

**DISTRICT PROJECT OFFICE: SAMAGRA SIKSHYA, ANGUL**

DWCRA BHAWAN, NEAR AUCC BANK, ANGUL - 759122

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QUOTATION CALL NOTICE FOR HIRING OF VEHICLE

Sealed quotations are invited from interested parties/Individual having valid and updated Registration Certificate, Fitness Certificate, Road permit and vehicle Insurance for engagement of vehicles on monthly basis specially new make, i.e. within 3 years registration good condition Bolero at District Project Office, Samagra Shiksha, Angul by 27.07.2021 to 04.08.2021 upto 12:30 PM and the quotation will be opened in the presence of the quotationer on the same day at 3 PM. The vehicle should be of good running condition and all Odisha Taxi permit. The monthly hiring charges of Bolero (7 seater) should not be exceeded Rs.15,000/- per month, fuel 10 K.M. per ltr. and mobil 500 KM per ltr. Preference may be given to the firm having experience in providing vehicle to Govt./Project Offices. For reference see [www.angul.nic.in](http://www.angul.nic.in) or contract District Project Office, Samagra Shiksha, Angul: 06764-232412.

01. Requirement of vehicle: Two Bolero (7 seater)

The undersigned reserves all right to reject any or all the quotations without mentioning the sufficient reason thereof.

  
District Project Coordinator,  
Samagra Shiksha, Angul

## APPLICATION FORMAT FOR QUOTATION OF VEHICLE.

1. Registration of the Vehicle :
2. Type of vehicle :
3. Year of purchase :
4. Model & make No :
5. **Document should be attached :**
  - a. Registration No
  - b. Insurance paper
  - c. D.L of Driver
6. **Rate to be quoted**
  - a. Monthly hire charges excluding DOL & Mobile :
  - b. DOL charges per liter/KM :
  - c. Mobile charges liter/KM :

Signature of the vehicle owner.

NB:- The quotations should be submitted to the District Project Office, Samagra Shiksha, Angul by 12.30 PM dt: 04.08.2021. The quotations shall be opened on the same day by DPC, Samagra Shiksha, Angul in presence of the quotationers/their authorized representatives at 3.00 P.M. in the office chamber District Project Coordinator, Samagra Shiksha, Angul.

26/3/21

**QUALIFYING REQUIREMENTS FOR ENGAGEMENT OF VEHICLE  
FOR DEO/DPC OFFICE, ANGUL.**

1. The bidder must be the owner of the vehicle as on date of submission of tender.
2. The vehicle model must be within 3 years of publication of the advertisement.
3. The vehicle must have valid permit with all all road taxes, insurance paid up to date.
4. Bidders should submit the copies of RC Books, Insurance (Comprehensive) policy, road permit, registration certificate and other related papers of the vehicle along with the bids for proof against the qualifying criteria specified in the tender.
5. The owner has to deposit Rs. 5000/- (Rupees Five thousand) only as Security money and will be retained with DPC till the expiry of the contract for which no interest will be paid.

  
District Project Coordinator,  
Samagra Shiksha, Angul.

GENERAL TERMS AND CONDITIONS OF HIRING OF VEHICLE IN DISTRICT EDUCATION  
OFFICE/DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, ANGUL

1. The vehicle must have fitness and registration Certificate from statutory Authority along with comprehensive insurance policy and all Orissa Taxi Permit.
2. The vehicle provided by the party must have qualified driver having valid driving license along with Mobile phone number, the badge of driver if applicable. Documentary proof of which is to be submitted. The wages of the driver will be borne by the owner.
3. The vehicle owner is responsible for the behavior and conduct of the driver towards the officers and staff of the office. He is also to ensure that the driver is properly dressed.
4. The driver must not be under influence of liquor or any other intoxicants/drugs at any point of time.
5. The owner of the vehicle must arrange the parking of the vehicle during and after deployment hours at a convenient place.
6. Whenever the driver remains absent from duty or otherwise proceeds on leave the owner shall arrange for replacement, failing which the vehicle will be treated as not on duty and deductions from the running bills will be made for such period of absence.
7. The vehicle with driver must report to duty as and when required.
8. The vehicle owner has to maintain a separate logbook for the vehicle in the form and manner to be prescribed by the District Project Coordinator, SSA, Angul.
9. No unauthorized trip of the vehicle will be allowed by the vehicle owner during the time of deployment/on holidays while the vehicle is not in duty.
10. The vehicle must not carry any unauthorized person/banned materials.
11. The owner has to ensure proper maintenance and servicing of his vehicle at his cost. The owner has to do the maintenance on off day (Holiday) if the maintenance/repair is necessary on a working day, replacement of the equivalent type and condition of the vehicle shall be provided by the owner failing which alternative arrangements will be made by DPC at the risk and cost of the owner and the expenditure will be recovered from the bill of the vehicle owner.
12. Vehicle supplied by the owner must have a minimum set of standard tools and essential spares as emergency spares, so that the movement of the vehicle is not hampered.
13. The owner has to ensure proper cleanliness of the vehicle.
14. All minor and major repairs shall be owner's responsibility at his own cost.
15. The vehicle shall be in excellent running conditions with all required fittings and upholstery.
16. Flat tyres are not acceptable; if the vehicle reports to the controlling authority with flat tyres the vehicle will not be accepted and will be returned.
17. Meter reading should be in operation throughout the contract period. No payment shall be made for the period when the KM recorder is defective. The owner must ensure correct meter reading and recording.
18. Illumination should be perfect in all respect fulfilling the requirements under MV acts.

19. Time deployment:- 24 hours.
20. Cost of fuel for reimbursement:-
  - a) DOL to be stated by the owner: As stated in the advertisement
  - b) Mobile to be stated by the owner : 1ltr/500 KM.
21. DPC reserves the right to terminate the contract at any time during the period of contract if performance is found unsatisfactorily by issuing three days notice.
22. The owner has to deposit Rs. 5000/- as security money and will be retained with DPC till the expiry of the contract for which no interest will be paid.
23. Contract may be extended for the 2<sup>nd</sup> year subject to satisfactory performance during the 1st year of the contract at the option of DEO-cum- DPC, SS, Angul.

  
District Project Coordinator,  
Samagra Shiksha, Angul