Fixed Vision Centres at CHC where Ophthalmic Assistants are not available. It will cover such FVCs at least two days (fixed days) in a week during OPD hours.
4. MVC micro plan to be prepared accordingly by DPM, NPCB & VI with the available OA in the district and communicated to UEHP, SUNETRA on or before last day of previous month to upload the same in the Website.

### B. Essential Features of Vehicle to be engaged for MVC

1. The vehicle hired shall not be more than **3 years old** at the time of hiring/ award of contract from the initial registration and shall be in good condition. However new vehicles shall be given preference.  
However, **Booking Receipts for purchase of new vehicles** may also be considered for technical evaluation and the successful Bidder should ensure to provide new vehicle within 15 days from selection, failing which the Performance Security of the Bidder will be forfeited.
2. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:-Valid Registration Certificate, Insurance certificate, fitness Certificate, value Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver which are to be available all the times.
3. The Department / Office hiring the vehicle shall not be responsible for any damage/loss cause) to hired vehicle or loss of life/ injury made to any person or damages to any property on account of use of the vehicle in any manner whatsoever. The hirer shall not be responsible for any such litigation.
4. Specifications:

S1 No	Type of Vehicle permissible to be hired	Make & Model	Minimum Average Mileage in kms per litre	Maximum Hire charges per month excluding taxes (8)
(1)	(2)	(3)	(4)	(5)
1	AC/ Non-AC Diesel/Petrol driven vehicle having sitting capacity not less than 9 persons including driver.	TUV 300/Bolero/Sumo Gold/ Ertiga	10 km/ltr	Rs. 31,000/-

*Pradip Kumar*  
30/7/21

CDM & PHO -cum- Dist. Mission Director  
NHM, Angul

7. The vehicles shall be required generally for 12 hours in a day (8 AM to 8 PM). It will make halt if required.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the user and counter checked by the DPM, NVBDCP&VI of the District on regular basis. The said log book of the vehicle will be surrendered after termination/completion of the term of agreement.
10. SUNETRA (UEHP) shall invest additional fund for branding and other minor fabrication (if required).
11. If the bidder violates any of the terms of contract, District authority shall forfeit the entire amount of security deposit.
12. The successful bidder shall execute an agreement with the respective CDM&PHO of the District for engagement of vehicle.
13. Payments towards hiring charges and fuel cost will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
14. If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons:
  - a) If the behaviour of the Driver is not proper;
  - b) If the driver reports in an inebriated state or consume alcohol while on duty.
  - c) Any attempt to tamper the MVC vehicle log book;
  - d) In case of the vehicle does not report timely and regularly;
  - e) In case the driver of the vehicle is found to be involved in any criminal matter.
  - f) In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be made mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
15. The Finance Department, Govt. of Odisha vide OM No. 30464/F, Dt. 06.09.2019 may be referred to.

#### **D. INSTRUCTION TO BIDDERS**

1. Sealed tenders are invited from Registered **Agencies or Individual** for hiring of **commercial light diesel/petrol vehicles** (AC) to be engaged by Zilla Swasthaya Samiti, Angul on monthly / daily hiring basis.
2. The interested bidders may download the tender document from the website [www.angul.nic.in](http://www.angul.nic.in) and submit the same to Chief District Medical & Public Health Officer-Cum- District Mission Director, Angul.
3. The tender must be accompanied by **tender document cost of Rs.2,000/- ( Rupees two thousand only)** – Non refundable and **EMD of Rs.10,000/- (Rupees Ten Thousand)** only in **technical bid** by way of Demand Draft in favour of **SUNETRA ANGUL** payable at Angul from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance

*P. Adlan*  
30/7/21  
**CDM & PHO -cum- Dist. Mission Director**  
**NHM, Angul**



## **TENDER FORM**

### **Part I - Technical Bid – Cover A**

(The documents have to be arranged **serially** as per the order mentioned below)

1	Name of the Organization/Agency/ Individual	
2	Address of the organization/ Agency/ Individual with telephone no. & fax	
3	e-mail id of the Organization/Agency/ Individual	
4	Name of the authorized signatory	
5	Specimen signature of the authorized signatory	
6	Telephone number of authorized signatory	
7	Instrument No. and date of the tender document cost of <b>Rs.2,000/-</b> (Non-Refundable) submitted by the organization (In shape of Demand Draft)	
8	Instrument No. and date of the EMD of <b>Rs.10,000/-</b> submitted by the organization(In shape of Demand Draft)	
9	Registration Certificate of the Firm (Partnership Agency/ Organization/ Firm / Company) (Attach self-attested copy of the Registration Certificate in case of the Agency/ Organization/Firm/ Company)	
10	PAN (Attach self-attested copy of PAN Card)	
11	Turnover for last 3 Financial Years. (Attach self-attested copies of Audited Profit & Loss Accounts, Balance Sheets & IT Return of the last three financial years i.e. 2017-18, 2018-19 & 2019-20)	
12	<b>Undertaking</b> to provide new vehicle or good conditioned vehicles ( <b>not more than three years old</b> ) along with all necessary documents required under traffic rule. (Attach the <b>undertaking</b> with signature & seal of the Organization/Agency/ individual)	
13	<b>Undertaking</b> that the <b>vehicle to be provided</b> will not belong to any <b>employee under CDM &amp; PHO-Cum- District Mission Director, Angul or his/her relative</b> . (Attach the <b>undertaking</b> with signature & seal of the organization/ Agency/ Individual)	
14	<b>Undertaking</b> that the firm <b>has not been debarred/ blacklisted by any Govt. Organization Semi Government Organization</b> / Agency/ Individual (Attach the Original <b>undertaking</b> on a <b>non- judicial stamp paper of Rs.20/-</b> with signature & seal of the organization/ Agency/ Individual)	

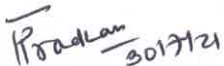
#### **DECLARATION:**

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

**Place:**

**Date:**

**(Signature & Seal of the Authorized Signatory)**

  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul



## **TENDER FORM**

### **Part II - Financial Bid - Cover B**

#### **Monthly Basis Rate**

Type of Vehicle	Quote the minimum average mileage in KMs per litre (minimum 10 KM/Ltr.)	Quote the Lubricant in KMs per litre (minimum 1000 KM Ltr.)	Quoted hire charges per month excluding GST (In Rs.)
1	2	3	4
AC/ Non AC Diesel/ Petrol driven vehicles having sitting capacity not less than 9 persons including drive:  TUV 300/ Bolero/ Sumo Gold/ Etiga			

Place:

Date:

(Signature & Seal of the Authorized Signatory)

*Pradip*  
30/12/21  
CDM & PHO -cum- Dist. Mission Director  
NHM, Angul