

Standard Bidding Document

Revenue and Disaster Management, Government of Odisha
Office of the Sub-Collector & Sub-Divisional Magistrate, Pallahara

No 1386/ dt.. 13.07.2021

Quotation/Tender call notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies, Tour Operators or Private Individuals for providing 01 no. of A.C Diesel driven vehicle (BS VI Engine) (preferably Mahindra TUV/ Mahindra Bolearo Neo/Mahindra Marazzo/Tata safari/Innova) having seating capacity of 07 persons including Driver which shall confirm to the terms and conditions (Annexure-II) for official use in Office of the Sub-Collector & SDM, Pallahara on monthly rent basis.

Terms & Conditions


1. The vehicle must be road worthy condition and shall not be more than 01 years old from the date of initial registration and also must have valid Registration Certificate, Fitness Certificate, valid contract carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs 5000/- shall be deposited by the Indenting bidders in shape of A/C Payee Bank Draft/Cheque in favour of Sub-Collector, Pallahara and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 12Kms.per Litter.
7. The details of market and year of manufacture of the vehicle, registration number, mileage (kilometers cover per liter) and name of the driver with Driving License number and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender. (Annexure-III)
8. The quotation completed in all respect should reach the undersigned on or before 26-7-2021 by 2.00 PM by speed post or to be dropped in the drop box in the office and shall be opened on the same day at 4.00 P.M in presence of the bidders or their authorized representatives at office of the undersigned. In case No application is received from any quarter the date may be extended to 30.07.2021.
9. The application form of quotation/tender containing General Bid information along with the terms and conditions for hiring of vehicle will be available with the Sub-Collector, Pallahara on payment of Rs.100/-from13.07.2021 to 26.07.2021 on

working days or can be downloaded from District website i.e. angul.nic.in from 13.07.2021 to 26.07.2021. In case the application form is downloaded from angul.nic.in, the applicant shall furnish a demand draft for an amount of Rs.100/- (Rupees One Hundred) only towards cost of application along with the application.

10. The vehicle shall be engaged up to March, 2022.

11. The maximum bidding charges along with Minimum average mileage of vehicle is given in the table below.

Type of Vehicle to be hired	Maximum hire charges per month	Minimum average Milege in Kms per litre
Mahindra TUV/ Mahendra Bolearo Neo/Mahendra Marazzo/Tata safari/Innova	Rs.30,000/-	12


Sub-Collector&SDM, Pallahara.

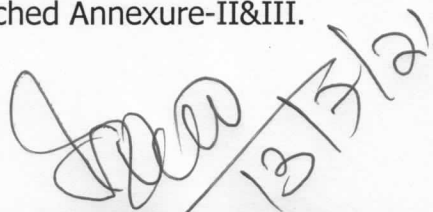
Memo No. 1387 /Dt. 13.07.2021

Copy to the Office Notice Board/P.D DRDA, Angul / All BDOs/ All Tahasildar/All CDPOs for information with a request to paste in their notice board wide publication of notice.


Sub-Collector&SDM, Pallahara.

Memo No. 1388 /Dt. 13.07.2021

Copy to the DIO,NIC, Angul for information and necessary action. He is requested to float in the District website along with attached Annexure-II&III.


Sub-Collector&SDM, Pallahara.

Memo No. 1389 /Dt. 13.07.2021

Copy to the Dy,Collector(Nizarat), Angul for wide publication of the notice.


Sub-Collector&SDM, Pallahara.

Annexure - IIIGENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

Seal & Signature of the
Quotationer/Tenderer

TERM AND CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contrast, shall have all necessary valid MV documents such : valid Registration Certificate, insurance certificate, Fitness Certificate, valid contract carriage permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the items. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government Norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential coolant, tyres & Tubes, Battery etc. will be borne by the owner.

3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from the other source.

6. The vehicle shall report for duty for minimum of 25 days in a month.

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be made demanded.

8. Monthly hire charges and reimbursements towards cost of Diesel(as per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 01 years old from the date of initial registration and also good running condition during the period of contract.

10. If the services are found to be un satisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Sub-Collector &SDM, Pallahara