



District Supply & Marketing Society, Angul

District Unit of ORMAS, Panchayati Raj Department, Government of Odisha
O/o DRDA, Angul (Gr. Floor, DRDA Building)
Dist.: Angul, PIN: 759122 Email: - dsmsanugul@gmail.com URL: www.ormas.org Ph.: 06764-232139

TENDER CALL NOTICE

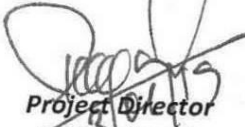
Reference No. 07

Dated: 03.01.2019

Sealed tenders are invited from the local tent Houses / firms/agencies/organizations for the following works of the State Level "**Pallishree Mela**" to be organized by District Administration, Angul in Association with ORMAS at Angul Stadium Angul from 14th to 18th January'2019 on the occasion of **Zilla Mahotsav - 2019**, Angul. The details of the required works are given below:

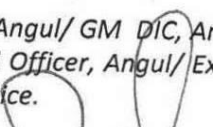
Sl. N.	Nature of Work	Eligible organizations/ firms/agencies	Cost of EMD	Cost of Tender paper
1	Tentage and Allied works	Firms/Tent houses/ Decorators	1. EMD of Rs.10, 000 (Rupees Ten Thousand) only in shape of Demand Draft in favor of DSMS payable at Angul. 2. The bidders are requested to submit the cost of Tender paper during the submission of tender document if downloaded. The EMD and cost of tender shall be furnished separately.	Rs.1,000/- Rupees one Thousand Only (Non-refundable)

The tender papers along with detail specifications and eligibility criteria of the above works will be available in DSMS Office at DRDA Building, Angul from **04th January'2019 to 09th January '2019** up to 2.00 PM on payment of above amount in shape of cash/demand draft in favour of DSMS, Angul payable at Angul or Tender paper can be downloaded from District website- www.angul.nic.in during the same period. **The sealed tenders will be received by registered Post / Courier only address to Asst. Director, ORMAS, Angul, At O/O DRDA, Collectorate Campus, Post /Dist : Angul, by 09/01/2019 up to 4.00pm.. No other mode of submission of Tender Paper will be accepted.** The tenders will be opened in the office chamber of Project Director, DRDA, Angul on the same day i.e. on **09/01/2019 at 5.00 pm** in the presence of the tenderers or their authorized representatives. All the bidders are requested to specify the nature of work as mentioned above on the top of the envelope containing the bid documents. **The abnormal biddings will be rejected.** The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


Project Director
DRDA, Angul

Memo No. 08 / Dated 03.01.2019

Copy to Notice Boards of the Collectorate , Angul,/ PD,DRDA, Angul/ All Sub Collectors, Angul/ GM DIC, Angul, All BDOs of Angul/ All Tahasildars of Angul/ DSWO, Angul/ DWO, Angul / District Cultural Officer, Angul/ Executive Officer Angul Municipality/ DIPRO, Angul for wide publicity of the above Tender Call Notice.


Project Director
DRDA, Angul

Memo No. 09 / Dated 03.01.2019

Copy to DIO, NIC, Angul for information. He is requested to web host the same in the District website for wide publicity.


Project Director
DRDA, Angul

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR TENTAGE & ALLIED WORK FOR
"PALLISHREE MELA 2019".**

The Tender paper can be downloaded from the websites:

A) E.M.D (Refundable) : **Rs. 10,000/-** (Rupees ten thousand) only in shape of Demand Draft /Pay order in favour of DSMS, payable at Angul.

To be filled in by the bidder.

