

**OFFICE OF THE DEPUTY LABOUR COMMISSIONER, ANGUL**

Order No. : 3753 /DLC

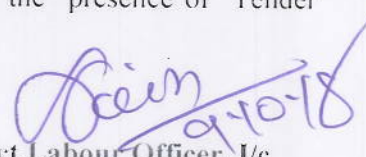
Dated, the 9/10/18

**QUOTATION/ TENDER CALL NOTICE**

Sealed Quotations/ Tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individual for providing 01 (One) no. of Diesel ( Indica ) A.C driven vehicles having sitting capacity not more than 04 +01 including driver , which shall conform to the Terms & conditions (Annexure –II) for official use in office of the District Labour Officer, Angul on monthly rent basis.

- 1 The vehicle must be in Road worthy condition, shall not be more than 03 (Three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate Fitness Certificate ,valid contract Carriage Permit , Proof of up to date Tax Payment , etc. which are mandatory for mandatory for plying of vehicle.
- 2 The Driver of the vehicle must have a valid Driving License from Driving light Transport passenger vehicle and should be sufficiently experienced in driving transport Passenger vehicle.
- 3 The driver should be well behaved, gentle and obedient in nature.
- 4 A sum of Rs. 5,000/- ( Rupees five thousand) only shall be deposited by the intending bidders in shape of account Payee Bank Draft drawn in favour of the OB&OCWWB .Collector, Angul and District Labour Officer, Angul and submitted along with the tender paper as Security deposit after completion of Tender process, the amount will be refunded to unsuccessful bidders.
- 5 The monthly rate of hire charge be quoted separately in the general bid information ( excluding Fuel & Lubricants) .
- 6 The vehicle must achieve fuel efficiency 17 Kms per Ltr.
- 7 The details of make and year of manufacture of the vehicle , Registration No. , Mileage (Kms covered per Ltr and name of the Driver with driving licence No. and Period of validity should be specifically provided in the general bid information to be furnished with the quotation / Tender. ( Annexure-III).
- 8 The details requirements and terms and conditions are mentioned in the request for quotation (RFQ) document can be down load from the web site [www.angul.nic.in](http://www.angul.nic.in). The application form shall be available in the web page from 10.10.2018 onwards.
- 9 The application form of quotation/tender containing general bid information and term and conditions for hiring of vehicles etc. will be available with the District Labour Officer, Angul .
- 10 The authority reserves right to reject any or all quotations without assigning any reason thereof.
- 11 The quotation completed and outer envelope must contain " engagement of vehicle on hiring basic for District Labour Officer , Angul" through speed post/ Regd. Post/ Courier only in all respect. Should reach the undersigned on or before 26.10.2018 by 3 P.M. . The authority will not hold any responsibility for any postal delay or missing and shall be opened on the same day at 4 P.M. in the office chamber of the District Labour Officer, Angul in the presence of Tender Committee and bidders or their authorized representatives.

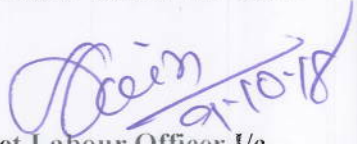
**Encl: Annexure- II & III**

  
District Labour Officer, I/c  
Angul  
P.T.O

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be full filled by the successful bidder for providing the vehicle on hire on monthly rent basis .

1. The hired vehicles during the period of contract shall have all necessary valid MV documents such as valid Registration No. , Insurance Certificate, Fitness Certificate, Contract carriage, permit, Proof of up to date Tax payment etc. and Driving Licence of the Driver available all the times. The department / Office hiring the vehicle shall not be responsible for any damage /loss caused to the hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hired charges to be paid for monthly basis is final but does not include the cost of Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms . All the expenditure of the vehicle towards repair , replacement of spare parts , lubricating oil of engine, Gear box and differential coolant , tyres and tubes , Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever , the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly , the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle report for duty for minimum 25 days in a month.
7. In case of emergency the driver will have to report for duty as per requirement of hirer. No extra payment shall be demanded .
8. Monthly hire charges and reimbursements towards cost of diesel ( as per actual ) and lubricants (as per Govt. norms ) of selected bidder will be paid in very succeeding month as per as possible within 15 days of the submission of bills of the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running conditions during the period of contract.
10. If the services are found to be unsatisfactory , the client shall have give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement , it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement .
12. If the bidder violates any of the terms of the contract , Government shall forfeit the entire amount of the security deposit.

  
District Labour Officer, I/c  
Angul

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No of vehicle :
2. Type of vehicle (AC/non AC) :
3. Year of manufacture :
4. Model :
5. Date of Registration :
6. Name & Complete address  
of the owner of the vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance Validity :
10. Name & address of the driver :
11. Driving License No & validity of the  
Driving License of the Driver :
  
12. Proposed hire charge of the vehicle  
per month including fuel cost :
  
13. Rate of fuel consumption /  
Mileage per litre :
  
14. Contact No of the service provider : Mobile-----  
(Tenderer/Quotationer) Telephone-----

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the  
Quotationer /Tenderer**