

**APPLICATION SCRUTINY FORMAT**

NAME OF THE AGENCY : Bikalpa Bikash

Name of the Block applied for : Pallahara

Name of the District applied for : Angul

Sl No	Details of the submissions of key documents	Whether Submitted (Yes/No)	Detail Remarks
<b>Compulsory Documents</b>			
1	Whether application is received on/by due date and by registered post/speed post/courier services?	Yes	
2	Whether all pages of proposal & documents are signed by Chief Functionary of the Agency?	Yes	
3	Whether the Agency has submitted EMD in the mode of valid Demand Draft / Banker Cheque with required amount?	Yes	
4	Whether copy of the appropriate Registration Certificate of the Agency (under Society/ Trust) submitted?	Yes	
5	Whether the organization completed 5 years of registration by 31.03.2020?	Yes	
6	Whether copy of the Unique ID under NITI Aayog NGO Darpan submitted?	Yes	
7	Whether copy of the Memorandum of Association / By-Law of the Agency submitted?	Yes	
8	Whether copy of the Contract / MoU documents pertaining to the Agency work experience to meet the eligibility criteria submitted?	Yes	
9	Whether Annual Financial Statements of the last 3years duly audited by a qualified CA (As per Form-T3) submitted?	Yes	
10	Whether the agency is having an annual turnover per each year in the last three financial years as per eligibility criteria?	Yes	
11	Whether Fixed Asset Statement of last Financial Year duly audited by a qualified CA (As per Form-T4) submitted?	Yes	
12	Whether the Agency is having the fixed assets in the form of infrastructure / land / building / asset as per eligibility criteria?	Yes	
13	Whether copy of the 12A Registration certificate submitted?	Yes	
14	Whether copy of PAN Card submitted?	Yes	
15	Whether copy of Bank Pass Book submitted?	Yes	
16	Whether an undertaking in the form of original Affidavit that the office bearer of the Agency has not been convicted by any court of law for any. Criminal offence (As per Form-T6) submitted?	Yes	
17	Whether Affidavit certifying that Agency is not blacklisted (As per Form-T7) submitted by the Agency?	Yes	
18	Whether an undertaking that the Agency is willing to sign the service level agreement (As per Form-T8) submitted?	Yes	
<b>Optional Documents</b>			
19	Whether copy of the 80G Registration certificate submitted?	No	Validity Expired

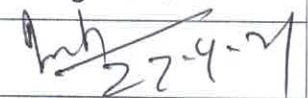
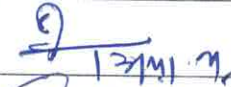
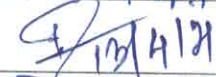
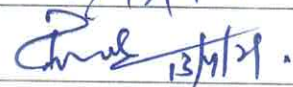
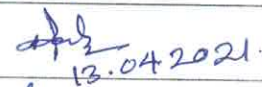
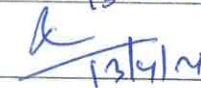

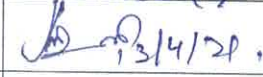
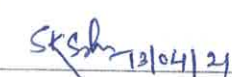
Adyala 13/4/21  
 AD, Planning  
 DPMU  
 13/4/21  
 ASE, And Keen.  
 SKG 13/04/21  
 PPMC  
 13/4/21  
 13/4/21  
 13/4/21  
 Rajendra  
 13.4.21  
 CL, DMS  
 27.4.21

20	Whether names of the Office Bearers along with their address statement submitted?	Yes	
21	Whether copy of the meeting minutes of the Executive Committee / Governing body / any other body meeting based on by-law / Memorandum of the Society / registration document of last three financial years till date submitted?	Yes	
22	Whether details statement of the manpower engaged by the Agency other than Funding Project Staff (Name, Designation, Qualification, years of experience etc) submitted?	Yes	
23	Whether copy of the document relating to the presence of Agency in the State of Odisha either land & building record issued in the name of Agency / lease agreement in affidavit mode submitted?	Yes	
24	Whether copy of the award certificate (National / State / Dist) received from any Govt. / Govt. Institutions only submitted?	Yes	

**N.B:** The supporting documents / requirements from the Sl. No. 1 to 18 are compulsory, failing which the application of the Agency shall be rejected.


**Findings of the Scrutiny:** Whether Accepted or Rejected? If rejected, reasons to be specified at below:

**Name & Signature of the Committee members:**

Sl. No.	Name	Designation	Signature
1	Dr. Abhay Kumar Dash	CDM & PHO tgl	
2	Shri Santosh Kumar Pradhan	ADM (R)	
3	Sapon Kumar Patra	XAM	
4	Bijay Kumar Patra	DPM (AM)	
5	Rajendra Mahapatra	TL, DMF	Rajendra, 13-4-21.
6	Paumanasi Patra	Asst. DSO	
7	Rabin Kumar Das	ASE, Asst. Secy	
8	Manoj Kumar Nayak	Asst. Director	
9	Abhaya Kumar Das	Asst. DPM	
10	Sunil Kumar Patra	PPME	
11			
12			

SKS  
13/04/21  
PPME

  
13/4/21  
ASE, Asst Secy

  
13.04.2021.  
Asst. DSO

  
13/4/21  
(DPM)

Rajendra  
13.4.21.  
(TL DMF)

  
13/4/21  
Asst

  
(ADMR)