

**STANDARD BIDDING DOCUMENT,
GOVT. OF ODISHA**

**CT & GST ENFORCEMENT UNIT, ANGUL.
Under CT & GST Enforcement Range, Cuttack.
(Finance Department, Government of Odisha)**

No.341 /CT.

Date:25.08.2018


**Quotation/Tender Call Notice 02/2018-19
For hiring of vehicle**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing 01(One) no. of Non AC/AG Diesel driven vehicle(Mahindra Bolero) having sitting capacity not more than ten including driver, which shall conform to the Terms and Conditions(Annexure-II) for official use in the CT & GST Enforcement Unit, Angul on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of the CT & GST Officer, Enforcement Unit, Angul and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricant).

(Contd...P/2)

- 6) The Vehicle must achieve a fuel efficiency of 10(Ten) Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
- 8) The Quotation completed in all respect should reach the undersigned on or before 17.09.2018 by 5.00 p.m. and shall be opened on 18.09.2018 at 11.30 a.m. in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/ tender containing General Bid Information & Terms and conditions for Hiring of Vehicle etc. will be available at CT & GST Enforcement Unit Office, Angul on payment of Rs.200/- from 01.09.2018 to 15.09.2018 which is non-refundable or can be downloaded the application form from the website- www.angul.nic.in from dt. 01.09.2018 to dt.15.09.2018. In case the application form downloaded from the above website, the applicant shall furnish a Demand Draft for an amount Rs.200/-(Rupees Two Hundred) only towards the cost of application along with the application.
- 10) The complete application must be sent to this office through registered post/speed post only.
- 11) The authority reserve the right to reject any or all tenders without assigning any reason whatsoever.



CT & GST Officer,
Enforcement Unit, Angul
CT & GST Officer
Enforcement Unit, Angul
Seal & Signature of
Quotation/Tender Calling Authority
Designation

(Contd...P/3)

Memo No. 342/CT

Dated. 25.08.2018


Copy submitted to the Joint Commissioner of CT & GST (O.E), Commissionerate of CT & GST, Odisha, Cuttack for favour of kind information with a request to display this notice in the Notice Board for wide circulation.


25.08.18
CT & GST Officer,
Enforcement Unit, Angul
Enforcement Unit, Angul

Memo No. 343(2)/CT

Dated. 25.08.2018


Copy submitted to the Collector and District Magistrate, Angul/ DIO, NIC, Angul for information and web hosting of the same notice in the district official website www.angul.nic.in .


25.08.18
CT & GST Officer,
Enforcement Unit, Angul
Enforcement Unit, Angul

Memo No. 344/CT

Dated. 25.08.2018

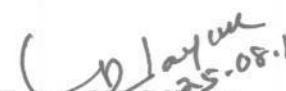
Copy submitted to the Joint Commissioner of CT & GST, Enforcement Range, Cuttack for favour of kind information with a request to display this notice in the Notice Board.


25.08.18
CT & GST Officer,
Enforcement Unit, Angul
Enforcement Unit, Angul

Memo No. 345 /CT

Dated. 25.08.2018


Copy submitted to the Joint Commissioner of CT & GST, Territorial Range, Angul for favour of kind information with a request to display this notice in the Notice Board for wide circulation.


25.08.18
CT & GST Officer,
Enforcement Unit, Angul
Enforcement Unit, Angul

Memo No. 346 /CT

Dated. 25.08.2018

Copy to Sri Prasanta Kumar Sahu, Asst. CT & GST Officer of this office for information. He is directed to sale the tender paper as well as receive the registered post meant for hiring of vehicle and make necessary arrangement to complete the process.


25.08.18
CT & GST Officer,
Enforcement Unit, Angul.
CT & GST Officer
Enforcement Unit, Angul

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**Signature of
Quotation/Tender Calling Authority**

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**