

TAHASIL OFFICE, BANARPAL.

NO 3635/DT 20-08-2018

TENDER CALL NOTICE.


As per kind orders of Collector, Angul vide letter No 1506/Rev. dated 20.06.2018, sealed quotations are invited in plain paper from intending registered firms/vendors for Scanning & Digital Preservation of Revenue Case Records (DMS) under NLRMP for this Tahasil. The sealed quotations shall be received in the address i.e, to the Tahasildar, Banarpal, AT/PO/PS- Banarpal Dist- Angul, Pin 759128 on or before **07.09.2018 by 4.00 P.M** through person or by Regd. Post and opening of the tender/quotation will be made on **10.09.2018 at 11.00 A.M**

The size of papers to be scanned: A3/A4/Legal and no. of pages to be scanned (tentative figures) is **8,00,000 pages**. The quotation price per page will be including of all taxes.

Terms & Conditions for the Tender.

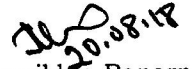
- 10) The tender document shall contain updated valid Firm/Company Registrations/STCC/TIN/VAT/PAN/ST Return Clearance.
- 11) The Vendor should furnish his past experience in Scanning & Digitization works and should not have been blacklisted by any Govt. or Private Organization.
- 12) The Vendor/Firm should mention his proposed estimate no. of pages to be scanned per day.
- 13) The Vendor/Firm should the deliverable i.e. Softcopy of the case record in PDF format along with Excel file containing Case Wise/ Year Wise hyperlink to corresponding PDF file preferable in CD Media/External Drive.
- 14) Scanning to be done for case records which may be printed/hand written documents in TIFF/PDF/JPEG/HTML or any standard format with minimum density of 300 dpi and 24 bit RGB or 8 bit gray Scale.
- 15) Scanning work should be completed including preservation of Data (DMS) within 01 month.
- 16) The Payment shall be made by the undersigned only after completion of the work.
- 17) The Vendor/ Firm shall furnish the necessary **EMD of Rs. 10,000/- in shape of D.D. Payable to Tahasildar, Banarpal** and obtain the Money Receipt from Nazir of this Office and shall attach the M.R. with the tender document.
- 18) The successful Vendor/Firm shall execute an agreement with Tahasildar, Banarpal for successful completion of the scanning work as per terms and conditions to be fixed for the purpose.

The undersigned reserves the right to amend, alter, modify or cancel the terms and conditions for the quotations without assigning any reason thereof. Similarly, the undersigned reserves the right to accept or cancel any or all quotations without assigning any reasons thereof.


Tahasildar, Banarpal.


Memo No 3636 dt 20-08-2018

Copy forwarded to all Offices of Angul District for display in their Notice Board for wide Publicity.


Tahasildar, Banarpal.


Memo No 3637 dt 20-08-2018

Copy submitted to the D.I.O. N.I.C, Collectorate, Angul with a request to upload in the District Website for wide Publicity/ D.I.P.R.O, Angul with a request to Publish in the leading Daily Local News paper and send the bill to this Office for necessary payment by the party i.e. tenderer.


Tahasildar, Banarpal.

Memo No 3638 dt 20-08-2018

Copy submitted to the Collector, Angul./ Addl. District Magistrate, Angul/Sub-Collector, Angul for favour of kind information and necessary action.


Tahasildar, Banarpal.