<i>Demand Daft / Pay Order No. Dated/...../ 20 (DD/PO to be attached with the Tender Paper)</i>

B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

<i>Bidder Name and Address:</i> M/s

Signature of the bidder

**Terms of Reference to the tender paper for the Tentage & Allied works of
Pallishree Mela 2019 at Angul Stadium, Angul**

I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

1. The bidders are required to deposit the E.M.D of Rs.10, 000/- (Rupees ten thousand only) in shape of Bank draft in favour of "DSMS, Angul" from any Nationalized Bank. The E.M.D. of the successful bidder will be kept with DSMS till the completion of the exhibitions i.e. for a period of one month (2019). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D will be forfeited as per the decisions of the authority. Tender papers without E.M.D shall not be accepted.
2. Experience of having successfully **completed similar works during last three years** ending last day of the month, previous to the one in which application are invited should be either of the following.
 - a. One similar [Tentage or Event Management works for State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 3.00 Lakhs **(Rupees three Lakhs.)**
3. **The bidders should have registered his firm under Goods & Services Tax (GST), Income Tax (PAN/TAN).**
4. **The rate offered by the firm shall be including of GST as applicable.**
5. Average Annual Turnover should be at least Rs. 5 Lakhs in last three year as on 31.03.2018.
6. The duration of the exhibition will be for 5 days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by the District Administration before 4 days of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
7. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
8. The bidder has to quote the rate as per the given format.
9. On completion of the exhibition, the contractor shall have to take away all the materials within five days & vacate the place with the same condition while occupying the ground.
10. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
11. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.
12. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.
13. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. DSMS will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any
14. No part of the contract will be sub-let without the prior written permission of the Mela-in-Charge.

15. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
16. It shall be the responsibility of the service provider/contractors to obtain requisite permission for **electricity connection / fire services** for the exhibition period from statutory bodies. The bidder has to supply the fire protection equipment like extinguisher as per the requirement of each mela duly certified by the Fire Officer of the concerned area and adhere to the fire safety norms.
17. The bidder has to treat the materials to be used in **Tentage work (like - Cloths)**, with **Fire Repellant Chemicals**. This work has to be certified by the concerned district fire officer.
18. In regard to electrical fittings etc. the contractor shall have to engage **qualified licensed** electrician/contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
19. The authority is not **bound to accept the lowest tender** and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.
20. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
21. The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
22. **The rate offered by the firm shall be including of all taxes and duties, as applicable.**
23. **The bidder has to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
 - i. Tender paper collected from DSMS, Angul or downloaded from the district website i.e. www.angul.nic.in EMD of Rs. 10,000 /- (Rupees ten Thousand only) in shape of Bank Draft in favour of DSMS, Angul.
 - ii. Document in support of Experience of having successfully completed similar works during **last three years** ending last day of the month previous to the one in which application are invited should be either of the following.
 - a. One similar [Tentage or Event Management works for State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 3.00 Lakhs **(Rupees three lakhs)**
 - iii. Copy of the valid GST registration Certificate, Valid Income Tax (PAN, TAN) return for 2018-19,
 - iv. **The bidder has to submit technical and financial bids in separate envelopes.**
 - v. The bidder has to submit the Audited Financial Statement of last three years duly attested by the Chartered Accountant.
 - vi. Average Annual Turnover should be at least Rs. 5.00 Lakhs in last three year as on 31.03.2018.
 - vii. Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.
 - viii. **ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.**

Signature with seal

II. SPECIFICATION FOR WORKS

Following works will be required to be taken up:

- A. Erection of stalls
- B. Coordination Cell -Cum-VIP Lounge:
- D. Ground Electrification
- E. Temporary Toilet for visitors along with water facility
- F. Generators:
- G. Food Court
- H. Miscellaneous items:

Detailed specification of above mentioned works are:

A. ERECTION OF STALL

The details of specifications are given below:

Sl No	Particulars	Stall Category
1	Structure	Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22 Gage corrugated sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with design flex . A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sunboard. Vinyl name plate mentioning state's name should be pasted on each stall.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

B. COORDINATION CELL -CUM-VIP LOUNGE:

One Coordination Cell –cum- VIP Lounge will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
	Design	As finalized by exhibition committee
A	Structure	Bamboo <i>Bala</i> with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour.
B	Size	25 ft X 25 ft.
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
D	Counter	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 4' X 3' will be on the wall of office room towards the counter.
E	Flooring	Wooden plank platform of 2' height & full Floor synthetic Matting.
F	Furniture	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 3 no., 10 no. of revolving cushion chairs, 3 sets of steel sofa set for VIPs (for 16 persons), 4 no. of center table of low height, 4 no. of waste bin basket, 10 no. of plastic moulded chairs, one steel almirah with key, and two steel tables for pantry room & two standard table for computer operation.
G	Electric Fittings	Tube Light – 15 no. , Ceiling Fan – 4 no if required ., 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, scanner & LCD projector. Other decorative light like hanging chandelier (<i>jhaada</i>) etc.
H	Sound System	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
J	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).

