



OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER
ANGUL, ODISHA



Tender No. 852

Date: 19.07.21

**Notice for Invitation of Tender for BMW Management in Angul District(Head
Quarter Hospital, Sub Divisional Hospitals & All CHCs)**

Date for Availability of Tender	: 21/07/2021 to 10/08/2021
In the website of respective district	: http://www.angul.nic.in
Last Date for Submission of Tender	: 10/08/2021 up to 5PM
Time & venue of Opening Tender	: 11/08/2021 at 11.00 AM, Office Chamber of CDM & PHO, Angul
Address for submission	: Office of the CDM & PHO, Angul
Tender Paper Cost	: Rs 5, 000/- (Non Refundable)
Earnest Money Deposit	: Rs. 50,000/- (Refundable without interest)

The Chairperson of the Purchase Committee reserves the right to accept or reject summarily any or all the tenders without assigning any reason thereof.

The Bidders may download the Tender Documents directly from the Website available @ www.angul.nic.in from: **21/07/2021 to 10/08/2021**. The Tender cost fee of Rs. 5,000/- (Non-refundable) & EMD of Rs 50,000/- to be deposited in shape of Demand Draft drawn in favour of District BMW, Angul payable at Angul and should be enclosed along with the Technical Bid.

Pradip
19/7/21
**Chief Dist. Medical &
Public Health Officer
Angul, Odisha**

For Outsourcing Agents for BMW Management in District Angul (Head Quarters Hospital, Sub Divisional Hospital & All CHCs with Sanctioned Bed Strength.

Eligibility

Following points should be fulfilled by the tenderer to be eligible for participation in the bidding process:

1. The Partnership Firm/ Proprietorship Firm/ Agency/Company should have a valid registration certificate.
2. It shall have valid EPF, ESI & GST Regd. certificate.
3. It must have valid PAN Card in the name of the Partnership Firm/ Agency/ Company (PAN in the name of the proprietor will not be entertained) & proprietorship Firm (PAN in the name of the proprietor will be entertained).
4. It must have valid labour license.
5. It must have experience in the respective field.
6. It must not have any previous record of black listed / contract termination or left out of the job and is not involved in criminal, proceeding for execution of Bio, Medical waste management.
7. The Tenderer should have valid license from the OSPCCB. In case of not having valid license, the agency has to submit an undertaking to produce the same within two months after signing of the MOU with the undersigned and accordingly the contract agreement shall be accepted.

General Terms & Conditions

1. The Tender should be properly sealed & superscribed on the envelope "Tender for Engagement of Outsourcing Agency under BMW for CDM & PHO, Angul".
2. **Cover & Documents-** The following documents should be furnished in a sealed cover with Index & Page No. to be clearly mentioned.
 - a. The tender document should be accompanied with Demand Draft of Rs. 5,000/- (Rupees Five thousand) only drawn in favour of District BMW, Angul, payable at Angul towards tender document cost which is non-refundable.

- b. EMD of Rs 50,000/- (Rupees Fifty Thousand) only in shape of DD only drawn in favour of District BMWM, Angul, payable at Angul towards tender document cost which is refundable to unsuccessful bidders after completion of selection process.
 - c. Detail Name & Address along with the contact number & e-mail address of the Director, Managing Partner/ Proprietor of the Firm are to be clearly mentioned in **capital letter** in Application Form.
 - d. Self-attested Copies of the IT Returns, Audit Reports for three Financial Years. i.e 2017-18, 2018-19, 2019-20
 - e. Self-attested Copy of the PAN Card in the name of the partnership firm/ company / agency/ proprietor, GST, EPF & ESI Regd. certificates
 - f. Financial Bid should be signed by the Tenderer with seal.
 - g. Experience Certificate in the respective field, if any.
 - h. An under-taking from agency affirming that it has not been blacklisted and not involved in criminal proceeding relating to execution of BMWM services.
 - i. Original Documents are to be brought on the date of opening of the documents for verification if committee desires.
3. The EMD of the unsuccessful bidder will be refunded after finalisation of the tender process.
 4. The EMD of successful bidder may be adjusted against any other security deposits till the end of the contract period.
 5. The EMD will be forfeited if the bidder fails/ refuse to execute the work order.
 6. The tender form should be clearly hand written / computerised without any correction & overwriting.
 7. All the workers engaged by the outsourcing agency shall have uniform with the logo of the Agency.
 8. All staff of the agency shall bear photo identity cards during the period of work, which shall be duly signed by the Head of the concerned institution i.e. DMO (MS)-cum-Superintendent for DHH, Superintendent for SDHs, BPHOs for CHCs.
 9. The Outsourcing Agency shall furnish the List of Staff (above 18 years of age only) with necessary document in support of age proof and address to the concerned authority after finalization of the contract for outsourcing of services.
 10. All the personnel to be engaged by the Organization/Agency should be covered under the statutory Government regulations (Labour laws & regulations) framed from time to time.

