

# OFFICE OF THE TAHASILDAR, ATHMALLIK

No. 3045 /2018

Dated 22.07.2018

## QUOTATION CALL NOTICE

Sealed Quotations are hereby invited from the intending registered agencies having with Valid up-to-date PAN, VAT Registration Certificate and Tax Clearance Certificate for procurement of one Desktop for official use of Tahasil Office, Athmallik. Interested bidders may submit their sealed quotations in the prescribed format mentioning "Procurement of Desktop for Athmallik Tahasil" on the cover page of the envelope to the office of the Tahasildar, Athmallik At/P.O./P.S.: Athmallik Dist: Angul, PIN-759125 by 3.00 P.M. of 7<sup>th</sup> August, 2018, In case of any Addendum/ Clarification/ Corrigendum/ Extension regarding this Tender Call Notice, the same will be webhosted in the District Website. Authority reserves the right to accept or reject any tender, and to cancel the tendering process and reject all tenders, at any time prior to the award of tender, without assigning reason thereof.

Article Required: Desktop – 1 Number (HP Make) with Specification of Core i5 7<sup>th</sup> Generation, 1 TB HDD, 8 GB RAM, Windows 10 Genuine version, 22 inch Screen, Backlit Key Board, Office 2016, Quick Heal Antivirus along with one Cat 6 Cable.

*D. Saha*  
22.07.18  
Tahasildar, Athmallik

### Terms and Conditions

- A. Eligibility: The firm should submit the following documents in duplicate for eligibility:- (i) PAN Card, (ii) VAT Registration Certificate, (iii) Tax Clearance Certificate.
- B. The rate of above items of reputed company/ Name of the brand with period of warranty and after sale service conditions shall be mentioned clearly.
- C. Any discount shall be mentioned in the quotation clearly and photocopy of authorized dealership shall be submitted along with the tender paper.
- D. Award of Contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- E. The quotations will be opened at 4.00 P.M. on 07.08.2018 in presence of the Quotationers or their representatives who wishes to present at the time of opening.
- F. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- G. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order. The payment will be made after successful installation of the Desktop at Tahasil Office, Athmallik.
- H. The bidders are requested to submit their quotation offer letter latest by 07.08.2018 by 3.00 P.M.

*D. Saha*  
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