



**DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA, ANGUL**



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Letter No: 2165 / MED

File No: XIV/04/2019-20



ସମଗ୍ର ଶିକ୍ଷା, ଅନୁଗୋଳ

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Date: 18/10/19

TENDER CALL NOTICE

Sealed tender / quotations in plain paper are invited from the authorized registered firms/ suppliers having PAN Card, GST Registration Number for Printing 2000 copies of Phone Directory for all schools and field functionaries of the district. The Tender details like tender paper cost, procedure and detail terms and conditions for the purpose is available in websites i.e. www.angul.nic.in and www.opepa.in. The last date of submission of tender documents is 26.10.2019 at by 1.30 PM and submitted tender documents will be opened on the same day at 3.00 PM.

The authority reserves the right to accept or reject any or all application / whole process without assigning any reason thereof.


District Project Coordinator
Samagra Shiksha, Angul

Memo No. 2166 / Date 18/10/19 /

Copy to office Notice Board of RTE-Samagra Shiksha, Angul / DIPRO, Angul/ CDMO Office, Angul/ DEO, Angul / Collector, Angul for information of all concerned with a request to display the same in their official notice board for healthy competition.


District Project Coordinator
Samagra Shiksha, Angul

Memo No. 2167 / Date 18/10/19 /

Copy to Asst. Director, MIS, OPEPA, Bhubaneswar/ DIO, NIC, Angul for favour of information with request to upload the tender notice in website for wide publication and healthy competition.


District Project Coordinator
Samagra Shiksha, Angul

Memo No. 2168 / Date 18/10/19 /

Copy submitted to State Project Director, OSEPA, Bhubaneswar for favour of kind information.


District Project Coordinator
Samagra Shiksha, Angul

TENDER FORM (TECHNICAL BID)

1. Full Address of the Bidder/bidders:
 - a. Present

 - b. Permanent
2. Phone No. _____ Mobile No. _____
3. Name of the contact person with Phone No. _____ / Mobile No. _____
4. Whether Identity Proof of the bidder/bidders attached- Yes/No (Page No. _____)
5. Whether EMD as specified against each item is attached – Yes/No (Page No. _____) If yes, mention amount Rs. _____ /Bank Draft No. _____ / _____ Bank _____ Branch.
6. Whether up-to-date GST clearance certificate with valid GST No. submitted or not? Yes / No. (Page No. _____)
7. Whether Xerox copy of PAN card submitted or not. Yes / No. (Page No. _____)
8. Whether provisional/permanent DIC Regd. No. (For SSI units) submitted or not – Yes / No. (Page No. _____)
9. Whether audited statement of minimum three years the firm/supplier/bidder/bidders is submitted or not? (Page No. _____)
10. Whether samples of papers for printing of Phone Directory as per specification mentioned below is submitted or not? Yes/No Page No. _____.
11. Any other document/paper if attached please specify and mention the Page No. _____
12. Whether proof of tender cost (MR. No./in shape of DD as the case may be) submitted or not – Yes/No Page No. _____.
13. All copies of relevant documents are required to be self attested by the supplier/Bidder/bidders/Firm.

Place: _____
Date : _____

Signature of the Bidder/bidders

GENERAL TERMS AND CONDITIONS:

1. The quotations in sealed envelopes are invited from the reputed firms/suppliers/bidders for printing and supply of **Phone Directory** superscripted with "**Printing and supply of Phone Directory**". The separate sealed quotations are to be reached through Registered Post / Speed Post or directly to be dropped in the tender box kept in DPO, Samagra Shiksha, Angul for the purpose on or before **date.26.10.2019 by 1.30 P.M.**, during the office working hours. This office will not be held responsible for any postal delay or late delivery.
2. Tender/ quotation must be accompanied by demand draft of **Rs.1000/- (Rupees One Thousand)** only towards "**TENDER FEE**" in any nationalized Bank in favour of DPC, Samagra Shiksha, Angul payable at Angul for supply of the items as mentioned above, which is non-refundable.
3. The intending bidder/bidders shall have to enclose EMD of Rs.3,000/-(Rupees three thousand only) (refundable without interest) as mentioned against each item in tender paper in shape of Demand Draft drawn in favour of the DPC, Samagra Shiksha, Angul payable at Angul.
4. The EMD amount will be forfeited, if the bidder/bidders want to withdraw their services from the event and the EMD amount of unsuccessful bidder/bidders will be refunded with a period of 30 days or after the finalization of the tender process.
5. The successful bidder/bidders will have to execute an agreement with the DPC, Samagra Shiksha, Angul regarding supply of all items as per the specification as per stipulated date after receipt of Purchase Order, otherwise the EMD amount of such bidder/bidders will be forfeited. The EMD amount of successful bidder/bidders will be refunded after expiry of guaranty / warranty / maintenance period, where there is a condition of such guaranty / warranty / maintenance. 0.5% per day liquidated damages charge will be applied for late supply.
6. No advance amount will be released in favour of selected bidder/bidders.
7. The interested registered firms/ suppliers must bring the original documents PAN Card, GST Registration and other required documents for necessary verification.
8. The bidder that fulfills all terms and conditions in technical bid shall be eligible for participating financial bid.
9. The sample of each item as per quotation form must be submitted before the Committee at the time of opening of tender for examining the quality of the materials.
10. The authority is not bound to accept the lowest rate & in no case the quality of items will be compromised.
11. The item **Printing and Supply of Phone Directory** as per our specification will be delivered at DPO, RTE-SSA, Angul with proper packing and in good condition and subject to verification at the time of receipt by a certifying officer.
12. The TDS shall be deducted from the final amount, as per Govt. norms.
13. The quotation will be opened on the same day **i.e. 26.10.2019 at 3.00 P.M.** in presence of the bidder/bidders or their authorized representatives. The authorized persons are required to produce the authorization letter issued from the concerned firm.
14. The intending bidder/bidders should quote the rate per item inclusive of all taxes & services, charges and transportation cost etc.

15. The decisions of the Tender Committee shall be final for selection of the items & bidder/bidders, basing on fulfillment of terms and conditions and the quality of the materials submitted by the bidder/bidders as sample on the day of tender opening date.
16. The authority reserves the right to accept or reject any or all applications/ whole process without assigning any reason thereof.
17. All disputes are subject to the jurisdiction of DPO, Samagra Shiksha, Angul only.

A. PRINTING AND SUPPLY OF PHONE DIRECTORY

EMD Amount : Rs.5,000/- (Rupees Five Thousand) only

Sl. No.	Name of the Kits/ Materials	Specifications	Size	Qty.	Quoted Price per copy
1	Cover Pages	Multi Colour Printing with 300 GSM Art Paper	A4	2000	
2	Inner Pages	Multi Colour Printing with 90 GSM Art paper			

Date : _____

Place : _____

**Seal & Signature with date
of the Bidder/bidders**

FINANCIAL BID

PRINTING AND SUPPLY OF PHONE DIRECTORY

EMD Amount : Rs.3,000/- (Rupees Three Thousand) only

Sl. No.	Name of the Kits/ Materials	Specifications	Size	Qty.	Quoted Price per copy
1	Cover Pages	Multi Colour Printing with 300 GSM Art Paper	A4	2000	
2	Inner Pages	Multi Colour Printing with 90 GSM Art paper			

**Seal & Signature with date
of the Bidder/bidders**