

**PROCEEDING OF THE MEETING FOR OPENING OF BID
DOCUMENTS INVITED THROUGH RFP FOR ESTABLISHMENT &
MANAGEMENT OF PRE – RECRUITMENT COMPETITIVE EXAM
COACHING CENTRE IN ANGUL DISTRICT ON PPP MODE UNDER
DISTRICT MINERAL FOUNDATION.**

As per Request for Proposal for Establishment & Management of Pre – recruitment Competitive Exam Coaching Centre in Angul District on PPP mode , a meeting was held on 7th August 2018 at 11.30 A.M. in the DRDA Conference Hall, Angul for opening of Bid Documents. Following members of selection committee were present in the meeting, constituted under the Chairmanship of Collector, Angul for opening and evaluation of RFP documents for selection of agency.

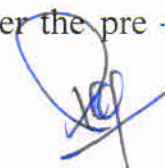
- Project Director , DRDA - Cum – Chief Executive , DMF
- CDM & PHO , Angul
- Executive Engineer , RWSS , Talcher
- Executive Engineer , R & B , Angul
- DSWO , Angul
- APD (Finance) , DRDA , Angul
- Team Leader , DMF , Angul
- Finance Expert , DMF , Angul

At the outset, Project Director, DRDA, Angul welcomed all the committee members & bidders and instructed to open the bid documents which were received within the prescribed time period.

As per the records of District Mineral Foundation, Angul four nos. of agencies as detailed below have applied for the project:

1. Niyatee Foundation, Bhubaneswar, Odisha.
2. Creative Knowledge Foundation, Angul, Odisha.
3. Inspavo Consultancy Private Limited, Bhubaneswar, Odisha.
4. IENVERIO, Bhubaneswar, Odisha.

The bid documents of above four agencies have been opened for scrutiny of prequalification criteria as per RFP vide no. – 329 dated 17.05.2018. During verification of documents it is found that, Inspavo Consultancy Private Limited, Bhubaneswar and IENVERIO, Bhubaneswar have not submitted the EMD and Bid Cost. Therefore, the committee decided to disqualify them from further participating in the bid evaluation process. The remaining two agency namely Niyatee Foundation, Bhubaneswar and Creative Knowledge Foundation, Angul have submitted all the requisite documents as per the pre – eligibility criteria.



Hence the committee allowed these two bidders to participate in the next round, i.e. Technical evaluation Process. A comparative statement of pre – qualification eligibility criteria has been prepared and annexed at **Annexure - I**.

During the technical bid evaluation process, the documents submitted by bidders were verified in pursuance to the terms and conditions of the RFP and score has been given as per eligibility criteria to individual bidder. Subsequently a technical presentation was given by both of the bidders in the form of PPT before the evaluation committee and all the members of the committee evaluated the technical presentation. However, the average of marks given by committee members were taken and added to the total marks secured in technical bid evaluation process.

Details of scoring by each bidders in Technical Bid Evaluation process including marks obtained in technical presentation is annexed as **Annexure – II** and **Annexure - III**. However, the total score awarded to each agency towards Technical Bid Evaluation is given below:

Name of the Agency	Total Marks (Including Technical Presentation)	Marks Scored (Including Technical Presentation)
Niyatee Foundation , Bhubaneswar	100	92
Creative Knowledge Foundation , Angul	100	79

As both of agencies have been scored more than 60 % of total marks in technical bid evaluation process, both are found eligible to participate in Financial Bid process.

For opening of Financial Bid documents, a meeting of Committee Members and Bidders was called on 13th August 2018. Accordingly the financial bid document were opened and score are evaluated on **Quality and Cost Based Selection (QCBS) method** at 70:30 weightage to Technical Bid and financial Bid respectively. For computation of financial weightage, price quoted by both of the agency including applicable tax (GST) has been taken in to consideration. As per information available Niyatee Foundation (being a Charitable Trust) has submitted exemption certificate under GST, i.e. 12AA Certificate under Income Tax Act. So total cost quoted by bidder after tax has been considered for computation and score for financial bid has been given accordingly. The total score of two firms in both technical and financial bid have been computed as follows:




Name of Agency	Technical Score	Technical Bid Weightage (70%)	Financial Bid Amount (Rs.)	Financial Bid Weightage (30%)	Total Score
1	2	3	4	5	6 = 3 + 5
Niyatee Foundation	92	64.40	47,777/-	30.00	94.40
Creative Knowledge Foundation	79	55.30	53,100/-	26.99	82.29

It is observed from the above table that, the agency namely Niyatee Foundation, Bhubaneswar has obtained the highest score in QCBS method. Hence, the committee decided to select Niyatee Foundation, Bhubaneswar, Odisha for undertaking the assignment / project.

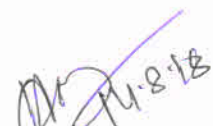
Further, **Niyatee Foundation, Bhubaneswar, Odisha** shall be invited for executing contract for undertaking the project - "Establishment & Management of Pre – recruitment Competitive Exam Coaching Centre" in Angul District on PPP mode.


The meeting ended with the vote of thanks to the chair.



Finance Expert
DMF, Angul
14/8/18


Team Leader
DMF, Angul
14/8/18


A.P.D (Finance)
DRDA, Angul
14/8/18


DSWO,
Angul
14.8.18


Executive Engineer
RWSS, Talcher
14/8/18


Executive Engineer
R & B, Angul
14/8/18


for CDM & PHO
Angul
14/8/18


Project Director, DRDA – Cum –
Chief Executive, DMF, Angul
14/8/18


Collector & Chairperson – Cum –
Managing Trustee, DMF, Angul
14/8

District Mineral Foundation , Angul

Pre – Qualification Form (Opened on 07/08/2018)

Annexure - I

Project: Establishment and Mangement of Pre - recruitment Competitive Exam Coaching Centre in Angul District.