11. The concerned authority of the Hospital may modify the manpower structure from time to time as per the requirement without assigning any reason thereof, within 24 hours prior intimation.
12. The Tenderer/Agency will abide by all the rules and regulation relating to labour laws, accident, workmen compensation act, Workmen Insurance, ESI, EPF, fire safety etc. This will be the sole responsibility of the Tenderer/Agency. The authority will not be a party at any stage to any kind of dispute arises relating to the above.
13. Any damage/pilferage to the Hospital property due to theft, mishandling, carelessness of the contractor/agency or his workmen will be recoverable form the Agency's bill and all materials issued to the contractor/Agency shall be his/her sole responsibility for its safety during the entire period of the contract. All the maintenance major / minor of the machine / equipment will be borne by the agency.
14. The selected Agency/Organisation should depute qualified and dedicated staff (trained in the field of Bio Medical Waste management or having experience in handling the biomedical wastes) to manage the Bio-Medical Waste Management activity such as collection, transportation, storage, treatment & disposal in the Hospital premises (offsite/onsite). It will also co-ordinate with the Bio-Medical Waste Management committee of the Hospital and be responsible for supervision of the said work. The work man should be provided with mobile number (24 X7 functional) for emergency need at any time by the Agency.
15. All the employees of Agency/Organisation will have to be covered under insurance against any personal accidents/health hazards and the Hospital authority will not liable for payment of any compensation on that account.
16. During execution of work, the Agency/Organization should follow all standard norms of safety measures/precautions to avoid accidents/damages to men, machine and infrastructure etc. On non performance to this clause suitable fine/penalty as decided by the Authority will be imposed.
17. All the generation points of BMW at Health care Units (DHH/SDH/CHC) must have colour coded container/bins with cover. The designated bio-degradable colour coded poly bags with bio hazard symbol will be put in respective coloured coded container/ bins and lifted by the OS agency/organization when they become two third full. Bags are to be closed by tying a string, weighed and recorded and then transported to the temporary storage area (onsite/offsite) for treatment and disposal utilizing the BMW equipment (Onsite/Offsite). Each bag shall be labelled as per the Schedule III & IV of the BMW (H&M) Rules 1998. The

coloured coded bags or containers/ Bins shall be strong enough to withstand any possible damage that may occur during loading, transportation or unloading of such bags/containers. These containers shall also be labelled as per the Schedule - III of the rules. Sharps must be collected in Puncture Proof Container containing disinfectant after their mutilation with needle syringe terminator/Hub cutter. Mutilated infected plastics must be collected and properly disinfected/autoclaved by the OS agency. The person identified for collection of Bio-Medical Waste must carry a register with him to maintain the record such as name of the generation point, type and quantity of waste received, signature of the authorized person (I/C sister of the ward), day and time of collection, etc. A similar register is to be maintained by Matron for BMWM.

18. Agency has to give attention that no Untreated Biomedical Waste should be kept in the hospital premises beyond 48 hours. In case it is beyond 48 hrs, it must obtain the permission of OSPCB for the purpose.
19. The collection and transportation of Bio-Medical Waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste will be preferably twice (before 8.00 AM and 4 P.M) daily.
 - a. The Bio-Medical Waste collected in biodegradable Polybags/ containers shall be collected from generation points of HCFs (DHH/SDH/CHC) and transported to the nearest BMW Management unit located at DHH/SDHs or offsite BMW treatment plant in a fully covered vehicle. Such vehicle must be labelled with bio hazard Symbol and dedicated for transportation of Bio Medical Waste only and to be provided by the OS Agency Organization.
 - b. The Agency/Organization must collect the Bio-Medical Waste from the DHH/SDH/CHC & other peripheral Govt. Hospitals in a specified container. For this purpose the respective Hospitals In-Charge to sign a MOU with OS Agency and CDM & PHO of the respective district regarding the requisite fee as finalised in the above tender process.(for the transportation charges per KM and service charges per bed per day).
 - c. The requisite outsourcing charges as per finalisation of rate contract to be paid by the concerned CDM & PHO or Superintendents or BPHOs as per district BMWM Committee decision.
 - d. For collection of Bio- Medical Wastes from DHH/SDH/CHC, it should be kept in mind to minimise the km i.e. the route map should be justified in such a way that it covers