C. GROUND ELECTRIFICATION

The below mentioned items are taken as a **PACKAGE** which shall be supplied by the bidder for Pallishree Mela. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- i. Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- ii. Adequate speakers shall be fitted in the exhibition premises for surround Sound
- iii. 15 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- iv. 10 no. of white Halogen light along with wiring /fitting poles.
- v. 05 no. of flood lights shall be fitted in and around back side of the stalls for security purpose. Further as per the requirements

D. TEMPORARY TOILET FOR VISITORS:

Two numbers of (1 for male & 1 for female) Temporary urinals & toilets should be installed with all sanitary fittings in the mela ground along with water facilities & wash basin for the participant and visitors. The quality of these toilets should be good, as there is a huge turnover of visitors to this Saras Mela.

E. GENERATORS:

One Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 82.5 KVA.

F. FOOD COURT

The below mentioned items for erection of a)- Food stall & Kitchen shed and b)- Dining area management for Food Court are taken as a **PACKAGE**, which shall be supplied by the bidder for State Level Pallishree Mela-2019.

- **Food Stall & kitchen shed:** Minimum 8 food stalls will be erected as per the following specification.

Sr.	Particulars	Specifications
1	Structure	a. Food Stall: Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing. b. Kitchen shed: Bamboo and balla structure, tin roofing and tin walling of size 10' x 10' each to be erected in the back side of the food stall.
2	Flooring	Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22 Gage corrugated sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sun board.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

- **Dining area:**

Sr.	Particulars	Specifications
1	Size	The size of the dining area will be of 60' x 20'
2	Flooring	Green net carpet
3	Furniture	Twenty (10) numbers of round table with frill and cover, hundred (40) numbers of banquet chair with white cover,
4	Barricading	Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage.
5	Dustbin	Sufficient (a minimum of 10 numbers big size) dustbin to be provided in dining area.

G. MISCELLANEOUS ITEMS:

Besides works from all above item the following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

S. N	Items	Qty. required
1	Bed Set (Bed & Pillow with Cover)	50 pcs.
2	Durry (15' X 15')	10 pcs.
3	Dustbin- 3 ft height	20 pcs.
5	Soundless pedestal fan	2 pcs.

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DSMS, Angul. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:

Date :



**Panchayati Raj & Drinking Water Department
Government of Odisha**

TENDER PAPER

(Tentage & Allied works)

For

Pallishree Mela-2019

On the occasion of

Zilla Mahotsav

14th to 18th January, 2019

Angul Stadium, Angul

Organized by

District Administration, Angul in Association of

ORMAS, Angul

Collectorate Campus,
Angul, Odisha-759122

**Quotation for Tentage work & Allied Activities of State Level “Pallishree Mela”
at Angul Stadium, Angul from 14th -18th January 2019**

(The date for submission of duly filled in tender document is 09/01/2019 (up to 4.00 PM))

To
The Asst. Director,
ORMAS, Angul

Sir,
I / We do hereby submit item wise quotation below for Tentage & allied works for State Level Pallishree Mela at Angul Stadium, Angul scheduled to be conducted during January 2019.

Sr.	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.]
A	Erection of stall		Per Stall		50 stalls	
B	Coordination Cell -Cum-VIP Lounge		Per package		1	
C	Ground Electrification	Single package	Per package		1	
D	Temporary Toilet for visitors		Per urinal		2urinals	
E	Generators	Single package	Per package		1no	
F	Food Court	Single package	Per package		1	
G	<u>Miscellaneous items:</u>					
1	Bed Set (Bed & Pillow with Cover)		Per set		50 pcs.	
2	Dustbin- 3 ft height		Per Piece		20 pcs.	
3	Decorative Flower / Plant Pot		Per Piece		50 pcs.	
4	Soundless pedestal fan		Per Piece		If required	
Total						

**Signature of the Bidder
With Seal**