SL. No.	Basic Requirement	Specific Requirement	Niyatee Foundation , Bhubaneswar	Creative Knowledge Foundation , Angul	Inspavo Consultancy Private Limited , Bhubaneswar	IENVERIO , Bhubaneswar
1	Legal Entity	The Agency should be registered under · Societies Registration Act 1860 · Indian Trust Act 1882 · Companies Act 1956 · NCVT / SCVT / LLP / Partnership	Under Trust Act	Under Trust Act		
2	Experience	The Agency should have been in operation for the past 03 years as on 31/03/201818	More than 5 Years	More than 5 Years		
3	Financial Capacity	The Agency should have a minimum average annual turnover of Rs.30 Lakh over the last three F.Y.s (2014-15, 2015-16 &2016-17). ITR for the above F.Y. must be filed.	Yes	Yes		
4	Consortium	No consortium/ Joint Venture / Association or subcontracting / Sub - letting shall be allowed under this project	Not Applicable	Not Application		
5	Blacklist	The Agency should not have been blacklisted by any Central / State Government or Public Sector Undertakings or any Government Agencies	Affitivit Submitted	Affitivit Submitted		
6	Expertise / Success Rate	The past average success rate of agency shall be minimum 30% over last 3 years.	Yes	Yes		



7	Authorized Representative	A Power of Attorney/ Board Resolution in the name of the person signing the proposal	Not Applicable	Not Application		
8	Tender Fee	The Agency should furnish a tender fee / bid cost of Rs.10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft in favor of The District Collector cum Chairperson and Managing Trustee, District Mineral Foundation (DMF) payable at Angul.	Rs.10,000/- received by D.D.	Rs.10,000/- received by D.D.		
9	Earnest Money Deposit (EMD)	The Agency should submit an EMD of Rs.1,00,000/- (Rupees One Lakh Only) in the form of 2 years TDR / FD duly pledged in favour The District Collector cum Chairperson and Managing Trustee, District Mineral Foundation (DMF), Angul	Rs.10,000/- received by D.D.	Rs.10,000/- received by D.D.		
10	GSTN	Must be registered under GSTN	21AABTN7045H128 (Exempted as hold 12AA Certificate as Cahritable Trust)	Applied		

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DMF, Angul

Team Leader
DMF, Angul

A.P.D. (Finance)
DRDA, Angul

DSWO
Angul

Executive Engineer
RWSS, Talcher

Executive Engineer
R & B, Angul

CDM & PHO
Angul

Project Director, DRDA
Angul

Collector
Angul

Technical Proposal Evaluation Form Opened on 07/08/2018

Annexure - II

Sl	Evaluation Criteria	Supporting Documents	Niyatee Foundation , Bhubaneswar	Creative Knowledge Foundation , Angul	Inspavo Consultancy Private Limited , Bhubaneswar	IENVERIO , Bhubaneswar
1	Experience					
1.1	Prior experience of running a pre – recruitment competitive exam coaching center for employment in Central Govt. / State Govt. & Public Sector Undertakings (Years) 3 to 5 year = 12 Marks Above 05 Years = 15 Marks	Tech Form - 2	15	15	0	0
1.2	No. of currently running competitive exam coaching center (Branches) Less than 3 centers/branches = 5 Marks More than 3 Centers/branches = 10 Marks	Tech Form - 2	10	5	0	0
1.3	Experience of working with the Government in PPP Mode (Years) Less than 2 year = 10 Marks More than 2 year = 15 marks	Tech Form - 2	15	10	0	0
1.4	Experience of working in Odisha (Years) for running pre - recruitment competitive exam centre- 5 Marks	Tech For - 2	5	5	0	0
1.5	Awards and Certificate in the Relevant Field - 5 Marks		5	0	0	0
2	Human Recourses /Key Personnel					
2.1	Centre Supervisor (1) (Full time) - 5 Marks	Tech For - 4 & 5	20	20	0	0
2.2	Faculty Members (3) (Full time) - 5 Mmarks Each					
3	Presentation of Course Plan and Strategy before the Bid Evaluation Committee	Tech Form - 3 & 6	22	24	0	0
Total Marks			92	79	0	0

Note: The minimum qualifying mark is: 60 (i.e. 60% of total marks)


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 CDM & PHO
 Angul


 DSWO
 Angul

 Project Director, DRDA
 Angul


 Collector
 Angul

Evaluation Sheet for Technical Presentation on 07/08/2018

Full Score: 30 Marks

Sl. No.	Designated Members	Niyatee Foundation , Bhubaneswar	Creative Knowledge Foundation , Angul	Inspavo Consultancy Private Limited , Bhubaneswar	IENVERIO , Bhubaneswar
1	Collector & Chairperson - Cum - Managing Trustee , DMF, Angul	21	23	0	0
2	P.D. , DRDA - Cum - Chief Executive , DMF , Angul	23	24	0	0
3	CDM & PHO , Angul	24	25	0	0
4	Executive Engineer , RWSS , Talcher	21	24	0	0
5	Executive Engineer , R & B , Angul	23	24	0	0
6	DSWO , Angul	22	25	0	0
7	APD (Finance) , DRDA , Angul	21	24	0	0
8	Team Leader , DMF , Angul	22	25	0	0
9	Finance Expert , DMF , Angul	21	22	0	0
Average Score		22	24	0	0

Finance Expert
DMF, Angul

Team Leader
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