- maximum to maximum health institutions in one route during travel of the collecting vehicle for BMW.
20. The agency must also be responsible for the liquid waste management.
 21. Agency will be responsible for collection, transportation, temporary storage, treatment & disposal of general waste by coordination with Municipality/NAC/local authorities of the district.
 22. To prevent infection in the community, the COVID & Non-COVID waste can be handed over to a CBWTF situated within 150 Kms radius of HCFs.
 23. As per the provision of Biomedical Waste Management & Handling Rule-1998. It is mandatory to segregate, collect, transport, store, treat & dispose BMWs generated from the HCFs.
 24. The collection of the Bio-Medical Waste must be continuous process and should not be disrupted during any festivities, Public Holidays as mentioned in the BMW Act-2016.
 25. Bar-coding system & GPS system will be implemented to track the transportation & treatment facility of the OS agency.
 26. It is the responsibility of agency to provide the bio degradable poly bags & other consumables. However the Health Institutions has to ensure placing of coloured coded container/bins with bio hazard symbol at the generation points in the hospitals.
 27. Agency/Organisation will have to provide all personnel protective equipment & immunise its workman for handling of BMW such as -Apron, Gun Boot, Mask, Cap, Goggles, Rubber Utility Gloves and Hepatitis B, TT Injection as per requirement.
 28. The BMW equipment such as Autoclave & Shredder located at DHH/ SDH/IDHs will be utilised by the OS agency. Minor repairs & regular maintenance will be made in consultation with the supply firm while any damaged to the machines or equipments will be recovered from the OS agency. A separate register for registration of complains regarding the BMW Equipment may be maintained by the OS agency.
 29. The Contractor/Outsourcing Agent shall maintain all the records related to Bio-Medical Waste Management of all the units. Daily records shall be maintained for the waste accepted and treated waste removed from the site. This record shall include the following minimum details.
 - a. **Waste Accepted:** waste collection date, name of the generation point, waste category as per the rules, quantity of the waste, vehicle number and receiving date (at site).
 - b. **Treated waste removed:** Date, treated waste type, quantity, vehicle number and location of disposal.

- c. **Log Book:** A log book shall be maintained for each BMW equipment installed at the site and shall include the following:
- i. The weight of each batch.
 - ii. The categories of waste as per the rules.
 - iii. The time, date and duration of each treatment cycle and total hours of operation.
 - iv. The complete details of all operational parameters during each cycle
 - v. Accident reporting Register is to be developed and maintained.
- d. **Site Records:** Site records shall include the following:
- i. Details of construction or engineering works of the pits.
 - ii. Maintenance schedule, breakdowns/trouble shootings and remedial action.
 - iii. Emergencies
 - iv. Incidents of unacceptable waste received and the action taken thereof.
 - v. Details of site inspections by the officials of the regulatory agency and necessary action on the observations.
 - vi. Daily, monthly and annual summery records of all the above shall be maintained and made available at the site for inspection whenever required by regulating Officer on Inspection.
30. Manpower engaged by the Service Provider should not claim any type of compensation/ absorption/ regularisation/ benefit (Health Related also) of service from this office under Industrial Dispute act, 1947 & Contract Labour Act 1970.
31. The Manpower of the outsourcing agency should not consume alcohol, betel, smoking during the duty hour nor be involved in any type of criminal activities.
32. This office (DHH/SDH/CHC) will maintain attendance register of the staffs engaged by the OS Agency/Organisation. The agency will have to prepare duty list & submit to the office as mentioned above by 25th for next month. Absent from duty not allowed at any cost. However the agency should have to make alternative arrangements with due approval by the concerned Authority.
33. After the allotment of the work, the said Agency/Organisation shall have to sign an MOU with the concerned authority regarding the detail scope of services to be executed.
34. The said contract will work **initially for a period of one year from the date of agreement** that will be renewed for further if found satisfactory by the CDM & PHO of district. During this period if at any stage of time, the Hospital Authority finds non-compliance of the assigned work, the said OS agency/Organization for BMW will be served with a notice period of one month and if still non- compliance is there, the said contract will be cancelled. The said

agency will not be allowed to participate for bidding process in future, if initiated by the Authority.

35. After allotment of the order, the Outsourcing agency shall execute the service within 15 days of the issue of the letter.
36. The Outsourcing agency/Organization has to sign a Memorandum of Understanding (MOU) with the concerned Authority (CDM & PHO/SUPERINTENDENT/BPHO) on the day of execution of the work order.
37. The final monthly bill in triplicate to be submitted along with the consolidated monthly report to CDM & PHO/ADMO (Med)/SUPERINTENDENT/BPHO (who ever have signed MOU with the OS agency/Organisation) on 1st week of each month.
38. Besides, the Outsourcing agency has to submit Monthly Progress Report/Status report duly signed by the Hospital Manager / Junior Hospital manager/ Block Programme Manager / Matron/Staff Nurse with remarks to the BPHOs of CHCs, SUPERINTENDENTS of SDHs, DMO(MS)-CUM-SUPERINTENDENT of DHH, CDM & PHO as the case may be without fail. Three consecutive Adverse Remarks may be treated towards cancellation of the Contract.
39. The Outsourcing Agency shall be under the Administrative Control of the CDM & PHO/ DMO(MS)-CUM-SUPERINTENDENT/ SUPERINTENDENTS/BPHOs and the work will be supervised by the Hospital Managers/ JHMs/BPMs/ Matron & SNs.
40. The number of workers to be engaged by the Outsourcing Agency is _____ (To be mentioned by the Tenderer)
41. All the legal disputes are subject to the jurisdiction of the District Court only.

PENALTY

42. In case of deficiencies in providing quality service, the authority will have the right to impose penalty as per decision of the BMW Committee which shall be deducted from the monthly bill.

FINANCIAL

43. The Technical Bid should be accompanied with an Earnest Money deposit (EMD), refundable without interest, of **Rs.50,000/- (Rupees fifty thousand)** only in the form of Demand Draft / Pay Order drawn in favour of **District BMW, Angul** failing which the tender shall be rejected out rightly .
44. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid (First Stage) / Financial Bid (Second competitive stage) shall be returned to them without any

interest. In case of successful tenderer if the agency fails to deploy the required manpower against the initial requirement within 30 days from date of placing the order the EMD shall stand forfeited without giving any further notice. Simultaneously the Work Order will be forfeited automatically

45. The successful tenderer will have to deposit a Security amount of Rs2,00,000/- (Rupees two lakhs) only in the form of Bank Guarantee in favour of **DISTRICT BMW ANGUL** (concerned District) till the completion /cancellation of the contract . In case the contract is further extended, the initial period of Bank guarantee have to be renewed by the successful Tenderer.

Sl No	Name of the Block	Name of the Institution	Category	Bed Strength	Sl No	Name of the Block	Name of the Institution	Category	Bed Strength
1	Angul	DHH Angul	DHH	300	2	Talcher	SDH Talcher	SDH	102
3	Pallahara	SDH Pallahara	SDH	70	4	Athamallik	SDH Athamallik	SDH	48
5	Angul	CHC Bantala	CHC	06	6	Banarpal	CHC Banarpal	CHC	06
7	Chhendipada	CHC Kosala	CHC	20	8	Chhendipada	CHC Chhendipada	CHC	30
9	Kaniha	CHC Kaniha	CHC	06	10	R.K Nagar	CHC R.K Nagar	CHC	06
11	Talcher	CHC Godibandha	CHC	06	12	Athamallik	CHC Madhapur	CHC	06
13	Pallahara	CHC Khamar	CHC	50					

N.B All documents submitted shall be consecutively numbered having signature with official seal of the authorized signatory on each page and **total number of pages shall be mentioned on the top sheet duly authenticated by the authorized signatory.** In case the tender document is signed by the authorized signatory, a copy of the Power of Attorney/Authorization may be enclosed along with the tender for consideration. Otherwise any lapses in number of pages enclosed, the authority will not held responsible. **Again the rate quoted by L1 will be accepted subject to quality & feasibility.**


**Chief Dist. Medical &
Public Health Officer
Angul, Odisha**

APPLICATION FORM FOR UNDERTAKING BMW OUT SOURCING SERVICES

NAME OF THE AGENCY/Organisation	
ADDRESS WITH PHONE NUMBER	
STATUS OF THE AGENCY ATTACHED SUPPORTING DOCUMENTS	
NUMBER OF EMPLOYEES ON ROLL	
WORKING EXPERIENCE IN THE RELATED FIELD (IF ANY SPECIFY)	
IMPLEMENTATION PLAN (DOCUMENTS TO BE ENCLOSED)	
INDICATORS OF ACHIEVEMENT	

Supporting Documents to be attached-

1. Self attested Tender paper to be downloaded from website & all supporting documents
2. Supporting documents with regards to status of the Agency.
3. Valid EPF, ESI, PAN Card, GST Registration Certificate
4. Implementation Plan for CHC/ Sub Divisional Hospital/ DHH
5. Valid Labour License
6. Years of Experience in BMW Management Services with proofs from appropriate authority.
7. Affidavit certifying that the bidder is not blacklisted/contract termination/left out of the job and is not involved in criminal, proceeding for execution of Bio, Medical waste management.
8. The Tenderer should have to submit the valid license from the OSPCB. In case of not having valid license, the agency has to submit an undertaking to produce the same within two months after signing of the MOU with the undersigned and accordingly the contract agreement shall be accepted.

Date- 19/7/21

Place- DHH, Angul

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 Authorised Signatory

Chief Dist. Medical &
 Public Health Officer
 Angul, Odisha

**FORMAT FOR TECHNICAL BID FOR OUTSOURCING OF
BIOMEDICAL WASTE SERVICES**

NAME & ADDRESS OF THE ORGANISATION/ AGENCY/NGO/FIRM:		
SL NO	CRITERIA	PARTICULARS
1	ORGANISATIONAL CONSTITUTION- PROOF OF REGISTRATION	
2	YEARS OF EXPERIENCE	
3	STAFF: SKILLED SEMI SKILLED UNSKILLED (Category wise copy of acquaintance Roll to be enclosed)	
4	NO OF ASSIGNMENTS: FINISHED CURRENT ASSIGNMENT IN HAND	
5	AUTHORISATION FROM STATE POLLUTION CONTROL BOARD, ODISHA (To be enclosed)	
6	VAILD LABOUR LICENSE (To be enclosed)	
7	GST ALLOTTED CERTIFICATE(To be enclosed)	
8	INCOME/ SOLVENCY PROOF OF LAST 3 YEARS - (Audited Profit & Loss A/C, Balance Sheet & IT Return for the FY 2017-18, 2018-19, 2019-20 to be enclosed)	
9	VALID PAN CARD (To be enclosed)	
10	DOCUMENTS IN SUPPORT OF EXPERIENCE	
12	DOCUMENTS IN SUPPORT OF HANDLING BMW EQUIPMENTS	
12	DEMAND DRAFT OF RS 50,000/- (RUPEES FIFTY THOUSAND) ONLY FOR EMD	
13	DEMAND DRAFT OF RS 5,000/- (FIVE THOUSAND) ONLY FOR TENDER DOCUMENTS COST	

All the supporting documents should be enclosed for above requirements, Without supporting, the technical bid will be cancelled.

Date 19.07.21

Place DHH, Angul


 P. S. Datta
 19/7/21
 Authorised Signatory

**Format for Affidavit certifying that the firm is not blacklisted
(On a Stamp Paper of Rs.20/-)**

Affidavit

I, M/s _____ (the name of the firm with address of the registered office) hereby certify and confirm that we are not debarred by any entity of GoO or blacklisted by any state Government or Central Government / Department / Organization in India from participating in Tenders / Projects or contract termination or left out of the job or not involved in criminal, proceeding for execution of Bio, Medical waste management.

We further confirm that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of , 2021

Authorized Signatory/Signature *[In full and initials]:*

Name and Title of Signatory:

(Company Seal)

FORMAT FOR FINANCIAL BID FOR OUTSOURCING OF
BIO MEDICAL WASTE MANAGEMENT SERVICE

Name & Address of the Organisation/ Agency/NGO/Firm		
SI No	Particulars	Rate in Rs (Excluding Tax)
01	Charges per Bed per Day including Polybags	
02	Transportation Charges (Rupees/K.M/Trip)	
Total		

(Taxes Applicable as Per Govt Norm)

Date

Place

Authorised Signatory

Pradip
191312

Chief Dist Medical &
Public Health Officer
Angul, Odisha